



**Update \_2\_0\_20**

## **Clinical Reminder Dialogs**

### **Breast Cancer:**

VA-Oncology Breast  
VA-Oncology Breast MDC  
VA-Oncology Breast Treatment Plan  
VA-Oncology Treatment Summary

### **Colorectal Cancer:**

VA-Oncology Colorectal  
VA-Oncology Colorectal MDC  
VA-Oncology Colorectal Treatment Plan  
VA-Oncology Colorectal Treatment Summary

### **Lung Cancer:**

VA-Oncology Lung  
VA-Oncology Thoracic MDC  
VA-Oncology Lung Treatment Plan  
VA-Oncology Lung Treatment Summary

### **Prostate Cancer:**

VA-Oncology Prostate  
VA-Oncology Prostate MDC  
VA-Oncology Prostate Treatment Plan  
VA-Oncology Prostate Treatment Summary

## **Install Guide**

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Product Development  
Office of Information Technology  
Department of Veterans Affairs

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# Introduction

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The purpose of this guide is to provide the Clinical Applications Coordinator/Health Informatics Specialist (CAC/HIS) with direction on the installation/implementation of the VA-Oncology reminder dialogs. These reminder dialogs were developed and are supported by the National Oncology Program Office in Specialty Care Services (part of Patient Care Services). Please contact Susan Hamilton-Hill for any questions/concerns at [susan.hamilton-hill@va.gov](mailto:susan.hamilton-hill@va.gov).

The National Oncology Program Office seeks to provide tools to VA facilities to enable providers to format essential clinical data so that it is readily available for clinical care and to measure the quality of care in the VA in a prospective, timely, and cost-efficient manner. Using Reminder Dialogs in CPRS is one mechanism to support these goals. Reminder dialogs will include information necessary for quality assessment as defined by the National Quality Forum, ASCO's Quality Oncology Practice Initiative, and other reliable and up-to-date sources. Reminder dialogs will enable the standardization of clinical information necessary for quality indicators into a discrete format and obtain key elements to continuously monitor the quality of cancer care.

This installation guide is separated by cancer type (breast, lung, prostate, colorectal) that should help CAC/HIMs install in organized manner. Each cancer-type has 4 reminder dialogs that need to be installed (treatment plan, treatment summary, MDC, and stand-alone).

## **\*NOTE\***

If your facility does not provide oncology services, you are not required to install or use these reminder dialog templates

## **Reminder Dialogs**

14 new reminder dialogs were created and updates to 2 oncology reminder dialogs (VA-Oncology Lung, VA-Oncology Prostate) are being distributed with this update. The VA-Oncology Lung and Prostate reminder dialogs were released with PXR2038 in January 2015. The updates to these reminder dialogs were mainly to add new FDA approved medications and clinical content based upon user feedback.

## **Breast Cancer**

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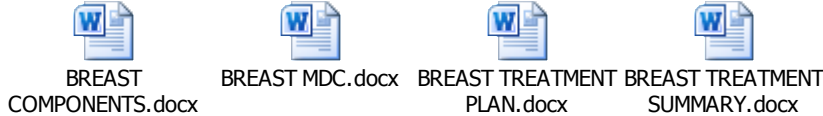
**VA-Oncology Breast**

**VA-Oncology Breast MDC**

**VA-Oncology Breast Treatment Plan**

**VA-Oncology Breast Treatment Summary**

Click on the embedded document to see contents of exchange file.

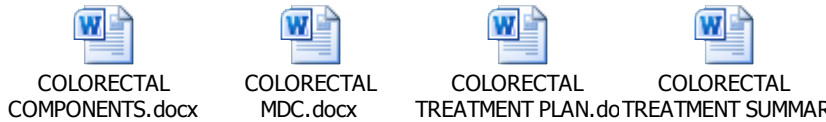


## **Colorectal Cancer:**

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- VA-Oncology Colorectal**
- VA-Oncology Colorectal MDC**
- VA-Oncology Colorectal Treatment Plan**
- VA-Oncology Colorectal Treatment Summary**

Click on the embedded document to see contents of exchange file.

