



Clinical Reminders High Risk Mental Health Patient – Reminder & Flag

Patch 18

User Manual

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Product Development
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Revision History

Date	Page #	Description	Project Manager	Technical Writer
January 2012	10 - 16	Updated dialog screenshots	Al Ebert	JoAnn Green
Dec 2011	5, 17	Edited Scheduling reports, per developer changes and product support review.	Al Ebert	JoAnn Green
Sep-Nov 11	17	Added revised Scheduling Reports	Al Ebert	JoAnn Green
June 2011	Throughout	Completely revised, to document High Risk Mental Health Patient Reminder and Dialog project.	Al Ebert	JoAnn Green

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Introduction - High Risk Mental Health Patient – Reminder & Flag

The High Risk Mental Health Patient – Reminder & Flag will be released in two phases. This manual describes functionality in the first phase.

Purpose

The purpose of phase 1 of this project is to provide the following:

- 1) Two new Scheduling reports that identify no-show “high risk for suicide” patients that missed their MH appointments,
- 2) A new national reminder and reminder dialog that will be used by providers to document results of following up with a high risk for suicide patient that missed a MH appointment, and
- 3) A new health summary type with MH-specific supporting information.

Target Audience

- Mental Health professionals/Clinicians
- Nurses
- Clinical Application Coordinators (CAC)
- Suicide Prevention Coordinators
- Clinical Reminders Managers

Other Sources of Information

Related Documentation

The following manuals are available from the VistA Documentation Library (VDL)

<http://www.va.gov/vdl>:

Documentation	Documentation File name
High Risk Mental Health Patient Installation and Setup Guide	PXRM_2_18_IG.PDF
Clinical Reminders Release Notes	PXRM_2_18_UM.PDF
Clinical Reminders Manager’s Manual	PXRM_2_MM.PDF
Clinical Reminders Technical Manual	PXRM_2_18_TM.PDF
Scheduling Install Guide	SD_5_3_578_IG.PDF
Registration Install Guide	DG_5_3_836_IG.PDF
Health Summary User Manual	HSUM_2_7_99_UM.PDF
Health Summary Technical Manual	HSUM_2_7_99_TM.PDF

Other relevant information is also available on the Clinical Reminders website:

<http://vista.med.va.gov/reminders/>

Background

High Risk Mental Health Patient Reminder and Flag

This project addresses the New Service Request (NSR) << NSR20070589 High Risk Mental Health Patient – National Reminder and Flag >>. The NSR was submitted by Kathleen Lysell, PCS, Mental Health Services and Jan Kemp, Associate Director for Education MIRECC. This project is included in the Improve Veteran Mental Health (IVMH) initiative.

This request was submitted in support of recommendations from the Comprehensive VHA Mental Health Strategic Plan and VHA Handbook 1160.01, Uniform Mental Health Services in VA Medical Centers and Clinics, to improve continuity of care for Veterans receiving mental health services.

Major objectives of this request include:

1. Identify those veterans who are at risk for suicide (sites define this locally in the Patient Record Flag).
2. Proactively seek to provide appropriate care to high risk mental health patients who miss appointments.

The plan is to evaluate patients for mental health disorders in order to:

- Make appropriate referrals
- Identify those veterans with a history of suicide attempt or suicidal ideation who miss an appointment
- Notify the mental health professional of the missed appointment
- Track efforts to reach this veteran.

If the veteran is not reached after three attempts, a staff member may need to call other patient contacts or request a welfare check.

High Risk MH Patient Process Flow Overview

The following is a typical sequence of steps related to working with high risk MH patients and this project:

1. Patient with a high risk for suicide PRF misses a Mental Health appointment.
2. Scheduling runs a nightly report that lists patients that have a MH clinic appointment with “NO-SHOW,” “NO-SHOW AUTO-REBOOK,” or “No Action Taken” status.
3. The Nightly report is sent in a MailMan message to recipients of the “SD MH NO SHOW NOTIFICATION” Mail Group. Recipients should be Suicide Prevention Coordinators (SPC) and other MH professionals.

NOTE: Before the application is installed, local sites need to identify an owner for the mailgroup. During the SD*5.3*578 install, IRM staff will be asked to enter the name for MailGroup Owner, who will be responsible for entering the names of Suicide Prevention Coordinators and/or other MH professionals into the MailGroup.

4. Sites may vary in assigning who should follow up on patients in the Scheduling Message.
5. SPC/MH professionals’ potential actions:
 - Verify No Action Taken is actually a No-Show
 - If scheduled appointment was kept but just not documented, then no follow-up necessary.
 - If patient kept another MH appointment on the same day as the missed appointment, then no follow-up necessary.
 - Attempt to contact patient (minimum of three times over the next 72 hours)
 - Review Safety Plan on file before calling other contacts.
6. SPC/MH professional document results of following up with the patient in the Reminder dialog.
7. See the Reminder Dialog for the types of items to document.
8. Documented results are stored in the patient’s progress note.
9. Ad Hoc scheduling reports can be run, as needed.

