Update_2_0_68

Clinical Reminders

VA-NUR SUR FIRE RISK ASSESSMENT

Install Guide

April 2019

Product Development
Office of Information Technology
Department of Veterans Affairs

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Introduction

Description:

A national standardized nursing care plan for a Fire Risk Assessment to meet new Joint Commission requirements (EC.02.03.01) for surgery during the Time Out Safety Checklist.   The current VISTA surgical package nursing intraoperative note cannot be updated to address the new requirement.   Contact for any questions: Lisa Warner

UPDATE_2_0_68 contains 1 Reminder Exchange entry:
     UPDATE_2_0_68 VA-NUR SUR FIRE RISK ASSESSMENT

The exchange file contains the following components:

TIU TEMPLATE FIELD
     WORD 2 LINES
     JMP TEXT BOX-TWO LINES

EDUCATION TOPICS
      NONE

HEALTH FACTORS
     VA-REMINDER UPDATES
     VA-UPDATE_2_0_68
     VA-OR FIRE RISK [C]
     VA-FIRE RISK A NO
     VA-FIRE RISK A YES
     VA-FIRE RISK B NO
     VA-FIRE RISK B YES
     VA-FIRE RISK C NO
     VA-FIRE RISK C YES
     VA-FIRE RISK D NO
     VA-FIRE RISK D YES
     VA-FIRE RISK E NO
     VA-FIRE RISK E YES
     VA-FIRE RISK OUTCOME 1
     VA-FIRE RISK OUTCOME 2

REMINDER SPONSOR
      OFFICE OF NURSING SERVICES

REMINDER TERM
     VA-REMINDER UPDATE_2_0_68

REMINDER DIALOG
     VA-NUR SUR FIRE RISK ASSESSMENT

Install Details

This update is being distributed as a web host file. The address for the host file is:
http://vista.med.va.gov/reminders/UPDATE_2_0_68.PRD

The file will be installed using Reminder Exchange, programmer access is not required.
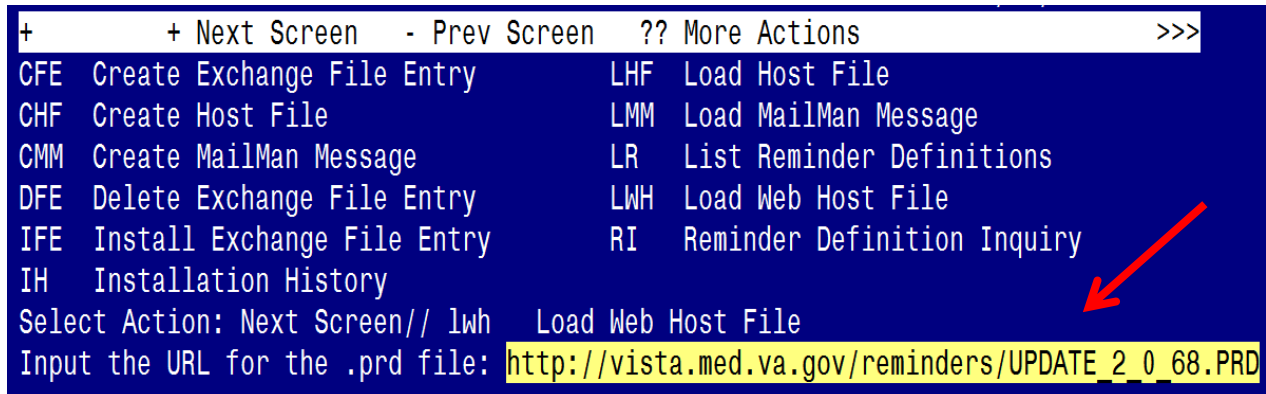
Installation:
=============
This update can be loaded with users on the system. Installation will take <mark>less than 15 minutes</mark>.

Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista

```
+            + Next Screen   - Prev Screen   ?? More Actions                >>>
CFE  Create Exchange File Entry        LHF  Load Host File
CHF  Create Host File                  LMM  Load MailMan Message
CMM  Create MailMan Message            LR   List Reminder Definitions
DFE  Delete Exchange File Entry        LWH  Load Web Host File
IFE  Install Exchange File Entry       RI   Reminder Definition Inquiry
IH   Installation History
Select Action: Next Screen// lwh   Load Web Host File
Input the URL for the .prd file: http://vista.med.va.gov/reminders/UPDATE_2_0_68.PRD
```

At the **Select Action:** prompt, enter <mark>**LWH**</mark> for Load Web Host File
At the **Input the url for the .prd file:** prompt, type the following web address:
http://vista.med.va.gov/reminders/UPDATE_2_0_68.PRD

```
http://vista.med.va.gov/reminders/UPDATE_2_0_68.PRD successfully loaded.
```

You should see a message at the top of your screen that the file successfully loaded.

Search and locate an entry titled **UPDATE_2_0_68 VA-NUR SUR FIRE RISK ASSESSMENT** in reminder exchange.

```
+Item   Entry                          Source                    Date Packed
 123    UPDATE_2_0_68 VA-NUR SUR FIRE  PLOTT@SALT LAKE CI        02/22/2019@12:22
        RISK ASSESSMENT          ←
 124    UPDATE_2_0_7                   MONTGOMERY@SALT LAKE CI   10/06/2015@11:24
 125    UPDATE_2_0_70 VA-VHA CHOICE/PC GRIFFITH@SALT LAKE CI     12/14/2018@07:59
        CC APPROVAL FOR MEDICAL CARE
 126    UPDATE_2_0_71 VA-ORAL CARE     SMALLEY@SALT LAKE CI      12/20/2018@09:50
        TEMPLATE
 127    UPDATE_2_0_8 ALC FOLLOW-UP     MONTGOMERY@SALT LAKE CI   02/03/2017@09:26
        ONLY
 128    UPDATE_2_0_8 MH UPDATES        MONTGOMERY@SALT LAKE CI   01/20/2017@12:26
+         + Next Screen   - Prev Screen   ?? More Actions                  >>>
CFE   Create Exchange File Entry     LHF   Load Host File
CHF   Create Host File               LMM   Load MailMan Message
CMM   Create MailMan Message         LR    List Reminder Definitions
DFE   Delete Exchange File Entry     LWH   Load Web Host File
IFE   Install Exchange File Entry    RI    Reminder Definition Inquiry
IH    Installation History
Select Action: Next Screen// 123
```

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry
Enter the number that corresponds with your entry titled **UPDATE_2_0_68 VA-NUR SUR
FIRE RISK ASSESSMENT** *(in this example it is entry 123 it will vary by site)*

```
          Component                                  Category    Exists
Source:     PLOTT,JOSEPH G at SALT LAKE CITY
Date Packed: 02/22/2019@12:22:10
Package Version: 2.0P35

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-NUR SUR FIRE RISK ASSESSMENT

REMINDER TERM
  VA-REMINDER UPDATE_2_0_68

Keywords:

Components:

+        Enter ?? for more actions                                >>>
IA    Install all Components         IS    Install Selected Component
Select Action: Next Screen//
```

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.
Select Action: Next Screen// IA   Install all Components

You will see several prompts, for all new entries you will choose **I to Install**

For the following 'existing' entry choose S to Skip:

> TIU TEMPLATE FIELD entry named WORD 2 LINES already exists but the
> packed component is different, what do you want to do?
>
>> Select one of the following:
>>
>>> C   Create a new entry by copying to a new name
>>> O   Overwrite the current entry
>>> U   Update
>>> Q   Quit the install
>>> S   Skip, do not install this entry
>
> Enter response: O// s Skip, do not install this entry

