

**VistA Fee Separation of Duties  
Patch FB\*3.5\*154**

**Release Notes**



**October 2016**

**Department of Veterans Affairs**

**Office of Information and Technology (OI&T)**

# Revision History

NOTE: The revision history cycle begins once changes or enhancements are requested after the document has been baselined.

**Table 1. Revision History**

Date	Document Revision	Description	Author
Oct 2016	1	VistA Fee Separation of Duties, Patch FB*3.5*154: <ul style="list-style-type: none"> <li>• Three new security keys are implemented.</li> <li>• Locks on existing functionality and menu options are revised and software is modified to enforce separation of duties.</li> <li>• An existing problem with the identification of the associated authorization for outpatient payments and inpatient ancillary payments is resolved.</li> <li>• The software is modified to prevent an undefined error when a prescription is deleted.</li> <li>• The software is modified to prevent an undefined error when rejected payments are re-initiated.</li> </ul>	VistA Fee Separation of Duties Project Team

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## **Acknowledgments**

This patch is dedicated to the memory of Mr. Les Niemiec. He was the VHA National Fee Program Manager from 2005-2009. Mr. Niemiec always went the extra mile for Veterans and was a major force in developing and managing the Fee programs that serve our Veterans and their families.

The VistA Fee Separation of Duties team gratefully acknowledges the following Department of Veterans Affairs (VA) offices and services for their invaluable contributions and tireless dedication to excellence in contributing subject matter expertise to the development, testing, training, and the coordination of deployment for this software. Listed as follows, they are:

- VHA Community Care Operations Program Office
- VHA Office of Community Care
- VHA Office of Community Care, Revenue Operations
- VHA Office of Informatics & Analytics, Health Informatics
- VHA Office of Informatics & Analytics, Strategic Investment Management
- VHA Office of Quality, Safety and Value, Office of Compliance & Business Integrity
- VA Office of Information & Technology (OI&T) Architecture, Strategy, & Design
- VA OI&T Office of Information Security
- VA OI&T Service Delivery & Engineering
- VA OI&T/Enterprise Program Management Office Application Management/Software Testing and 508
- VA OI&T/Enterprise Program Management Office Intake and Analysis of Alternatives
- VA OI&T/Enterprise Program Management Office, Health Product Support

## **Thank You to our Test Sites**

The VistA Fee Separation of Duties team also wants to convey sincere thanks our test sites:

- Omaha Division, Central Plains Health Care System
- Tucson, VA Southwest Health Care Network

# 1. Introduction

## 1.1. Purpose

The purpose of this Release Notes document, is to familiarize users with the important features and security controls exported with Fee Basis Patch FB\*3.5\*154. FB\*3.5\*154 is one of the Fee Basis patches for the VistA Fee Separation of Duties project. Patches FB\*3.5\*151, FB\*3.5\*165, and FB\*3.5\*172 are other Fee Basis patches generated by the project.

## 1.2. Software Overview

Patch FB\*3.5\*154 is one of the Fee Basis patches for the VistA Fee Separation of Duties project. Patches FB\*3.5\*151, FB\*3.5\*165, and FB\*3.5\*172 are other Fee Basis patches generated by the project.

Patch FB\*3.5\*154 revises the locks on existing functionality and menu options to enhance the separation of duty controls. This patch also modifies the software to enforce separation of duty business rules.

This patch resolves an existing problem with the identification of the associated authorization for outpatient payments and inpatient ancillary payments.

This patch modifies the software to prevent an undefined error when a prescription is deleted.

This patch modifies the software to prevent an undefined error when rejected payments are re-initiated.

## 1.3. Software Dependencies

The following patches *must* be installed *prior* to Patch FB\*3.5\*154:

- FB\*3.5\*7
- FB\*3.5\*17
- FB\*3.5\*49
- FB\*3.5\*59
- FB\*3.5\*69
- FB\*3.5\*91
- FB\*3.5\*123
- FB\*3.5\*127
- FB\*3.5\*153
- FB\*3.5\*157

The following patch *must* be installed *immediately after* Patch FB\*3.5\*154:

- DSIF\*3.2\*38



**ALERT:** If your site is using the Fee Basis Claims System (FBCS), you must install Patch DSIF\*3.2\*38 immediately after installing Patch FB\*3.5\*154 to avoid application/processing errors. If your site is not using FBCS, there is no need to install the FBCS patch.

## 1.4. Pre/Post Installation Overview



**ALERT:** Before installing the patch, the FBAA LEVEL 1 AUTH, FBAA LEVEL 1 PMT, and FBAA LEVEL 2 security keys must be allocated to appropriate users.

### 1.4.1. Pre-Installation Instructions

Patch FB\*3.5\*172 previously exported the FBAA LEVEL 1 AUTH, FBAA LEVEL 1 PMT, and FBAA LEVEL 2 security keys. These keys must be allocated to appropriate users prior to the patch FB\*3.5\*154 installation to minimize work disruption.

Patch FB\*3.5\*154 modifies the software to use these new security keys.