High Risk Mental Health Scheduling Reports

Assign these report options to the primary or secondary menu options of your Suicide Prevention Coordinators, Mental Health Treatment Coordinator, and other Mental Health Professionals who will be tracking missed appointments for high risk for suicide patients:

- SD MH NO SHOW AD HOC REPORT
 - Scheduling Mental Health AD HOC NO SHOW Report
- SD MH NO SHOW NIGHTLY BGJ
 - No Show Nightly Background Job

The Ad Hoc report is described later in this manual.

No Show Nightly Background Job

When a patient with a high risk for suicide PRF misses a Mental Health clinic appointment due to a no-show, an automatic nightly report is run that lists patients who have a MH clinic appointment with “NO-SHOW”, “NO-SHOW AUTO-REBOOK”, or “No Action Taken” status.

The Nightly report is sent in a MailMan message to recipients of the “SD MH NO SHOW NOTIFICATION” Mail Group. Recipients should be Suicide Prevention Coordinators (SPC) and other MH professionals.

Sites may vary on who should follow up on patients in the Scheduling Message.

An option has also been created to manually run the no show background job if there was an error in running the report. It is called SD MH NO SHOW NIGHTLY BGJ (High Risk MH No-Show Nightly Report). See the appendix for an example of this report.

The Background job will list the patients who had a status of “NO-SHOW,” “NO-SHOW AUTO-REBOOK”, or “No Action Taken” for the day before, and who have a patient record flag ‘High Risk for Mental Health’. It will list patients for all mental health clinics/stop codes that are defined in the Remote location list ‘VA-MH NO SHOW APPT CLINICS LL’. The VA-MH NO SHOW APPT CLINICS LL location list includes clinic stop codes for MH clinics that are scheduled for face-to-face appointments.

This report will list future scheduled appointments for 30 days in the future.

Example:

This is how the nightly report will display to the screen when reading MailMan.

The beginning of the message summarizes which division and clinics had a NO-SHOW

```
Subj: HRMH NO SHOW REPORT MESSAGE # [#111884] 04/06/11@11:56 73 lines
From: POSTMASTER In 'IN' basket. Page 1
-----
                Division/Clinic Appointment Totals

Division/CLinic                NS    NSA    NAT    Unique
                                1     1     1     Patients
ALBANY/D-PSYCH
TROY1/LIZ'S MENTAL HEALTH CLINIC  1     2     1     3
TROY1/MENTAL HEALTH              1     0     2     3

*STATUS: NS = No Show          NSA = No Show Auto Rebook    NAT = No Action Taken

HIGH RISK MENTAL HEALTH NO SHOW NIGHTLY REPORT                PAGE 1
By CLINIC for Appointments on 4/5/11                          Run: 4/6/2011@11:56

#    PATIENT                PT ID    APPT D/T                CLINIC                STATUS
*****

Enter RETURN to continue or '^' to exit:
```

Example 2:

This is how the nightly report will display to the screen when reading mailman.

The Totals are followed by each Division/Clinic's Missed Appointment and status along with future appointments.

```
Subj: HRMH NO SHOW REPORT MESSAGE # [#111884] Page 2
-----
DIVISION/CLINIC/STOP CODE: ALBANY/D-PSYCH/188

1  HRMHPATIENT,ONE          0001    4/5/2011 11:00 am    D-PSYCH                *NS
   Future Scheduled Appointments:
   4/7/2011 9:00 am        MHPROVIDER, ONE MENTAL HEALTH CLINIC
   4/14/2011 9:00 am       MHPROVIDER, ONE MENTAL HEALTH CLINIC
   4/17/2011 9:00 am       MHPROVIDER, ONE MENTAL HEALTH CLINIC

2  HRMHPATIENT,TWO         0000    4/5/2011 2:00 pm    D-PSYCH                *NAT
   Future Scheduled Appointments:
   4/14/2011 9:00 am       MHPROVIDER, ONE MENTAL HEALTH CLINIC
   4/17/2011 9:00 am       MHPROVIDER, ONE MENTAL HEALTH CLINIC

3  HRMHPATIENT,THREE       0006    4/5/2011 9:00 am    D-PSYCH                *NSA
```

```
Future Scheduled Appointments:
4/14/2011 9:30 am           MHPROVIDER, ONE MENTAL HEALTH CLINIC
4/18/2011 8:00 am           D-PSYCH
HIGH RISK MENTAL HEALTH NO SHOW NIGHTLY REPORT                PAGE    2
Enter RETURN to continue or '^' to exit:
```

Documenting Results of Follow-up in a Reminder Dialog

High Risk MH No Show Follow-up Reminder

When will the reminder be applicable to the patient?

- The patient's local High Risk for Suicide PRF is active any time on the day of the appointment.
- The patient had a No-Show or No-Show Auto-Rebook appointment status.
- The No Action Taken status does not trigger this reminder.