You will be promped to install the reminder dialog component:

```
Packed reminder dialog: VA-NUR SUR FIRE RISK ASSESSMENT [NATIONAL DIALOG]

 Item  Seq. Dialog Findings                                Type    Exists
   1      VA-NUR SUR FIRE RISK ASSESSMENT                  dialog

   2    10 VA-NUR SUR FIRE RISK ASSESSMENT VERSION         element
            Finding: *NONE*

   3    20 VA-GP NUR OR PART B FIRE BOX                    group
            Finding: *NONE*
   4    20.5 VA-GP NUR OR PART B FIRE                      group
            Finding: *NONE*
   5    20.5.5 VA-GP NUR OR K SPACE                        group
            Finding: *NONE*
   6    20.5.10 VA-GP NUR OR PART B FIRE INTER             group
            Finding: *NONE*
   7    20.5.10.5 VA-GP NUR OR PART B FIRE INTER ALCOHOL   group
            Finding: *NONE*
+         + Next Screen   - Prev Screen    ?? More Actions
DD   Dialog Details      DT   Dialog Text       IS   Install Selected
DF   Dialog Findings     DU   Dialog Usage      QU   Quit
DS   Dialog Summary      IA   Install All
Select Action: Next Screen//
```

At the **Select Action** prompt, type **IA** to install the dialog – **VA-NUR SUR FIRE RISK
ASSESSMENT**
Select Action: Next Screen// IA   Install All
Install reminder dialog and all components with no further changes: Y// Yes

```
Packed reminder dialog: VA-NUR SUR FIRE RISK ASSESSMENT [NATIONAL DIALOG]
VA-NUR SUR FIRE RISK ASSESSMENT (reminder dialog) installed from exchange file.
 Item  Seq. Dialog Findings                                       Type     Exists
   1     VA-NUR SUR FIRE RISK ASSESSMENT                         dialog      X

   2   2 VA-NUR SUR FIRE RISK ASSESSMENT VERSION                element      X
          Finding: *NONE*

   3   5 VA-GP NUR OR PART B FIRE BOX                             group      X
          Finding: *NONE*
   4   5.5 VA-GP NUR OR PART B FIRE                               group      X
          Finding: *NONE*
   5   5.5.5 VA-GP NUR OR K SPACE                                 group      X
          Finding: *NONE*
   6   5.5.10 VA-GP NUR OR PART B FIRE INTER                      group      X
          Finding: *NONE*
   7   5.5.10.5 VA-GP NUR OR PART B FIRE INTER ALCOHOL            group      X
          Finding: *NONE*
+         + Next Screen   - Prev Screen    ?? More Actions
DD    Dialog Details       DT    Dialog Text        IS    Install Selected
DF    Dialog Findings      DU    Dialog Usage       QU    Quit
DS    Dialog Summary       IA    Install All
Select Action: Next Screen// Q
```

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q.**

```
            Component                              Category    Exists
Source:     PLOTT,JOSEPH G at SALT LAKE CITY
Date Packed: 02/22/2019@12:22:10
Package Version: 2.0P35


Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-NUR SUR FIRE RISK ASSESSMENT


REMINDER TERM
  VA-REMINDER UPDATE_2_0_68


Keywords:


Components:


+         + Next Screen   - Prev Screen    ?? More Actions              >>>
IA   Install all Components        IS    Install Selected Component
Select Action: Next Screen// Q
```

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q.**

Install complete.

Post Installation

1. **Make the Dialog able to be attached to a Personal/Shared template or to a progress note title.**
   From the Reminders Manager Menu:
   Select Reminder Managers Menu Option: **CP CPRS Reminder Configuration**
      CA   Add/Edit Reminder Categories
      CL   CPRS Lookup Categories
      CS   CPRS Cover Sheet Reminder List
      MH   Mental Health Dialogs Active
      PN   Progress Note Headers
      RA   Reminder GUI Resolution Active
      TIU   TIU Template Reminder Dialog Parameter
      DL   Default Outside Location
      PT   Position Reminder Text at Cursor
   Select CPRS Reminder Configuration Option: **TIU TIU Template Reminder Dialog Parameter**
   Reminder Dialogs allowed as Templates may be set for the following:
   1 User   USR   [choose from NEW PERSON]
   3 Service   SRV   [choose from SERVICE/SECTION]
   4 Division   DIV   [choose from INSTITUTION]
   5 System   SYS   [NATREM.FO-SLC.MED.VA.GOV]
   Enter selection: **5** *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level*