The FBAASUPERVISOR security key must be de-allocated from user accounts that no longer require that key once patch FB\*3.5\*154 is installed. Before installing the patch, sites may want to make a list of user accounts that no longer need the FBAASUPERVISOR security key once the patch is installed.

The following five globals may increase in size during the install of the patch. Global size increases at four test sites varied greatly. The difference is believed to be due to the storage efficiency of the global. Globals that have been compressed are expected to experience a higher increase in size when the patch is installed.

Global	Minimum % Increase	Maximum % Increase	Average % Increase
-----	-----	-----	-----
FB583	0	40.00	17.50
FB7078	0	20.81	9.16
FBAA	0	13.83	5.84
FBAAA	0.04	12.30	9.43
FBAAC	0.01	6.78	3.76

*For more information on the new and revised security keys exported with Patch FB\*3.5\*154, see "Section 2.1. Four Security Keys Enhance Separation of Duties Controls."*

### 1.4.2. Post-Installation Instructions

The patch contains a post install routine that automatically populates new fields for existing records.

The post install routine creates entries in the new USER AUDIT multiple of the following files based on existing data:

- FEE BASIS PATIENT (#161)
- FEE NOTIFICATION/REQUEST (#162.2)
- VA FORM 10-7078 (#162.4)
- FEE BASIS UNAUTHORIZED CLAIM (#162.7)

The post install populates the new AUTHORIZATION POINTER field in the SERVICE PROVIDED multiple of the FEE BASIS PAYMENT file (#162) based on existing data. The post install writes information to the ^XTMP global concerning the population of the AUTHORIZATION POINTER field. The information in ^XTMP is retained for 120 days after the install. After the patch has been installed routine FBXIP154 can optionally be deleted. However, sites may want to retain the routine until the ^XTMP global is purged since it contains a label that can be called from programmer mode to display relevant information from the ^XTMP global.

After the patch is installed the FBAASUPERVISOR security key must be de-allocated from user accounts that no longer require that key.

## 1.5. Coordination

If your site is using the Fee Basis Claims System (FBCS), you *must* install Patch DSIF\*3.2\*38 *immediately after* installing Patch FB\*3.5\*154 to avoid application/processing errors. If your site is not using FBCS, there is no need to install the FBCS patch.

## 1.6. National Service Desk and Organizational Contacts

The three tiers of support documented herein are intended to restore normal service operation as quickly as possible and minimize the adverse impact on business operations, ensuring that the best possible levels of service quality and availability are maintained.

Table 2 lists organizational contacts needed by site users for troubleshooting purposes. Support contacts are listed by name of service responsible to fix the problem, description of the incident escalation, associated tier level, and contact information (email and phone number).

**Table 2. Tier Support Contact Information**

Name	Role	Org	Contact Info
OI&T National Service Desk	Tier 1 Support	OI&T	NSDTuscaloosaUSD@va.gov 1-855-673-4357
Health Product Support	Tier 2 Support	OI&T	NSDTuscaloosaUSD@va.gov 1-855-673-4357
OI&T System Admin/Field Operation Support	Tier 2 & 3 support	OI&T	NSDTuscaloosaUSD@va.gov 1-855-673-4357
VistA Patch Maintenance	Tier 3 Application Support	OI&T	<u>Nationalservicedeskanr@va.gov</u> 1-855-673-4357



## **2. VistA Fee Separation of Duties Security Keys, Patch FB\*3.5\*154 Release Notes**

### **2.1. Four Security Keys Enhance Separation of Duties Controls**

This patch adds three new security keys, if they don't already exist, and modifies the description of the existing FBAASUPERVISOR security key. The new keys give sites more control of user's access to the package functions. Additionally, this patch modifies the software to lock many functions with the FBAA LEVEL 2 key instead of the FBAASUPERVISOR key. This is expected to reduce the number of individuals who need to hold the FBAASUPERVISOR key. Lead clerks and supervisors may be assigned more than one of these keys. The four keys exported by the patch are listed below.

#### **2.1.1. New Security Key: FBAA LEVEL 1 AUTH**

Permits the holder to enter and edit 7079 authorizations, 7078 authorizations, civil hospital notifications, nursing home movements, and unauthorized claims.

#### **2.1.2. New Security Key: FBAA LEVEL 1 PMT**

Permits the holder to enter and edit invoices and payments.

#### **2.1.3. New Security Key: FBAA LEVEL 2**

Permits the holder to certify a batch for payment, queue data for transmission to Central FEE, void payments, and update contract and rate data for nursing home vendors. The holder of this key can also bypass some user and status restrictions during selection of a payment or batch. This key is normally assigned to a lead clerk or supervisor.

#### **2.1.4. Modified Existing Security Key: FBAASUPERVISOR**

Access to Fee Basis menus and functionality associated with this security key has been modified. This key *now* permits the holder to edit site parameters, maintain the VA fee schedule, edit the contract file, reprocess an overdue batch, resend a completed batch, re-transmit MRAs, and purge MRAs. This key is normally assigned to a supervisor.