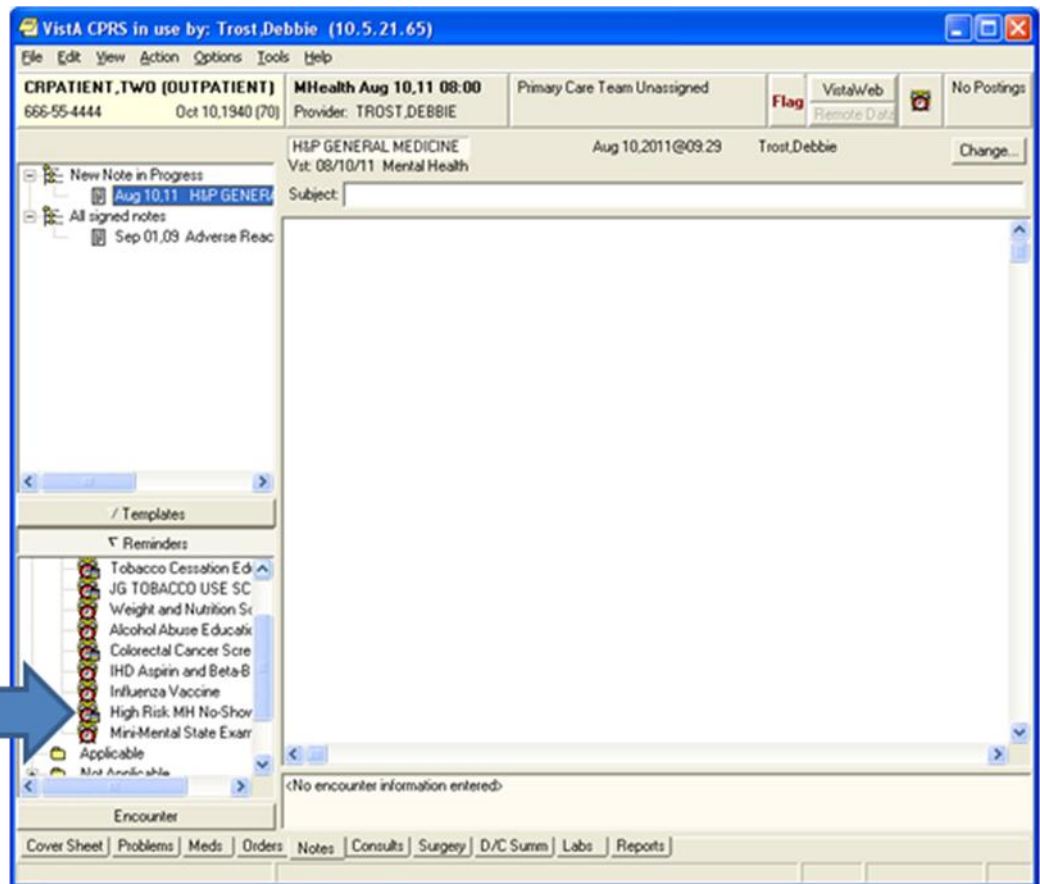
What will resolve/not resolve the reminder?

- Resolved by an appointment that the patient kept on the same day or within 72 hours after the no-show appointment.
- Not Resolved by documenting the unsuccessful attempts to contact the patient, but will be resolved if a follow-up plan is documented.
- Resolved by documenting:
 - Patient was contacted
 - Patient received urgent or emergent care
 - Other outcome
 - Suicide attempt or completed

Steps to process reminder:

On the following pages are dialog screens for entering data about your patients.

1. Open CPRS and select a high risk MH patient; the pop-up for the Category II flag your site has defined will appear here. Close this pop-up.
2. If the High Risk MH reminder is due, it will appear on the CPRS Coversheet. You can get further information at this point by clicking or right-clicking on the reminder.
3. **Start a new progress note.** When you begin a new progress note, the reminders drawer appears.
4. **Open the reminders drawer.** When you click on the reminders drawer, you see several folders containing reminders for this patient. Possible folders include Due, Applicable, Not Applicable, All Evaluated, and Other Categories.
5. **Select the High Risk MH No Show Follow-up reminder.** Open a folder (if necessary) and click on this reminder to begin processing it. At this point, you will be asked to provide the primary encounter provider, so that any PCE data entered from reminder dialog processing can be saved.



Opening screen

When you click on checkboxes, more choices or boxes for entering info are opened up.

NOTE: Although the text at the top of this dialog indicates that “follow-up will no longer be necessary,” this simply means that the reminder is resolved. The Suicide Prevention Team still needs to follow up with high risk patients within the first 30 days of discharge to meet a behavior monitor. (This wording will be changed in the next phase of the project.)

Reminder Resolution: High Risk MH No-Show Follow-up

This patient has an active High Risk for Suicide Patient Record Flag and was a NO SHOW to a MH appointment. If the patient has a completed encounter to a MH appointment on the same day, or within 72 hours of the missed MH appointment, follow-up will no longer be necessary.

MH Appointments Missed Last 10 Days

DATE/TIME	CLINIC	STATUS
11/14/2011 8:00 am	Mental Health	NO-SHOW

Action needed: Please document follow-up outcome using fields below.

[Click here to see supporting information. Refer to the Safety Plan for additional information.](#)

Patient contact made and plan put in place for ongoing care.

Patient sought urgent or emergent mental health care.

Other Outcome

Three unsuccessful attempts made to contact patient.

Suicide attempted or completed. Please document Safety Plan and/or Suicide Behavior Report where appropriate.

Clear Clinical Maint Visit Info < Back Next > Finish Cancel

<No encounter information entered>

* Indicates a Required Field

Additional Supporting Information

Contact information, future scheduled visits, if any, and PRF histories are provided here. This is the same as the Health Summary information.