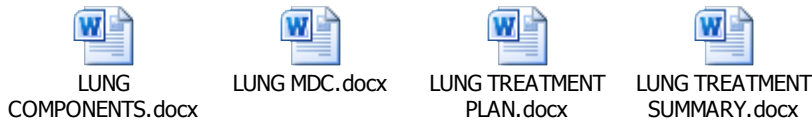


## **Lung Cancer:**

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- VA-Oncology Lung (update)**
- VA-Oncology Thoracic MDC**
- VA-Oncology Lung Treatment Plan**
- VA-Oncology Lung Treatment Summary**

Click on the embedded document to see contents of exchange file.

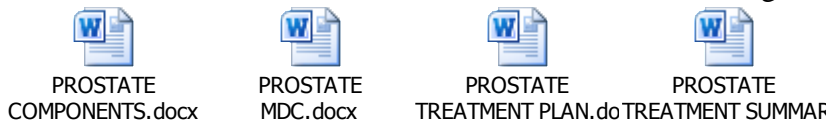


## **Prostate Cancer:**

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- VA-Oncology Prostate (update)**
- VA-Oncology Prostate MDC**
- VA-Oncology Prostate Treatment Plan**
- VA-Oncology Prostate Treatment Summary**

Click on the embedded document to see contents of exchange file.



## **Install Details**

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This update is being distributed as a web host file. The address for the host file is:

[http://vista.med.va.gov/reminders/UPDATE\\_2\\_0\\_20.PRD](http://vista.med.va.gov/reminders/UPDATE_2_0_20.PRD)

The file will be installed using Reminder Exchange, programmer access is not required.

Installation:

=====

This update can be loaded with users on the system. Installation will take approximately 1.5 hours per exchange entry. Since there are 4 exchange entries, the total time will be approximately 6 hours. These can be installed using separate installs as we know you may not have 6 hours of straight time to perform the installs

## Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista

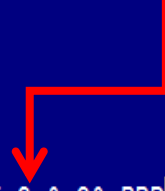
Item	Entry	Source	Date Packed
1	691 PALLIATIVE CONSULT VERSION 3.0 (3/9/11)	AUSTIN@WEST LA VAMC	03/09/2011@10:42
2	AJM IMMUNIZATION SERIES	MONTGOMERY@BEDFORD VAMC	03/22/2011@10:57
3	AJM PN FOR BECKY	MONTGOMERY@BEDFORD VAMC	04/13/2011@19:09
4	AJM PN FOR BECKY	MONTGOMERY@BEDFORD VAMC	04/14/2011@09:49
5	AJM PXNAT TEST	MONTGOMERY@BEDFORD VAMC	04/11/2011@15:56
6	BOINUR NHCUC ADL REMINDER	MOORE@BOISE VAMC	03/13/2007@14:41
7	DEP/PTSD POS FOLLOW TEST	MONTGOMERY@SALT LAKE CI	02/24/2017@10:45
8	DEPRESSION/PTSD REMINDER TERM UPDATES - PATCH 17	VOLPP@NORTHERN CAL	02/26/2010@12:07

	+ Next Screen	- Prev Screen	?? More Actions	>>>
CFE	Create Exchange File Entry	LHF	Load Host File	
CHF	Create Host File	LMM	Load MailMan Message	
CMM	Create MailMan Message	LR	List Reminder Definitions	
DFE	Delete Exchange File Entry	LWH	Load Web Host File	
IFE	Install Exchange File Entry	RI	Reminder Definition Inquiry	
IH	Installation History			

Select Action: Next Screen// LWH Load Web Host File

Input the url for the .prd file: [http://vista.med.va.gov/reminders/UPDATE\\_2\\_0\\_20.PRD](http://vista.med.va.gov/reminders/UPDATE_2_0_20.PRD)



At the **Select Action:** prompt, enter **LWH** for Load Web Host File

At the **Input the url for the .prd file:** prompt, type or copy/paste the following web address:

[http://vista.med.va.gov/reminders/UPDATE\\_2\\_0\\_20.PRD](http://vista.med.va.gov/reminders/UPDATE_2_0_20.PRD)

`http://vista.med.va.gov/reminders/UPDATE_2_0_20.PRD successfully loaded.`

You should see a message at the top of your screen that the file successfully loaded.