### **2.2. New and Revised Locks on Menu Options**

Menu options can be locked by a security key. A locked option can *only* be accessed by users who hold the applicable security key. Patch FB\*3.5\*154 modifies locks on the menu options. Menu options used to modify authorizations are generally locked by the new FBAA LEVEL 1 AUTH security key. Menu options used to process payments are generally locked by the new FBAA LEVEL 1 PMT security key. Menu options normally restricted to a lead clerk or

supervisor are locked by the new FBAA LEVEL 2 security key. Menu options normally restricted to a supervisor are locked by the FBAASUPERVISOR security key.

Table 3 lists existing menus and associated options, which have new or revised locks with the installation of Patch FB\*3.5\*154. Legend as follows:

1. The first column lists the menu and associated option affected.
2. The second column lists the new or revised security key for the associated option.
3. The third column lists the old security key (if any), which was in place for that option prior to the installation of the Patch FB\*3.5\*154.

**Table 3. New and Revised Locks on Existing Menu Options**

<b>Civil Hospital Main Menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Queue Data for Transmission	FBAA LEVEL 2	FBAASUPERVISOR
<b>Notification/Request Menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Legal Entitlement	FBAA LEVEL 1 AUTH	None
Medical Entitlement	FBAA LEVEL 1 AUTH	None
Delete Notification/Request	FBAA LEVEL 1 AUTH	None
Reconsider a Denied Request	FBAA LEVEL 2	FBAASUPERVISOR
<b>Disposition Menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Complete 7078/Authorization	FBAA LEVEL 1 AUTH	None
Edit Completed 7078	FBAA LEVEL 1 AUTH	None
Cancel 7078 Entered in Error	FBAA LEVEL 2	FBAASUPERVISOR
Print List of Cancelled 7078	FBAA LEVEL 2	FBAASUPERVISOR
Set-up a 7078	FBAA LEVEL 1 AUTH	None
<b>Payment Process Menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Ancillary Contract Hosp/CNH Payment	FBAA LEVEL 1 PMT	None
Complete a Payment	FBAA LEVEL 1 PMT	None
Delete Inpatient Invoice	FBAA LEVEL 1 PMT	None
Edit Ancillary Payment	FBAA LEVEL 1 PMT	None
Enter Invoice/Payment	FBAA LEVEL 1 PMT	None
Invoice Edit	FBAA LEVEL 1 PMT	None
Multiple Ancillary Payments	FBAA LEVEL 1 PMT	None
Patient Reimbursement for Ancillary Services	FBAA LEVEL 1 PMT	None
Reimbursement for Inpatient Hospital Invoice	FBAA LEVEL 1 PMT	None
<b>Batch Main Menu – CH</b>	<b>New Lock</b>	<b>Old Lock</b>
Open a Batch	FBAA LEVEL 1 PMT	None
Edit Batch data	FBAA LEVEL 1 PMT	None

Close-out Batch	FBAA LEVEL 1 PMT	None
Re-open Batch	FBAA LEVEL 1 PMT	None
Pricer Batch Release	FBAA LEVEL 1 PMT	None
Re-initiate Pricer Rejected Items	FBAA LEVEL 1 PMT	None
Release a Batch	FBAA LEVEL 2	FBAASUPERVISOR
Re-initiate Rejected Payment Items	FBAA LEVEL 1 PMT	None
Batch Delete	FBAA LEVEL 1 PMT	None
Open Ancillary Payment Batch	FBAA LEVEL 1 PMT	None
<b>Community Nursing Home Main Menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Queue Data for Transmission	FBAA LEVEL 2	FBAASUPERVISOR
Update Vendor Contract/Rates – CNH	FBAA LEVEL 2	None
<b>Authorization Main Menu – CNH</b>	<b>New Lock</b>	<b>Old Lock</b>
Enter CNH Authorization	FBAA LEVEL 1 AUTH	None
Edit CNH Authorization	FBAA LEVEL 1 AUTH	None
Cancel Authorization Entered in Error	FBAA LEVEL 2	FBAASUPERVISOR
Change Existing Contract Rate for a Patient	FBAA LEVEL 1 AUTH	None
Delete CNH Rate	FBAA LEVEL 2	None
Enter Veteran Rates under new Vendor Contract	FBAA LEVEL 1 AUTH	None
Print List of Cancelled 7078	FBAA LEVEL 2	FBAASUPERVISOR
<b>Batch Main Menu – CNH</b>	<b>New Lock</b>	<b>Old Lock</b>
Batch Delete	FBAA LEVEL 1 PMT	None
Close-out Batch	FBAA LEVEL 1 PMT	None
Edit Batch data	FBAA LEVEL 1 PMT	None
Open CNH Batch	FBAA LEVEL 1 PMT	None
Re-initiate Rejected Payment Items	FBAA LEVEL 1 PMT	None
Re-open Batch	FBAA LEVEL 1 PMT	None
Release a Batch	FBAA LEVEL 2	FBAASUPERVISOR
<b>Fee Fund Control Main Menu – CNH</b>	<b>New Lock</b>	<b>Old Lock</b>
Estimate Funds for Obligation	FBAA LEVEL 1 AUTH	
Post Commitments for Obligation	FBAA LEVEL 1 AUTH	
<b>Movement Main Menu – CNH</b>	<b>New Lock</b>	<b>Old Lock</b>
Admit To CNH	FBAA LEVEL 1 AUTH	None
Delete Movement Menu	FBAA LEVEL 1 AUTH	None
Discharge From CNH	FBAA LEVEL 1 AUTH	None
Edit Movement Menu	FBAA LEVEL 1 AUTH	None