Reminder Resolution: High Risk MH No-Show Follow-up

This patient has an active High Risk for Suicide Patient Record Flag and NO SHOW for MH appointment, with no other MH appointment kept within 72 hours.

Action needed: Please document follow-up outcome using fields below.

Click here to see supporting information. Refer to the Safety Plan for additional information.

Supporting information

The following are patient contacts, future MH appts, patient record flag history, and MHTC information if available.

CON - Patient Contacts

Patient Phone Numbers:

- Cell: 801-222-2222
- Home: 801-555-5555
- Work: No data available

Emergency Contact:

- Name: No data available
- Relationship: No data available
- Phone: No data available

Secondary Emergency Contact:

- Name: No data available
- Relationship: No data available
- Phone: No data available

Secondary Next of Kin Contact

- Name: No data available
- Relationship: No data available
- Phone: No data available

MHFV - MH Clinic Fut Visits

No data available

MHRF - MH Suicide PRF Hx

Category II PRF High Risk for Suicide

Date Assigned: Dec 21, 2010@15:33:08

Next Review Date: JAN 20, 2011

Assignment History:

- Date: DEC 21, 2010@15:33:08
- Action: NEW ASSIGNMENT
- Approved By: TROST,DEBBIE

Clear Clinical Maint Visit Info < Back Next > Finish Cancel

<No encounter information entered>

* Indicates a Required Field

Patient Contact made and plan put in place for ongoing care

Reminder Resolution: High Risk MH No-Show Follow-up

This patient has an active High Risk for Suicide Patient Record Flag and was a NO SHOW to a MH appointment.
If the patient has a completed encounter to a MH appointment on the same day, or within 72 hours of the missed MH appointment, follow-up will no longer be necessary.

MH Appointments Missed Last 10 Days

No Missed Appointments Found

Action needed: Please document follow-up outcome using fields below.

Click here to see supporting information. Refer to the Safety Plan for additional information.

Patient contact made and plan put in place for ongoing care.

Patient sought urgent or emergent mental health care.

Other Outcome

Three unsuccessful attempts made to contact patient.

Suicide attempted or completed. Please document Safety Plan and/or Suicide Behavior Report where appropriate.

Clear Clinical Maint Visit Info < Back Next > Finish Cancel

GREEN NOTES
High Risk MH No-Show Follow-up:

Health Factors: **MH NOSHOW PT CONTACTED**

* Indicates a Required Field

Patient sought urgent or emergent health care

Reminder Resolution: High Risk MH No-Show Follow-up

This patient has an active High Risk for Suicide Patient Record Flag and was a NO SHOW to a MH appointment.
If the patient has a completed encounter to a MH appointment on the same day, or within 72 hours of the missed MH appointment, follow-up will no longer be necessary.

MH Appointments Missed Last 10 Days

No Missed Appointments Found

Action needed: Please document follow-up outcome using fields below.

Click here to see supporting information. Refer to the Safety Plan for additional information.

Patient contact made and plan put in place for ongoing care.

Patient sought urgent or emergent mental health care.

Other Outcome

Three unsuccessful attempts made to contact patient.

Suicide attempted or completed. Please document Safety Plan and/or Suicide Behavior Report where appropriate.

Clear Clinical Maint Visit Info < Back Next > Finish Cancel

GREEN NOTES
High Risk MH No-Show Follow-up:

Health Factors: **MH NOSHOW PT EMERGENT CARE**

* Indicates a Required Field

Other Outcome

Enter text about what the other outcome is in the Comment box

Reminder Resolution: High Risk MH No-Show Follow-up

This patient has an active High Risk for Suicide Patient Record Flag and was a NO SHOW to a MH appointment.
If the patient has a completed encounter to a MH appointment on the same day, or within 72 hours of the missed MH appointment, follow-up will no longer be necessary.

MH Appointments Missed Last 10 Days

No Missed Appointments Found

Action needed: Please document follow-up outcome using fields below.

Click here to see supporting information. Refer to the Safety Plan for additional information.

Patient contact made and plan put in place for ongoing care.

Patient sought urgent or emergent mental health care.

Other Outcome

Comments:

Three unsuccessful attempts made to contact patient.

Suicide attempted or completed. Please document Safety Plan and/or Suicide Behavior Report where appropriate.

Clear Clinical Maint Visit Info < Back Next > Finish Cancel

GREEN NOTES
High Risk MH No-Show Follow-up:

Health Factors: **MH NOSHOW OTHER OUTCOME**

* Indicates a Required Field

Three unsuccessful attempts made to contact patient

Check the kinds of contact attempts that were made.

Reminder Resolution: High Risk MH No-Show Follow-up

This patient has an active High Risk for Suicide Patient Record Flag and was a NO SHOW to a MH appointment. If the patient has a completed encounter to a MH appointment on the same day, or within 72 hours of the missed MH appointment, follow-up will no longer be necessary.

MH Appointments Missed Last 10 Days

No Missed Appointments Found

Action needed: Please document follow-up outcome using fields below.

Click here to see supporting information. Refer to the Safety Plan for additional information.

Patient contact made and plan put in place for ongoing care.

Patient sought urgent or emergent mental health care.

Other Outcome

Three unsuccessful attempts made to contact patient.

Unsuccessful Call Actions

Left message on voice mail for patient.

Patient contact information inaccurate.