Note: This will install 4 new reminder exchange entries.

UPDATE\_2\_0\_20 BREAST CANCER DIALOGS

UPDATE\_2\_0\_20 LUNG CANCER DIALOGS

UPDATE\_2\_0\_20 PROSTATE CANCER DIALOGS

UPDATE\_2\_0\_20 COLON CANCER DIALOGS

Search and locate each entry name in reminder exchange

+Item	Entry	Source	Date Packed
68	UPDATE_2_0_20 BREAST CANCER DIALOGS	HAMILTON-HIL@SALT LAKE CI	02/06/2017@12:19
69	UPDATE_2_0_20 COLON CANCER DIALOGS	HAMILTON-HIL@SALT LAKE CI	02/07/2017@09:19
70	UPDATE_2_0_20 LUNG CANCER DIALOGS	HAMILTON-HIL@SALT LAKE CI	02/06/2017@12:23
71	UPDATE_2_0_20 PROSTATE CANCER DIALOGS	HAMILTON-HIL@SALT LAKE CI	02/06/2017@12:27
72	UPDATE_2_0_24 MISC UPDATE 3	GRIFFITH@SALT LAKE CI	02/14/2017@11:54
73	UPDATE_2_0_4 VA-VETERANS	GRIFFITH@SALT LAKE CI	12/07/2015@06:03

+      + Next Screen    - Prev Screen    ?? More Actions      >>>

CFE Create Exchange File Entry      LHF Load Host File  
CHF Create Host File                  LMM Load MailMan Message  
CMM Create MailMan Message          LR List Reminder Definitions  
DFE Delete Exchange File Entry      LWH Load Web Host File  
IFE Install Exchange File Entry      RI Reminder Definition Inquiry  
IH Installation History

Select Action: Next Screen// IF Install Exchange File Entry  
Enter a list or range of numbers (1-186): 68

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry  
Site will have to choose the 4 Item numbers that are associated with the correct exchange files installed. Choose the first Item number and use the IA option. The example below will use the Breast Cancer Dialog (*Item 68 in the account the screenshot was taken*). You will follow same process with the rest of the dialogs