Transfer Movement	FBAA LEVEL 1 AUTH	None
<b>Delete Movement Menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Admission Delete	FBAA LEVEL 1 AUTH	None
Discharge Delete	FBAA LEVEL 1 AUTH	None
Transfer Delete	FBAA LEVEL 1 AUTH	None
<b>Edit Movement Menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Admission Edit	FBAA LEVEL 1 AUTH	None
Discharge Edit	FBAA LEVEL 1 AUTH	None
Transfer Edit	FBAA LEVEL 1 AUTH	None
<b>Payment Main Menu – CNH</b>	<b>New Lock</b>	<b>Old Lock</b>
Delete Inpatient Invoice	FBAA LEVEL 1 PMT	None
Edit CNH Payment	FBAA LEVEL 1 PMT	None
Enter CNH Payment	FBAA LEVEL 1 PMT	None
<b>Medical Fee Main Menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Enter Authorization	FBAA LEVEL 1 AUTH	None
Supervisor Main Menu	FBAA LEVEL 2	FBAASUPERVISOR
Terminate ID Card	FBAA LEVEL 1 AUTH	None
<b>Batch Main Menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Batch Delete	FBAA LEVEL 1 PMT	None
Close-out Batch	FBAA LEVEL 1 PMT	None
Edit Batch data	FBAA LEVEL 1 PMT	None
Open a Batch	FBAA LEVEL 1 PMT	None
Re-open Batch	FBAA LEVEL 1 PMT	None
Release a Batch	FBAA LEVEL 2	FBAASUPERVISOR
<b>Outputs Main Menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Group 7079 Print	FBAA LEVEL 2	FBAASUPERVISOR
<b>Payment menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Delete Payment Entry	FBAA LEVEL 1 PMT	None
Edit Payment	FBAA LEVEL 1 PMT	None
Enter Payment	FBAA LEVEL 1 PMT	None
Multiple Payment Entry	FBAA LEVEL 1 PMT	None
Re-initiate Rejected Payment Items	FBAA LEVEL 1 PMT	None
Reimbursement Payment Entry	FBAA LEVEL 1 PMT	None
Travel Payment Only	FBAA LEVEL 1 PMT	None
<b>Supervisor Main Menu</b>	<b>New Lock</b>	<b>Old Lock</b>

Clerk Look-Up For An Authorization	FBAASUPERVISOR	FBAASUPERVISOR by FBAACLU
Enter/Edit Suspension Letters	FBAASUPERVISOR	None
Edit Pharmacy Invoice Status	FBAA LEVEL 2	None
Fee Basis 1358 Segregation of Duty Report	FBAASUPERVISOR	None
Pricer Batch Release	FBAA LEVEL 1 PMT	None
Queue Data for Transmission	FBAA LEVEL 2	FBAASUPERVISOR
Re-initiate Rejected Payment Items	FBAA LEVEL 1 PMT	None
Release a Batch	FBAA LEVEL 2	FBAASUPERVISOR
Void Payment Main Menu	FBAA LEVEL 2	None
<b>Fee Schedule Main Menu (under Supervisor Main Menu)</b>	<b>New Lock</b>	<b>Old Lock</b>
Add/Edit Fee Schedule	FBAASUPERVISOR	None
Compile Fee Schedule	FBAASUPERVISOR	None
<b>FPPS Update &amp; Transmit Menu (under Supervisor Main Menu)</b>	<b>New Lock</b>	<b>Old Lock</b>
Outpatient/Ancillary Invoice Edit	FBAA LEVEL 2	FBAASUPERVISOR
Pharmacy Invoice Edit	FBAA LEVEL 2	FBAASUPERVISOR
Inpatient Invoice Edit	FBAA LEVEL 2	FBAASUPERVISOR
Purge Message Text	FBAA LEVEL 2	FBAASUPERVISOR
<b>MRA Main Menu (under Supervisor Main Menu)</b>	<b>New Lock</b>	<b>Old Lock</b>
Vendor MRA Main Menu	FBAA LEVEL 2	FBAASUPERVISOR
Veteran MRA Main Menu	FBAA LEVEL 2	None
<b>Vendor MRA Main Menu (under MRA Main Menu)</b>	<b>New Lock</b>	<b>Old Lock</b>
Update FMS Vendor File in Austin	FBAA LEVEL 2	FBAASUPERVISOR
Delete Vendor MRA	FBAA LEVEL 2	FBAASUPERVISOR
Reinstate Vendor MRA	FBAA LEVEL 2	None
MRA'S Awaiting Austin Approval	FBAA LEVEL 2	None
<b>Veteran MRA Main Menu (under MRA Main Menu)</b>	<b>New Lock</b>	<b>Old Lock</b>
Add type Veteran MRA	FBAA LEVEL 2	None
Change type Veteran MRA	FBAA LEVEL 2	None
Delete type Veteran MRA	FBAA LEVEL 2	None
Reinstate type Veteran MRA	FBAA LEVEL 2	None
<b>Unauthorized Claims File Menu (under Supervisor Main Menu)</b>	<b>New Lock</b>	<b>Old Lock</b>
Add New Person for Unauthorized Claim	FBAA LEVEL 1 AUTH	None