Outreach letter sent to patient.

Developed the following plan.

Suicide attempted or completed. Please document Safety Plan and/or Suicide Behavior Report where appropriate.

Clear Clinical Maint Visit Info < Back Next > Finish Cancel

GREEN NOTES

High Risk MH No-Show Follow-up:

Health Factors: **MH NOSHOW PT CALLED 3X UNSUCCESSFUL**

* Indicates a Required Field

Suicide Attempted or Completed

Enter text about the attempt in the Comment box

Reminder Resolution: High Risk MH No-Show Follow-up

This patient has an active High Risk for Suicide Patient Record Flag and was a NO SHOW to a MH appointment. If the patient has a completed encounter to a MH appointment on the same day, or within 72 hours of the missed MH appointment, follow-up will no longer be necessary.

MH Appointments Missed Last 10 Days

No Missed Appointments Found

Action needed: Please document follow-up outcome using fields below.

Click here to see supporting information. Refer to the Safety Plan for additional information.

Patient contact made and plan put in place for ongoing care.

Patient sought urgent or emergent mental health care.

Other Outcome

Three unsuccessful attempts made to contact patient.

Suicide attempted or completed. Please document Safety Plan and/or Suicide Behavior Report where appropriate.

Patient attempted suicide.

Patient completed suicide.

Clear Clinical Maint Visit Info < Back Next > Finish Cancel

<No encounter information entered>

* Indicates a Required Field

High Risk Mental Health Ad Hoc Scheduling Reports

Assign this report option to the primary or secondary menu options of your Suicide Prevention Coordinators, Mental Health Treatment Coordinator, and other Mental Health Professionals who will be tracking missed appointments for high risk for suicide patients:

Examples of Scheduling Mental Health AD HOC NO SHOW Report

Mental Health Clinics

```
***** High Risk Mental Health NO SHOW Adhoc Report *****
Select Beginning Date: 11/08/11// (NOV 08, 2011)
Select Ending Date: 11/08/11// (NOV 08, 2011)
Select division: ALL//
Sort report by (M)ental Health Clinic Quick List,(C)linic or (S)top Code: M//?

Enter: 'M' to run the report using the face-to-face Mental Health clinics
defined in the 'VA-MH NO SHOW APPT CLINICS LL' Reminder Location List
- with no additional prompts to refine the list of Mental Health
clinics.
Enter: 'C' to run the report by clinics which will then prompt
to refine the list of clinics to use.
Enter: 'S' to run the report by stop codes which will then prompt
to refine the list of stop codes to use.

Sort report by (M)ental Health Clinic Quick List,(C)linic or (S)top Code: M//
<Enter>/?

Select Number of days to List Future Appointments: 30/?
Enter a number of days from 1 to 30. Future scheduled appointments
for the patients will list that number of days in the future
on the No Show report.

Select Number of days to List Future Appointments: 30//10
Select Number of days to List Future Appointments: 30//<Enter>

This output requires 80 column output
```

Select Device: UCX/TELNET Right Margin: 80// <Enter>

...HMMM, LET ME PUT YOU ON 'HOLD' FOR A SECOND...

HIGH RISK MENTAL HEALTH NO SHOW ADHOC REPORT BY
MH CLINICS for Appointments 11/8/11-11/8/11

PAGE 1
Run: 11/8/2011@11:53

PATIENT	PT ID	APPT D/T	CLINIC	STATUS

>>>>> NO RECORDS FOUND <<<<<<

All Clinics

Select OPTION NAME: SD MH NO SHOW AD HOC REPORT Scheduling Mental Health
AD HOC NO SHOW Report
Scheduling Mental Health AD HOC NO SHOW Report

***** Mental Health NO SHOW report *****

Select Beginning Date: 04/26/11// T-1 (APR 25, 2011)

Select Ending Date: 04/26/11// T (APR 26, 2011)

Select division: ALL//

Sort the report by (R)Reminder Location List, (C)clinic or (S)top Code: C//

Sort the report by:

- A All clinics
- R Mental Health clinics only

Sort by: (A)ll clinics A//R

Select Clinic: ALL// ?

ENTER:

- Return for all Clinics, or
 - A Clinic and return when all Clinics have been selected--limit 20
- Imprecise selections will yield an additional prompt.
(e.g. When a user enters 'A', all items beginning with 'A' are displayed.)

Answer with HOSPITAL LOCATION NUMBER, or NAME, or ABBREVIATION, or
RSA APPT PURPOSE ID, or TEAM

Do you want the entire HOSPITAL LOCATION List? Y (Yes)

Choose from:

- 38 RESEARCH
- 41 PULLIT
- 47 MEDICINE SWO
- 48 LUNCH TIME LITTLE THEATRE
- 83 APPLE PIE
- 173 PROVIDENCE TEST X
- 425 PSYCH CLINIC
- 450 D-PSYCH
- 487 LIZ'S MENTAL HEALTH CLINIC
- 553 MARY'S CLINIC
- 566 JDS MIDNGHT
- 568 JDS 60 MIN
- 572 Eric Clinic II (Mental Health)
- 578 TEST-SMOKE

```

580          MENTAL HEALTH          MARKS, MARY

Select Clinic: ALL//

This output requires 80 column output

Select Device:   UCX/TELNET   Right Margin: 80//

...EXCUSE ME, LET ME PUT YOU ON 'HOLD' FOR A SECOND...

MENTAL HEALTH NO SHOW REPORT                      PAGE 1
by CLINIC for Appointments 4/25/11-4/26/11        Run:
4/26/2011@14:02

PATIENT          PT ID      APPT D/T          CLINIC          STATUS
*****

>>>>> NO RECORDS FOUND <<<<<<

DEVISCL1A4:MNTVLL>