   Setting Reminder Dialogs allowed as Templates for System:
   Select Display Sequence: **?**

   148   VA-VETERANS CHOICE NOTE
   149   VA-TBI SCREENING

   *When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, looking above I see the number 150 is not present, so I will use 150.*

   Select Display Sequence: **150**
   Are you adding 150 as a new Display Sequence? Yes// **Y YES**
   Display Sequence: 150// **<Enter>**   150
   Clinical Reminder Dialog: **VA-NUR SUR FIRE RISK ASSESSMENT**
   then **<enter>**
   OK? Yes// **<Enter>** (Yes)

2. **Setup of Note title**
   The VA-NUR OPERATING ROOM/PROCEDURE FIRE RISK ASSESSMENT note title should be created to be used with this reminder dialog template. *** If your site prefers, you can choose NOT to include "VA-" when creating the note title (i.e. you can create the title as NUR OPERATING ROOM/PROCEDURE FIRE RISK ASSESSMENT) ***
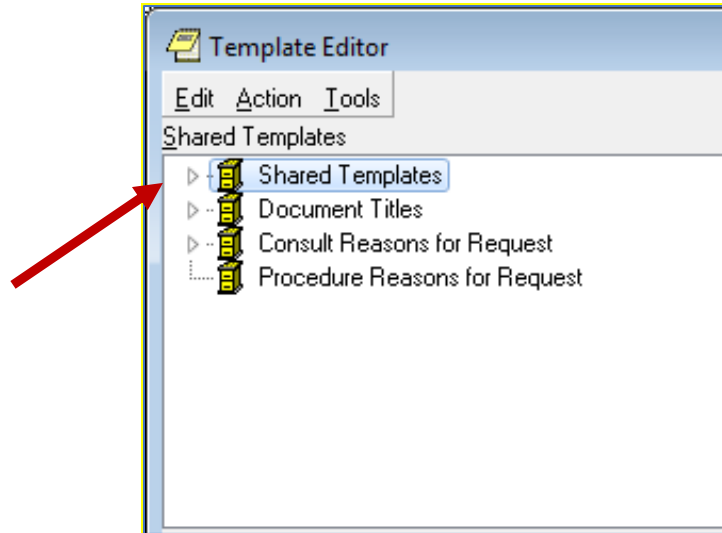
   Name: VA-NUR OPERATING ROOM/PROCEDURE FIRE RISK ASSESSMENT
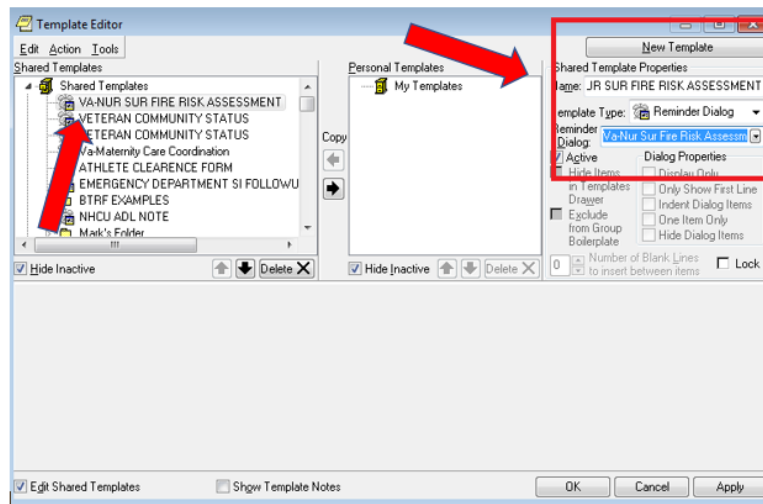   VHA Enterprise Standard Title: NURSING NOTE

   Comprehensive information on Creating Document Definitions can be found beginning on page 47 of the TIU/ASU Implementation Guide.