Disapproval Reasons File Enter/Edit	FBAASUPERVISOR	None
Dispositions File Edit	FBAASUPERVISOR	None
Request Info File Enter/Edit	FBAASUPERVISOR	None
<b>Void Payment Main Menu (under Supervisor Main Menu)</b>	<b>New Lock</b>	<b>Old Lock</b>
CH Delete Void Payment	FBAA LEVEL 2	FBAASUPERVISOR by FBCHVP
CH Void Payment	FBAA LEVEL 2	FBAASUPERVISOR by FBCHVP
CNH Delete Void Payment	FBAA LEVEL 2	FBAASUPERVISOR by FBCHVP
CNH Void Payment	FBAA LEVEL 2	FBAASUPERVISOR by FBCHVP
Medical Delete Void Payment	FBAA LEVEL 2	FBAASUPERVISOR by FBAAVP
Medical Void Payment	FBAA LEVEL 2	FBAASUPERVISOR by FBAAVP
Pharmacy Delete Void Payment	FBAA LEVEL 2	FBAASUPERVISOR by FBAAPHV
Pharmacy Void Payment	FBAA LEVEL 2	FBAASUPERVISOR by FBAAPHV
<b>Pharmacy Fee Main Menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Closeout Pharmacy Invoice	FBAA LEVEL 1 PMT	None
Complete Pharmacy Invoice	FBAA LEVEL 1 PMT	None
Edit Pharmacy Invoice	FBAA LEVEL 1 PMT	None
Enter Pharmacy Invoice	FBAA LEVEL 1 PMT	None
Patient Re-imbusement	FBAA LEVEL 1 PMT	None
<b>Batch Menu – Pharmacy</b>	<b>New Lock</b>	<b>Old Lock</b>
Batch Delete	FBAA LEVEL 1 PMT	None
Close-out Batch	FBAA LEVEL 1 PMT	None
Edit Batch data	FBAA LEVEL 1 PMT	None
Open a Pharmacy Batch	FBAA LEVEL 1 PMT	None
Re-open Batch	FBAA LEVEL 1 PMT	None
Release a Batch	FBAA LEVEL 2	FBAASUPERVISOR
<b>State Home Main Menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Enter New State Home Authorization	FBAA LEVEL 1 AUTH	None
Change a State Home Authorization	FBAA LEVEL 1 AUTH	None
Delete a State Home Authorization	FBAA LEVEL 1 AUTH	None
Reinstate State Home Authorization	FBAA LEVEL 1 AUTH	None

<b>Unauthorized Claim Main Menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Request Information on Unauthorized Claim	FBAA LEVEL 1 AUTH	None
Receive Requested Information	FBAA LEVEL 1 AUTH	None
Letters for Unauthorized Claim	FBAA LEVEL 1 AUTH	None
Payments for Unauthorized Claims	FBAA LEVEL 1 PMT	None
<b>Enter/Edit Unauthorized Claim Menu</b>	<b>New Lock</b>	<b>Old Lock</b>
Enter Unauthorized Claim	FBAA LEVEL 1 AUTH	None
Modify Unauthorized Claim	FBAA LEVEL 1 AUTH	None
Disposition Unauthorized Claim	FBAA LEVEL 1 AUTH	None
Re-open Unauthorized Claim	FBAA LEVEL 1 AUTH	None
Initiate Appeal for Unauthorized Claim	FBAA LEVEL 1 AUTH	None
Appeal Edit for Unauthorized Claim	FBAA LEVEL 2	None
COVA Appeal Enter/Edit	FBAA LEVEL 2	None
<b>Letters for Unauthorized Claim</b>	<b>New Lock</b>	<b>Old Lock</b>
Update Date Letter Sent	FBAA LEVEL 1 AUTH	None
Batch Print Letters	FBAA LEVEL 1 AUTH	None
Reprint Letter(s)	FBAA LEVEL 1 AUTH	None
<b>Utilities for Unauthorized Claims</b>	<b>New Lock</b>	<b>Old Lock</b>
Add New Person for Unauthorized Claim	FBAA LEVEL 1 AUTH	None
Associate an Unauthorized Claim to a Primary	FBAA LEVEL 1 AUTH	None
Disassociate an Unauthorized Claim	FBAA LEVEL 1 AUTH	None
Return Address Display/Edit	FBAA LEVEL 2	None

### **2.3. Existing Menu Options Attached to Other Fee Basis Menus**

Several menu options attached to the Supervisor Main Menu are *now* also attached to other Fee Basis menus so they can be utilized by users who should not have supervisor access. These options and their placement are listed as follows.