**Note: Each Cancer type (exchange file) install will take approximately 1.5 hours to complete.**

```
Component                                     Category   Exists
Source:      HAMILTON-HILL,SUSAN at SALT LAKE CITY
Date Packed: 02/06/2017@12:19:32
Package Version: 2.0P62

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-ONCOLOGY BREAST CANCER
  VA-ONCOLOGY TREATMENT SUMMARY BREAST
  VA-ONCOLOGY MDC BREAST
  VA-ONCOLOGY TREATMENT PLAN BREAST
Non-exchangeable TIU object(s):
-----
TIU Object: PATIENT NAME
Object Method: S X=$$NAME^TIULO(DFN)

+      Enter ?? for more actions      >>>
IA  Install all Components      IS  Install Selected Component
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.

During the install, when you are prompted that a component is new, hit ENTER to choose the INSTALL default action. **During any time in the install you are prompted that a Reminder term exists, but it is different from the packed component, you should use the MERGE option to not overwrite your current mapped items.**

**Example for Reminder Terms:**

REMINDER TERM entry named <Reminder Term Name> already exists but the packed component is different, what do you want to do?

Select one of the following:

- C Create a new entry by copying to a new name

- M Merge findings
- O Overwrite the current entry
- U Update
- Q Quit the install
- S Skip, do not install this entry

Enter response: O//**MERGE**

**Here are general rules for installing this UPDATE:**

1. If an entry doesn't exist, use the INSTALL Action
2. If an entry exists, but is different, use the OVERWRITE Action except in the case of reminder terms

**After install of initial reminder components, you will then be prompted to install the dialogs. Because there are 4 reminder dialogs in each exchange file, you will be prompted 4 separate times to install the dialog components.**



Packed reminder dialog: VA-ONCOLOGY TREATMENT SUMMARY BREAST [NATIONAL DIALOG]

Item	Seq. Dialog Findings	Type	Exists
1	VA-ONCOLOGY TREATMENT SUMMARY BREAST	dialog	X
2	5 VA-GP ONCOLOGY TREATMENT SUMMARY TITLE Finding: *NONE*	group	X
3	10 VA-GP ONC TREATMENT SUMMARY INSTRUCTIONS Finding: *NONE*	group	X
4	10.5 VA-EL ONC TS INSTRUCTIONS Finding: *NONE*	element	X
5	20 VA-EL ONCOLOGY PATIENT INFO HSO Finding: *NONE*	element	X
6	30 VA-BLANK LINE IN PN Finding: *NONE*	element	X

+ + Next Screen - Prev Screen ?? More Actions

DD	Dialog Details	DT	Dialog Text	IS	Install Selected
DF	Dialog Findings	DU	Dialog Usage	QU	Quit
DS	Dialog Summary	IA	Install All		

Select Action: Next Screen// IA

At the **Select Action** prompt, type **IA** to install the dialog –  
 Once the install is complete for a particular dialog, you will be returned to the screen above.  
 There will be an “X” in the Exists column after install. **Next you will enter Q to quit and this will take you to the next dialog for installation.** Continue to repeat these steps until all 4 of the dialogs have been installed for the particular exchange file you selected. Once you finish the install of all the dialogs, you will enter **Q** and you will then be given an opportunity to install any other components.

Component	Category	Exists
Source: HAMILTON-HILL,SUSAN at SALT LAKE CITY		
Date Packed: 10/28/2016@10:38:38		
Package Version: 2.0P63		
Description:		
The following Clinical Reminder items were selected for packing:		
REMINDER DIALOG		
VA-ONCOLOGY BREAST CANCER		
VA-ONCOLOGY TREATMENT SUMMARY BREAST		
VA-ONCOLOGY MDC BREAST		
VA-ONCOLOGY TREATMENT PLAN BREAST		
Non-exchangeable TIU object(s):		
-----		
TIU Object: PATIENT NAME		
Object Method: S X=\$\$NAME^TIULO(DFN)		
+ Enter ?? for more actions >>>		
IA	Install all Components	IS Install Selected Component
Select Action: Next Screen// Q		

After all components have been installed, you will then be returned to this screen. At the **Select Action** prompt, type **Q**.

Install Completed

# Post Installation Set-up Instructions

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## 1. Configuring two new health summary types

There are two TIU objects that are embedded in the VA-Oncology Prostate reminder dialog that need mapping to local labs test. You will need to know your local lab test names in order to correctly map these objects. Detailed instructions for editing the health summary types follow.

### a. HEALTH SUMMARY TYPE: VA-ONC PCA TESTOSTERONE

1. What are the local lab test name(s) for Testosterone?

### b. HEALTH SUMMARY TYPE:VA-ONC PCA LAST PSA

1. What are the local lab test name(s) for Prostate-Specific Antigen?

The following is an example of modifying the health summary type: **VA-ONC PCA TESTORERONE**. The same process should be followed for editing the health summary type: **VA-ONC PCA LAST PSA**.

From Health Summary Maintenance Menu

- 1 Disable/Enable Health Summary Component
- 2 Create/Modify Health Summary Components
- 3 Edit Ad Hoc Health Summary Type
- 4 Rebuild Ad Hoc Health Summary Type
- 5 Resequence a Health Summary Type
- 6 Create/Modify Health Summary Type
- 7 Edit Health Summary Site Parameters
- 8 Health Summary Objects Menu ...
- 9 CPRS Reports Tab 'Health Summary Types List' Menu ...
- 10 CPRS Health Summary Display/Edit Site Defaults ...

Select Health Summary Maintenance Menu <TEST ACCOUNT> Option: 6  
Create/Modify Health Summary Type

Select Health Summary Type: VA-ONC PCA TESTOSTERONE

VA-Onc PCA Testosterone has (No components)

OK? YES//

WARNING: You are about to edit a Health Summary Type that is being used by a Health Summary Object. Changing the structure of this Health Summary Type will alter how the Object will display.

Do want to continue? NO// y YES  
NAME: VA-ONC PCA TESTOSTERONE Replace  
TITLE: Testosterone Replace  
SUPPRESS PRINT OF COMPONENTS WITHOUT DATA: yes//  
SUPPRESS SENSITIVE PRINT DATA: NO SSN

LOCK:  
OWNER:

Do you wish to copy COMPONENTS from an existing Health Summary Type? YES//NO  
Select COMPONENT: SLT LAB TESTS SELECTED SLT  
SUMMARY ORDER: 5// 5  
OCCURRENCE LIMIT: 10  
TIME LIMIT:  
HEADER NAME: Lab Tests Selected//

No selection items chosen.

Select new items one at a time in the sequence you want them displayed.  
You may select up to 99 items.

Select SELECTION ITEM: *Enter exact name of local TESTOSTERONE lab test. You can enter more than one at the next prompt if needed*

The VA-ONC PCA TESTOSERONE Health Summary Type Structure should look similar to this:

```
Type Name:  VA-ONC PCA TESTOSTERONE
           Title:  Testosterone
           Owner:
SUPPRESS PRINT OF COMPONENTS WITHOUT DATA:  yes
SUPPRESS SENSITIVE PRINT DATA:

Abb  Ord  Component Name          Max      Hos  ICD  Pro  CPT
Occ  Time  Loc  Text  Nar  Mod  Selection
-----
SLT  5    Lab Tests Selected     10                               TESTOSTERONE
```

The VA-ONC PCA LAST PSA Health Summary Type Structure should look similar to this:

```
Type Name:  VA-ONC PCA LAST PSA
           Title:  PSA
           Owner:
SUPPRESS PRINT OF COMPONENTS WITHOUT DATA:  yes
SUPPRESS SENSITIVE PRINT DATA:

Abb  Ord  Component Name          Max      Hos  ICD  Pro  CPT
Occ  Time  Loc  Text  Nar  Mod  Selection
-----
SLT  5    Lab Tests Selected     10                               PROSTATE SPECIFIC ANTIGEN
```

**2. Replace embedded TIU Objects in the following element only if National objects does not exist or work properly.**

Dialog: VA-EL ONCOLOGY PATIENT INFO HSO

Embedded TIU Objects:	Description
PATIENT NAME	Displays patient name
PATIENT DATE OF BIRTH	Displays patient's date of birth
PATIENT WEIGHT	Displays patient's weight
PATIENT HEIGHT	Displays patient's height

**3. Enable the dialog.**

Adding dialog to the TIU Reminder Dialog Parameter (starting from the Reminder Manager Menu).

The following is an example of enabling a dialog so that it can be attached to a Personal or Shared template or note title. You will need to repeat this step for all of the dialogs contained in this update.

Select Reminder Managers Menu <TEST ACCOUNT> Option: **CP** CPRS Reminder Configuration

From the Reminders Manager Menu Option:

- CA Add/Edit Reminder Categories
- CL CPRS Lookup Categories
- CS CPRS Cover Sheet Reminder List
- MH Mental Health Dialogs Active