```

All Stop Codes

```

Select OPTION NAME: SD MH NO SHOW AD HOC REPORT   High Risk MH No-Show Adhoc
Report
High Risk MH No-Show Adhoc Report

***** High Risk Mental Health NO SHOW Adhoc Report *****
Select Beginning Date: 11/09/11// T-10 (OCT 30, 2011)
Select Ending Date: 11/09/11// T (NOV 09, 2011)
Select division: ALL//
Sort report by (M)ental Health Clinic Quick List, (C)linic or (S)top Code: M//S

Enter: 'M' to run the report using the face-to-face Mental Health clinics
defined in the 'VA-MH NO SHOW APPT CLINICS LL' Reminder Location List
- with no additional prompts to refine the list of Mental Health
clinics.
Enter: 'C' to run the report by clinics which will then prompt
to refine the list of clinics to use.
Enter: 'S' to run the report by stop codes which will then prompt
to refine the list of stop codes to use.

Sort report by (M)ental Health Clinic Quick List, (C)linic or (S)top Code: M//S

Sort the report by:
          A All Stop Codes
          R Mental Health clinics only Stop Codes

Sort by: (A)ll Stop Codes A//
Select Stop codes: ALL// ?
ENTER:
- Return for all Stop codess, or
- A Stop codes and return when all Stop codess have been selected--limit 20
Imprecise selections will yield an additional prompt.

```

(e.g. When a user enters 'A', all items beginning with 'A' are displayed.)
 Answer with CLINIC STOP NUMBER, or NAME, or AMIS REPORTING STOP CODE
 Do you want the entire 515-Entry CLINIC STOP List? Y (Yes)

Choose from:

- 1 EMERGENCY UNIT 1 10-01-1987
- 3 MENTAL HYGIENE (INDIV.) 83 10-01-1987
- 4 MENTAL HYGIENE (GROUP) 77 10-01-1987
- 5 DAY TREATMENT CENTER 78 10-01-1987
- 6 DAY HOSPITAL 79 10-01-1987
- 7 DRUG DEPENDENCE 80 10-01-1987
- 8 ALCOHOL TREATMENT 81 10-01-1987
- 9 PSYCHIATRY 84 10-01-1987
- 10 PSYCHOLOGY 85 10-01-1987
- 11 NEUROBEHAVIORAL 86 10-01-1987
- 13 GENERAL MEDICAL 27 10-01-1987
- 14 ALLERGY IMMUNOLOGY 28 10-01-1987
- 15 CARDIOLOGY 29 10-01-1987
- 16 DERMATOLOGY 30 10-01-1987
- 17 ENDO/METAB(EXCEPT DIAB.) 31 10-01-1987
- 18 DIABETES 32 10-01-1987
- 19 GASTROENTEROLOGY 33 10-01-1987
- 20 HEMATOLOGY 34 10-01-1987
- 21 HYPERTENSION 35 10-01-1987
- 22 INFECTIOUS DISEASE 36 10-01-1987
- ^

Select Stop codes: ALL//

This output requires 80 column output

Select Device: UCX/TELNET Right Margin: 80//

...SORRY, LET ME PUT YOU ON 'HOLD' FOR A SECOND...

MENTAL HEALTH NO SHOW REPORT PAGE 1
 by STOP CODE for Appointments 4/25/11-4/26/11 Run:
 4/26/2011@14:12

PATIENT	PT ID	APPT D/T	CLINIC	STATUS

DIVISION/STOP/CLINIC: ALBANY/301/UROLOGY				

1	CRPATIENT,TWO	6666	4/25/2011 8:00 am	UROLOGY	*NAT
---	---------------	------	-------------------	---------	------

Home: (777)777-7777
 Work: (222)222-2222

MHTC:
 Future Scheduled Appointments: NO APPOINTMENTS SCHEDULED WITHIN 30 DAYS
 Results:

MENTAL HEALTH NO SHOW REPORT PAGE 2
 by STOP CODE for Appointments 4/25/11-4/26/11 Run:
 4/26/2011@14:12

Totals Page

	Division/Clinic Appointment Totals	
Division/CLinic		Unique

	NS	NSA	NAT	
Patients				
ALBANY/UROLOGY	0	0	1	1
*STATUS: NS = No Show NSA = No Show Auto Rebook NAT = No Action Taken				