#### **2.3.1. Delete reject flag [FBAA VOUCHER DELETE REJECT]**

- Added to Batch Main Menu (under Medical Fee Main Menu)
- Added to Batch Menu - Pharmacy (under Pharmacy Fee Main Menu)

#### **2.3.2. Finalize a Batch [FBAA FINALIZE BATCH]**

- Added to Batch Main Menu (under Medical Fee Main Menu)
- Added to Batch Menu - Pharmacy (under Pharmacy Fee Main Menu)

### **2.3.3. List Batches Pending Release [FBAA LIST CLOSED BATCHES]**

- Added to Batch Main Menu (under Medical Fee Main Menu)
- Added to Batch Menu - Pharmacy (under Pharmacy Fee Main Menu)
- Added to Batch Main Menu - CH (under Civil Hospital Main Menu)

### **2.4. Revised Locks to Prevent Selection of Payment or Batch Entered by Another User**

Many options used to enter or edit payments and payment batches prevent selection of a payment or batch that was entered by another user. This restriction is not imposed on a user who holds the FBAASUPERVISOR security key.

Many options used to enter or edit payments and payment batches prevent selection of a payment or batch when the batch has certain status values such as supervisor closed. Fewer batch status values are restricted for a user who holds the FBAASUPERVISOR security key.

The following menu options are modified by this patch to check for the new FBAA LEVEL 2 security key INSTEAD OF the existing FBAASUPERVISOR security key when imposing restrictions on the selection of a payment or payment batch.

- Edit Batch data [FBAA BATCH EDIT]
- Close-out Batch [FBAA CLOSE BATCH]
- Re-open Batch [FBAA REOPEN BATCH]
- Batch Delete [FBAA BATCH DELETE]
- Enter Payment [FBAA ENTER PAYMENT]
- Multiple Payment Entry [FBAA MULTIPLE PAYMENT ENTRY]
- Reimbursement Payment Entry [FBAA MEDICAL REIMBURSEMENT]
- Ancillary Contract Hosp/CNH Payment [FBCH ANCILLARY PAYMENT]
- Multiple Ancillary Payments [FBCH MULTIPLE PAYMENTS]
- Patient Reimbursement for Ancillary Services [FBCH ANCILLARY REIMBURSEMENT]
- Payments for Unauthorized Claims [FBUC PAYMENTS]
- Delete Payment Entry [FBAA DELETE PAYMENT]
- Complete a Payment [FBCH COMPLETE PAYMENT]
- Re-initiate Pricer Rejected Items [FBCH REINITIATE PRICER REJECTS]
- Delete Inpatient Invoice [FBCH DELETE INVOICE]
- Invoice Edit [FBCH EDIT PAYMENT]
- Edit CNH Payment [FBCNH EDIT PAYMENT]
- Delete Inpatient Invoice [FBCH DELETE INVOICE]
- Edit Payment [FBAA EDIT PAYMENT]
- Edit Ancillary Payment [FBCH EDIT ANCILLARY PAYMENT]
- Edit Pharmacy Invoice [FBAA EDIT PHARMACY INVOICE]



## **2.5. Revised Locks During Selection Of Civil Hospital Notifications**

The option Delete Notification/Request [FBCH DELETE REQUEST] currently restricts the selection of a notification/request to the USER ENTERING NOTIFICATION unless the FBAASUPERVISOR key is held. This option is modified by this patch to instead check if the user holds the FBAA LEVEL 2 security key.

## **2.6. Removed Lock on Entry of Amount Paid that Exceeds the Amount Claimed**

Menu options used to enter or edit outpatient and ancillary inpatient payments do not allow the user to enter an amount paid that exceeds the amount claimed or exceeds the calculated fee schedule amount unless the user holds the FBAASUPERVISOR key. This patch modifies the software by removing the requirement that a user hold the FBAASUPERVISOR security key to enter an amount paid that exceeds the amount claimed or fee schedule amount. The following options are modified:

- Enter Payment [FBAA ENTER PAYMENT]
- Multiple Payment Entry [FBAA MULTIPLE PAYMENT ENTRY]
- Reimbursement Payment Entry [FBAA MEDICAL REIMBURSEMENT]
- Ancillary Contract Hosp/CNH Payment [FBCH ANCILLARY PAYMENT]
- Multiple Ancillary Payments [FBCH MULTIPLE PAYMENTS]
- Patient Reimbursement for Ancillary Services [FBCH ANCILLARY REIMBURSEMENT]
- Payments for Unauthorized Claims [FBUC PAYMENTS]
- Edit Payment [FBAA EDIT PAYMENT]
- Edit Ancillary Payment [FBCH EDIT ANCILLARY PAYMENT]