- PN Progress Note Headers
- RA Reminder GUI Resolution Active
- TIU TIU Template Reminder Dialog Parameter**
- DL Default Outside Location
- PT Position Reminder Text at Cursor
- NP New Reminder Parameters
- GEC GEC Status Check Active
- WH WH Print Now Active

Select CPRS Reminder Configuration <TEST ACCOUNT> Option: **TIU** TIU Template Reminder Dialog Parameter

Reminder Dialogs allows as Templates may be set for the following:

1 User      USR [choose from NEW PERSON]

3 Service SRV [choose from SERVICE/SECTION]  
4 Division DIV [NAME OF YOUR DIVISION]  
5 System SYS [YOURSERVER.YOURSITE.MED.VA.GOV]

Enter selection: 5 System [YOURSERVER.YOURSITE.MED.VA.GOV]

Setting Reminder Dialogs allows as Templates for System:

YOURSERVER.YOURSITE.MED.VA.GOV

Select Display Sequence: ? ← enter ? to determine last sequence number

Display Sequence Value

-----  
1 DAY COMBINED TOBACCO USER  
2 PATIENT EDUCATION ASSESSMENT  
3 IMMUNIZATION CLINIC DIALOG  
4 RD 580 NEU 562 DYSPHAGIA SCREENING TOOL  
...412 NON VA CARE COORDINATION NOTE (D) ← last sequence  
*number on my list yours will be different Choose a number not on your list*

Select Display Sequence: 413

Are you adding 413 as a new Display Sequence? Yes// YES

Display Sequence: 413// 413

Clinical Reminder Dialog: VA-ONCOLOGY BREAST reminder dialog NATIONAL

...OK? Yes// (Yes)

The National Oncology reminder dialogs can be used as templates and/or standalone notes. It is a local decision. Collaborate with Hematology/Oncology staff to determine how the dialogs will be used. The National Oncology Program Office will be releasing additional reminder dialogs so it is important to establish an appropriate location, such as shared folder with a separate folder for each type of cancer. Please follow local naming convention guidelines in place at your facility.