Mental Health Stop Codes Only

```

Select OPTION NAME:   SD MH NO SHOW AD HOC REPORT   Scheduling Mental Health
AD HOC NO SHOW Report
Scheduling Mental Health AD HOC NO SHOW Report

***** Mental Health NO SHOW report *****

Select Beginning Date: 04/26/11// T-1  (APR 25, 2011)
Select   Ending Date: 04/26/11// T  (APR 26, 2011)
Select division: ALL//
Sort the report by (R)Reminder Location List,(C)linic or (S)top Code: C//S

Sort the report by:
      A All Stop Codes
      R Mental Health clinics only Stop Codes

Sort by: (A)ll Stop Codes  A//R
Select Stop codes: ALL// ?
ENTER:
  - Return for all Stop codes, or
  - A Stop codes and return when all Stop codes have been selected--limit 20
  Imprecise selections will yield an additional prompt.
  (e.g. When a user enters 'A', all items beginning with 'A' are displayed.)
Answer with CLINIC STOP NUMBER, or NAME, or AMIS REPORTING STOP CODE
Do you want the entire CLINIC STOP List? Y  (Yes)
Choose from:
188      MENTAL HEALTH CLINIC - IND          502
189      MH RESIDENTIAL CARE IND           503
191      DAY TREATMENT-INDIVIDUAL          505
192      DAY HOSPITAL-INDIVIDUAL           506
195      PSYCHIATRY - INDIVIDUAL           509
196      PSYCHOLOGY-INDIVIDUAL             510
198      MENTAL HEALTH CLINIC-GROUP        550
200      MHICM - INDIVIDUAL                 552
201      DAY TREATMENT-GROUP               553
202      DAY HOSPITAL-GROUP                554
205      PSYCHIATRY - GROUP                557
206      PSYCHOLOGY-GROUP                  558
207      PSYCHOSOCIAL REHAB - GROUP        559
208      SERV-MH GROUP                     572
209      SERV-MH INDIVIDUAL                 571
237      SUBSTANCE USE DISORDER IND        513
238      SUBSTANCE USE DISORDR GRP         560
247      PTSD CLINICAL TEAM PTS IND        540
257      PTSD - GROUP                      516
258      PTSD - INDIVIDUAL                  562
273      SUBST USE DISORDER/PTSD TEAMS     519
287      ACTIVE DUTY SEXUAL TRAUMA         524
288      MH INCENTIVE THERAPY F TO F       573
289      MH CWT/TWE FACE TO FACE          574
290      MH VOCATIONAL ASSISTANCE-GRP       575

```



```

310      WOMEN'S STRESS DISORDER TEAMS      525
326      HCHV/HCMI      529
352      PSYCHOGERIATRIC - INDIVIDUAL      576
353      PSYCHOGERIATRIC - GROUP      577
363      PSYCHOSOCIAL REHAB - IND      532
364      MH VOCATIONAL ASSISTANCE - IND      535
367      INTNSE SUB USE DSRDER GRP      547
368      PCT-POST TRAUMATIC STRESS-GRP      561
369      PTSD DAY HOSPITAL      580
386      MENTAL HEALTH CONSULTATION      512
393      PSYCHOLOGICAL TESTING      538
432      MHICM - GROUP      567
494      MH CWT/SE FACE TO FACE      568
511      PRRC INDIVIDUAL      582
512      PRRC GROUP      583
520      MH INTGRTD CARE IND      534
521      INCARCERATED VETERANS RE-ENTRY      591
^
Select Stop codes: ALL//

This output requires 80 column output

Select Device: UCX/TELNET      Right Margin: 80//

...HMMM, THIS MAY TAKE A FEW MOMENTS...

MENTAL HEALTH NO SHOW REPORT                                PAGE 1
by STOP CODE for Appointments 4/25/11-4/26/11            Run:
4/26/2011@14:14

PATIENT              PT ID      APPT D/T              CLINIC              STATUS
*****

>>>>>> NO RECORDS FOUND <<<<<<

```

High Risk Mental Health Health Summary Components

Four new Health Summary Components are available to view Mental Health High Risk data:

- MAS MAS Contacts
- MHFV MH Clinic Future Visits
- MHRF MH Suicide PRF Hx
- MH MH Treatment Coordinator

Example: Health Summary with HRMH components

```
08/02/2011 16:11
***** CONFIDENTIAL AD HOC SUMMARY *****
CRPATIENT,ONE      666-11-2222                DOB: 10/17/1942

----- MHFV - MH Clinic Fut Visits -----

No data available

----- MHRF - MH Suicide PRF Hx -----

Category II PRF High Risk for Suicide
Date Assigned: Dec 21, 2010@15:33:08
Next Review Date: JAN 20, 2011
Assignment History:
  Date: DEC 21, 2010@15:33:08
  Action: NEW ASSIGNMENT
  Approved By: CRPROVIDER, SEVEN

----- MHTC - MH Treatment Coor -----

No data available
```

Patch 18 Updates to Clinical Reminders

Updates to National Reminders

NATIONAL BLOOD PRESSURE CONDITION CHANGES
VA-MH NO SHOW APPT CLINICS LL
VA-INFLUENZA 2010 UPDATES
VA-TEXT INFO SCREEN FOR AAA (RD)
VA MH SCREENING REMINDERS UPDATE
VA-EMBEDDED FRAGMENTS RISK EVALUATION
VA BRANCHING LOGIC REMINDER UPDATES OEF/OIF
VA-INFLUENZA H1N1 UPDATE
VA-MHV INFLUENZA VACCINE
VA-ALCOHOL F/U POS AUDIT-C
VA-TB/POSITIVE PPD

The contents of NATIONAL BLOOD PRESSURE CONDITION CHANGES are described in the Release Notes.