## **2.7. Lock to Update of CNH Contract or Rate Data**

As of Patch FB\*3.5\*154, the FBAA LEVEL 2 security key locks the ability to update contract and rate data for a community nursing home vendor. The following options are modified to check if user holds this security key before allowing the contract and rate data to be updated:

- Vendor Enter/Edit [FBCNH VENDOR ENTER/EDIT]
- Display,Enter,Edit Demographics [FBAA VENDOR DEMOGRAPHICS]

## **2.8. Lock to Run Interactive FPPS Transmit Data**

Patch FB\*3.5\*154 modified the Transmit Invoices to FPPS [FB FPPS TRANSMIT] option to require the user to hold the FBAA LEVEL 2 security key when the option is run interactively from the menu. The patch does not make any changes to the option when it is run as a scheduled task (non-interactively).

## 2.9. List of Pending 7078s Modified to Consider Different Security Key

Patch FB\*3.5\*154 modified option Civil Hospital Main Menu [FBCH MAIN MENU] to check if the user holds the FBAA LEVEL 2 security key, rather than the FBAASUPERVISOR security key, to determine if all pending 7078s should be displayed, rather than only those entered by the current user.

## 2.10. New User Access Report

Patch FB\*3.5\*154 creates a new option called Security Key Report for Fee Basis [FB SEC KEY RPT]. This option is attached to the Supervisor Main Menu [FBAA SUPERVISOR OPTIONS] and it is locked by the FBAASUPERVISOR security key. This new option generates a report of users that hold Fee Basis security keys. An example is shown below:

```
Select Supervisor Main Menu Option: Security Key Report for Fee Basis
Should report include terminated users with keys? NO//
Sort by Security Key or User: (S/U): SECURITY KEY
Select Fee Basis Security Key: ALL//
DEVICE: HOME//
```

```
Security Key Report for Fee Basis          OCT 17, 2014@11:01:28   page 1
  by Security Key for all FB keys
```

Name	SSN	Title
-----	-----	-----
Key: FB ARCH		
FEEUSER,FIRST	2709	COMPUTER SYSTEMS ANALYST
Division(s): 500, 688		
FEEUSER,SECOND	8420	
Division(s): 500		
Key: FBAA LEVEL 1 AUTH		
FEEUSER,FIRST	2709	COMPUTER SYSTEMS ANALYST
Division(s): 500, 688		
FEEUSER,THIRD	1234	COMPUTER SYSTEMS ANALYST
Division(s): 500, 688		

## 2.11. Disable Site Parameter EDIT AUTH. DURING PAYMENT

The site parameter EDIT AUTH. DURING PAYMENT allows selected authorization fields to be edited when some types of payments are entered. Patch FB\*3.5\*154 disabled this site parameter. The user will no longer be prompted to respond to this site parameter when configuring the software. This site parameter will no longer have *any* effect on the Fee Basis software's behavior.

## **2.12. Prevent Entry of Payment or Pricing if User Entered Authorization**

Patch FB\*3.5\*154 modifies the software to prevent a user from entering payment or pricing for a service if that user previously entered or edited the associated authorization for the service. Entry or editing a civil hospital notification, community nursing home contract rate for a patient, community nursing home movement, or unauthorized claim is considered as a change to the associated authorization.

The options used to enter or edit *authorizations* are modified to keep track of users. The options used to process payments are modified to prevent the user who entered or edited the *authorization* associated with the payment from proceeding.

## **2.13. Nursing Home Daily Rate Cannot be Entered During Payment**

Patch FB\*3.5\*154 modifies the Enter CNH Payment [FBCNH ENTER PAYMENT] option to no longer allow entry of missing daily rates. An update to the daily rate is considered an edit of the authorization and the person who processes the payment cannot edit the authorization per separation of duties business rules.

## **2.14. New and Modified Reports Display Users that Entered or Edited Records**

Patch FB\*3.5\*154 modifies one existing report and adds three new reports to display the list of users who have entered or edited an authorization or associated records. These options, listed as follows, are all locked by the FBAASUPERVISOR security key.

### **2.14.1. Existing Report: Clerk Look-Up for an Authorization [FBAA CLERK LOOK-UP]**

This existing report option lists users who have entered or edited a specified authorization in the FEE BASIS PATIENT file. When applicable, the output also show users who have entered or edited the civil hospital notification or unauthorized claims associated with the authorization.

### **2.14.2. New Report: Clerk Lookup for 7078 Authorization [FBCH CLERK LOOKUP]**

This new report option lists users who have entered or edited a specified 7078 authorization. Entry or editing of nursing home rate and movements are included in this output. When applicable, the output also shows users who have entered or edited the civil hospital notification associated with the authorization.