3. **Add the reminder dialog template as a stand-alone shared template**
   - Open Template Editor
   - Click 'triangle' to left of Shared Templates to expand
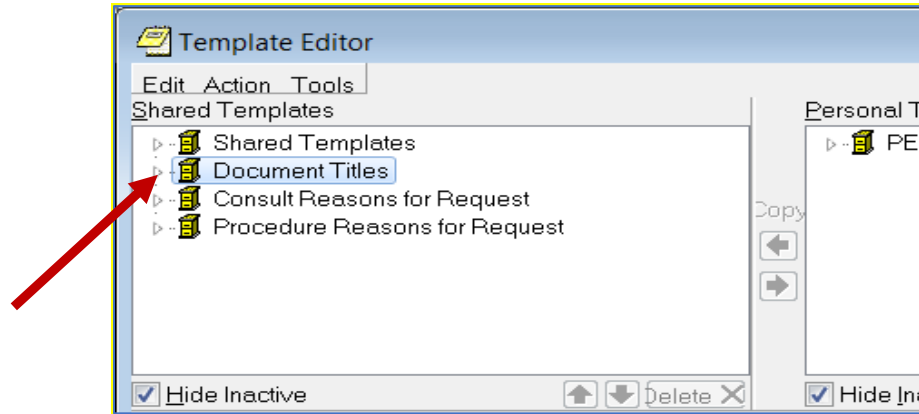   - Select the folder(s) that the reminder dialog template should be located

   - Click New Template button
   - Type VA-NUR SUR FIRE RISK ASSESSMENT in the Name box
   - Click down arrow and Click on Reminder Dialog in Template Type Box
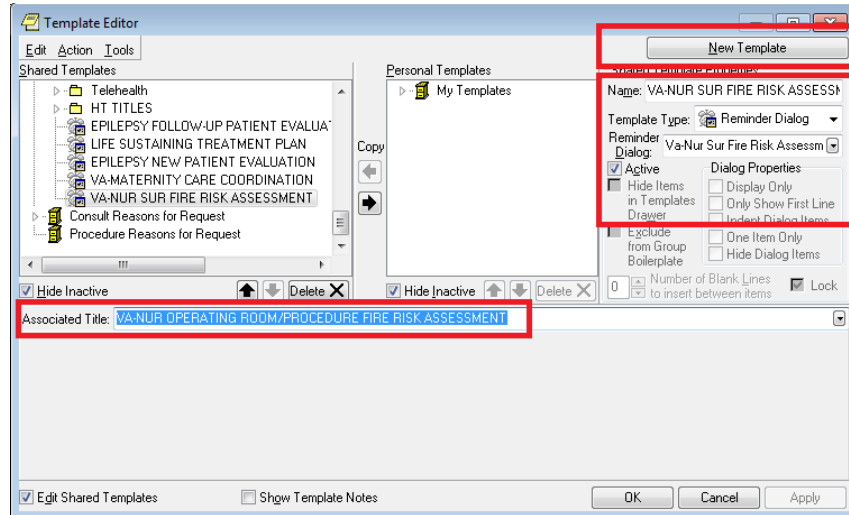   - Type VA-NUR SUR FIRE RISK ASSESSMENT in Reminder Dialog box
   - Click Apply

   Test the shared template in CPRS to verify that the template opens when selected

4. **Associate the reminder dialog with the note title**
   - Open Template Editor
   - Click 'triangle' to left of Document Titles to expand

   - Click New Template button
   - Type VA-NUR SUR FIRE RISK ASSESSMENT in the Name box
   - Click down arrow and Click on Reminder Dialog in Template Type Box
   - Type VA-NUR SUR FIRE RISK ASSESSMENT in Reminder Dialog box
   - Type VA-NUR OPERATING ROOM/PROCEDURE FIRE RISK ASSESSMENT in Associated Title Box
   - Click Apply

Test the progress note title in CPRS to see new template is attached.

NOTE: If you require further technical assistance, if there are any questions or problems during the installation, please notify your local IT support to log a national help desk ticket or contact the VA Service Desk and have them submit a national ticket to:
Category: Enterprise Applications
Subcategory: Applications
Enterprise Application: VistA - Clinical Reminders
Assignment Group: NTL SUP Clin 2