#### 4. Creating a shared folder

Open template editor

Click + sign Shared Templates

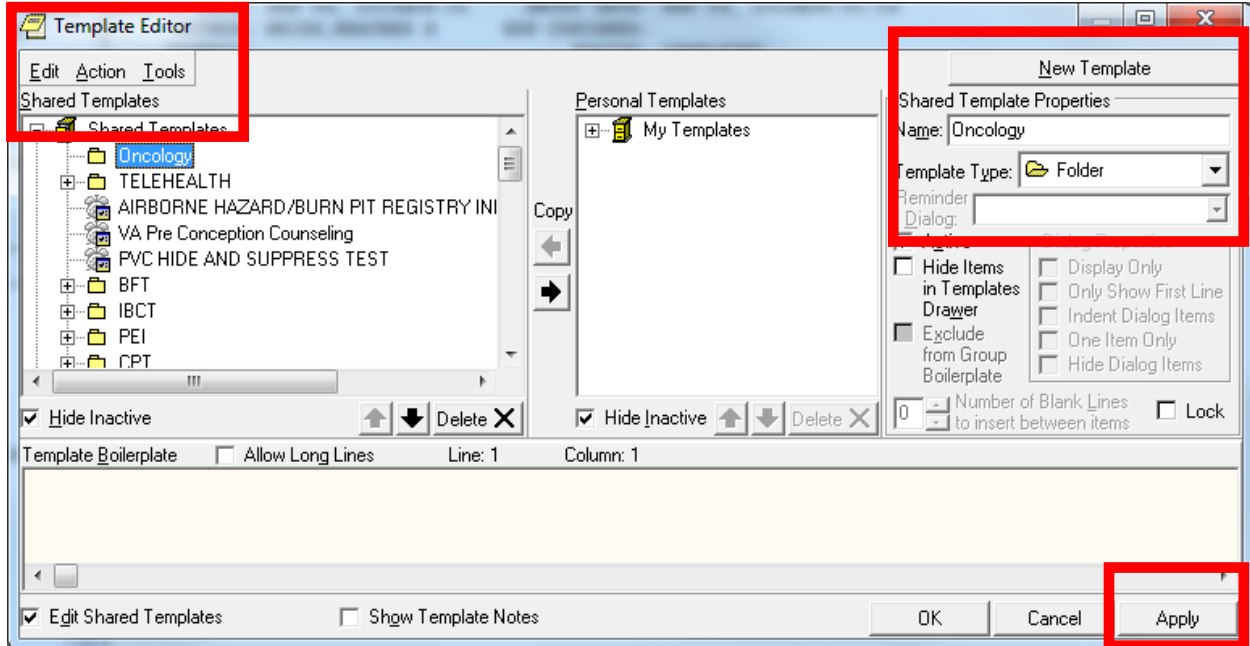
Click on New Template button

Type Oncology

Select folder in Template Type box

Click Apply lower right corner

## EX: Creating Shared Folder



### 5. Creating a shared templates

Open template editor

Click + Shared templates

Locate Oncology folder and click on it

Click New Template button

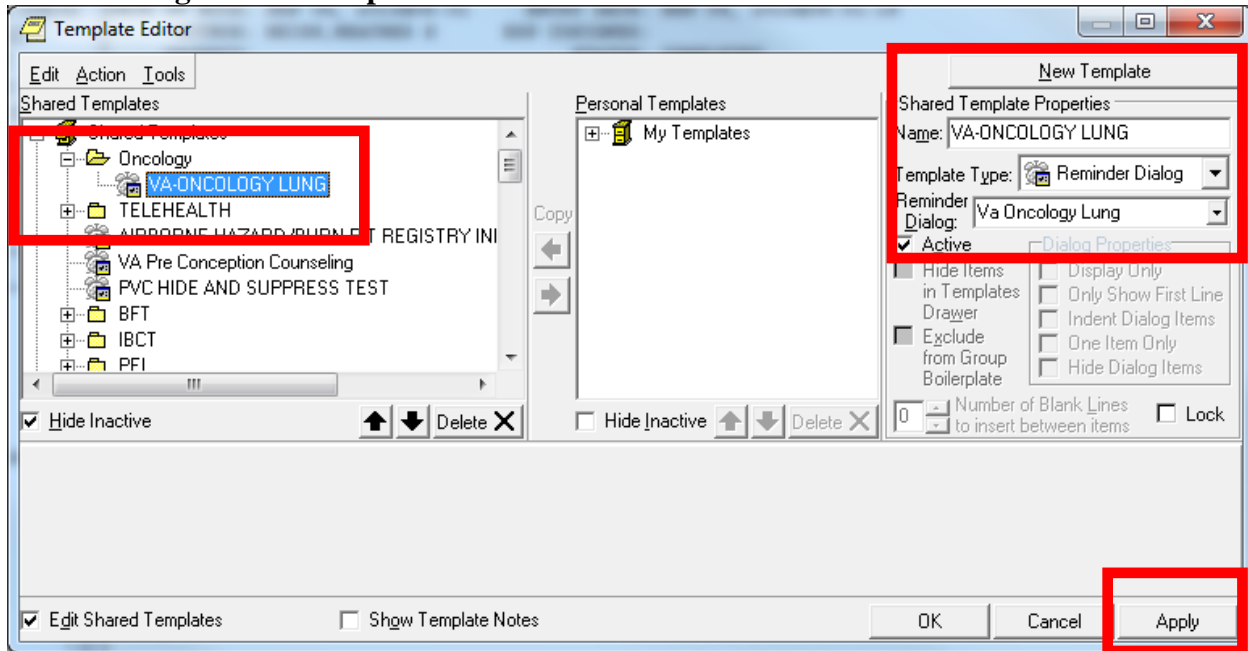
Type VA-ONCOLOGY

Select Reminder Dialog in template Type box

Type VA-ONCOLOGY in Reminder Dialog box

Click Apply lower right corner

## EX: Creating Shared Template



### 6. Setup of Note titles

If your site uses the reminder dialogs as stand-alone notes, you will need to create a new note title for each dialog included in this update.

*All note titles are to be mapped to the following VHA Enterprise Standard Title:*  
**HEMATOLOGY AND ONCOLOGY NOTE.**

Comprehensive information on Creating Document Definitions can be found beginning on page 47 of the [TIU/ASU Implementation Guide](#)

### 7. Linking progress note to reminder dialog

The following is an example of attaching a dialog to an associated note so that it can be used as a standalone note. You will need to repeat this step for all of the dialogs contained in this update.

From Template Editor  
Edit Shared Template  
Click + Document Titles  
Click New Template button  
Type VA-Oncology Lung in Name box  
Click down arrow and Click on Reminder Dialog in Template Type Box  
Type VA-ONCOLOGY in Reminder Dialog box  
Type VA-Oncology Lung Template in Associated Title Box  
Click Apply in lower right corner



### EX: Linking progress note to dialog