This report is located on two menu options:

- Output Menu under the Civil Hospital Main Menu
- Output Main Menu – CNH under the Community Nursing Home Main Menu

### **2.14.3. New Report: Clerk Lookup for Notification/Request [FBCH REQUEST CLERK LOOKUP]**

This new report option lists users who have entered or edited a specified notification/request. It is located on the Notification/Request Menu under the Civil Hospital Main Menu.

### **2.14.4. New Report: Clerk Lookup for Unauthorized Claim [FBUC CLERK LOOKUP]**

This new report option lists users who have entered or edited a specified unauthorized claim. It is located on the Outputs for Unauthorized Claims menu under the Unauthorized Claim Main Menu.

## **3. New Service Requests (NSRs)**

### **3.1. NSR #20090309: EMERGENCY PATCH VISTA FEE - SEPARATION OF DUTIES - ASSIGNMENT OF KEYS**

Recent IG/MQAS VistA Fee Audits have identified issues not in compliance with directives requiring separation of processing and authorization of payment for non-VA claims duties, with clerical staff being assigned supervisory menu options. Due to this discovery recommendations were made to remove assignment of the FBAASUPERVISOR key for clerical staff.

Removal of these keys has created a problem for clerical staff, preventing them from appropriately pricing invoice line items in compliance with regulatory requirements for correct pricing of claims. Productivity of processing claims has been drastically reduced.

Requirements Development & Management New Service Request Database (NSRD) Link:  
[http://vista.med.va.gov/nsrd/Tab\\_GeneralInfoView.asp?RequestID=20090309](http://vista.med.va.gov/nsrd/Tab_GeneralInfoView.asp?RequestID=20090309)

### **3.2. NSR #20120609: PROBLEM WITH FEE BASIS PAYMENT FILE/POV ISSUE**

There can be a problem with the association of an outpatient or inpatient ancillary payment to the appropriate authorization. The problem occurs when there are payments that should be associated with different authorizations, but those payments have the exact same patient, vendor, and date of service. This situation is common with home health services where there are separate authorizations for nursing and non-nursing services for a single patient and those services are provided to the patient by the same vendor on the same date.

This problem can result in various errors including sending the wrong purpose of visit code when a payment batch is sent to Central FEE.

The problem was originally reported on Remedy Ticket #726099. A fix for this issue was requested by New Service Request #20120609.

Patch FB\*3.5\*154 modifies the software to prevent the problem from occurring for new payments. Additionally, when the patch is installed a one-time job examines existing payments and corrects many or all of the existing inappropriate associations.

NSRD Link: [http://vista.med.va.gov/nsrd/Tab\\_GeneralInfoView.asp?RequestID=20120609](http://vista.med.va.gov/nsrd/Tab_GeneralInfoView.asp?RequestID=20120609)

## 4. REMEDY Tickets and Overview

### 4.1. REMEDY Ticket #833468 Resolution

- **Problem:** An undefined error occurs when a prescription is deleted from an existing pharmacy invoice using the Edit Pharmacy Invoice [Edit Pharmacy Invoice] option.
- **Resolution:** This patch modifies routine FBAAEPI to prevent the undefined error from occurring.

### 4.2. REMEDY Ticket #985307 Resolution

- **Problem:** The Re-initiate Rejected Payment Items [FBAA REINITIATE REJECTS] option contains a fault when it is used to re-initiate all items in an outpatient or ancillary inpatient (type B3) payment batch. The problem does not occur when the line items are individually re-initiated.

The software attempts to track all payment lines (sorted by invoice) that are re-initiated into the new batch. If all the lines on an invoice are not moved into the new batch the re-initiated lines are assigned a different invoice number so an invoice is not spilt between two different payment batches.

The problem is that the software does not determine the invoice number when a line is re-initiated. If the batch was previously displayed the invoice of the last displayed line item is inappropriately treated as the invoice of all the re-initiated line items. If the batch was not displayed the option a bends with an undefined error for variable FBIN.

- **Resolution:** The problem is corrected by modifying routine FBAARR1 within line tag REJM so the invoice number of a line item is appropriately determined before it is referenced later in that section of code.

## 5. Documentation Retrieval Instructions

Updated user documentation describing the new functionality introduced by this patch is available.

### 5.1. Office of Information and Technology (OI&T) Document Retrieval Instructions

Updated documentation describing the new functionality introduced by this patch is available.

The preferred method is to retrieve files from [download.vista.med.va.gov](http://download.vista.med.va.gov). This transmits the files from the first available server. Sites may also elect to retrieve files directly from a specific server.

Sites may retrieve the documentation directly using Secure File Transfer Protocol (SFTP) from the ANONYMOUS.SOFTWARE directory at the following OI Field Offices:

- Albany: [fo-albany.med.va.gov](http://fo-albany.med.va.gov)
- Hines: [fo-hines.med.va.gov](http://fo-hines.med.va.gov)
- Salt Lake City: [fo-slc.med.va.gov](http://fo-slc.med.va.gov)

## **5.2. VA Software Document Library (VDL)**

Documentation can also be found on the VA Software Document Library (VDL) at:

<http://www.va.gov/vdl/application.asp?appid=40>