The VA-MH NO SHOW APPT CLINICS LL location list includes clinic stop codes for MH clinics that are scheduled for face-to-face appointments.

Reminder and Dialog Updates

1. Updated branching logic reminders for OEF/OIF screening:
 - a. Fixed the problem that patients who do not have the required LSSD entry are not having the items show as due when they have been done.
 - b. Removed refusals and other exclusions from the branching logic – if not done, then show the item as open and allow the parent reminder to use the exclusions instead of also evaluating them in the branching logic. This makes all 7 of the branching logic reminders consistent.
2. Updated the URLs for MH screening.
3. Added '0' to the Within Category Rank for EF-NO BLAST/EXPLOSION INJURY and EF-NO BULLET INJURY in the reminder VA-EMBEDDED FRAGMENTS RISK EVALUATION.
4. Added occurrence count of 4 to AUD C in the alcohol screening reminder.
5. Fixed header/info text in AAA reminder.
6. Distributed H1N1 reminders and dialog via patch and distribute and inactivate.

7. Updated VA-ALCOHOL F/U POS AUDIT-C dialog to display the education and advice interventions without a box around both and also to have the results of an AUDIT-10 go into the progress note.
8. Distributed the updates to the VA-MHV INFLUENZA VACCINE reminder.
9. Updated branching logic reminders

VA-BL DEPRESSION SCREEN

Removed RT.VA-ACTIVE DUTY

Cohort: changed to due for all

Resolution: changed to resolve for any entry that is not before the LSSD

Changed the logic from

MRD(VA-DEPRESSION SCREEN NEGATIVE,VA-DEPRESSION SCREEN POSITIVE)>MRD(VA-LAST SERVICE SEPARATION DATE)

To

MRD(VA-DEPRESSION SCREEN POSITIVE,VA-DEPRESSION SCREEN NEGATIVE)'<MRD(VA-LAST SERVICE SEPARATION DATE)

VA-BL ALCOHOL SCREEN

Removed RT.VA-ACTIVE DUTY

Cohort: changed to due for all

Removed exclusions

Resolution: changed to resolve for any entry that is not before the LSSD

VA-BL PTSD SCREEN

Removed RT.VA-ACTIVE DUTY

Cohort: changed to due for all

Removed exclusions

Resolution: changed to resolve for any entry that is not before the LSSD

Added a '0' to the Within Category Rank for the health factors.

VA-BL OEF/OIF EMBEDDED FRAGMENTS

VA-BL OEF/OIF FEVER

VA-BL OEF/OIF GI SX

VA-BL OEF/OIF SKIN SX

Removed RT.VA-IRAQ/AFGHAN PERIOD OF SERVICE and substitute CF.VA-LAST SERVICE SEPARATION DATE

Removed RT.VA-ACTIVE DUTY

Cohort: changed to due for all

Resolution: changed to resolve for any entry that is not before the LSSD

10. Updated URLs
VA-ALCOHOL USE SCREEN (AUDIT-C)
VA-DEPRESSION SCREENING
VA-PTSD SCREENING
11. VA-EMBEDDED FRAGMENTS RISK EVALUATION: Added '0' to the Within Category Rank for EF-NO BLAST/EXPLOSION INJURY and EF-NO BULLET INJURY
12. VA-ALCOHOL USE SCREENING (AUDIT-C)
 - a. Added occurrence count of 4 to AUD C in the alcohol screening reminder
 - b. Updated the dialog by changing 'Optional open and optional complete (partial complete possible)' to 'Optional open and required complete or cancel before finish'.
13. Fixed grammatical error in VA-TEXT INFO SCREEN FOR AAA
14. Distributing reminders VA-INFLUENZA H1N1 IMMUNIZATION, VA-INFLUENZA H1N1 IMMUNIZATION HIGH RISK, and dialog VA-INFLUENZA H1N1 IMMUNIZATION (DIALOG). Distribute as INACTIVE.
15. Updated VA-ALCOHOL F/U POS AUDIT-C dialog to display the education and advice interventions without a box around both and also to have the results of an AUDIT-10 go into the progress note. Added an * to the word 'required' in 2 of the captions.
16. Distributing the updates to the VA-MHV INFLUENZA VACCINE reminder which update the age range and also the date of the reminder term for vaccination for the '10-'11 flu season.
17. VA-TB/POSITIVE PPD was added. This updates the taxonomy VA-TB/POSITIVE PPD by adding the ICD diagnosis code 795.51

Appendix A: Scheduling Report Examples

High Risk Mental Health NO Show Nightly Report

This report is generated at the end of the Scheduling Nightly Background job, and will be sent in a Mailman message to those persons added to the mail group SD MH NO SHOW NOTIFICATION. All persons in this mail group will receive the High Risk Mental Health NO SHOW report that is generated from the scheduling nightly background job. An option to manually run the no show background job if there was an error in running the report, has also been created called SD MH NO SHOW NIGHTLY BGJ (High Risk MH No-Show Nightly Report).

The Background job will list the patients who had a status of “NO SHOW,” “NO SHOW WITH AUTO-REBOOK,” and “No Action Taken” for the day before and who have a the patient record flag “High Risk for Mental Health.” It will list patients for all mental health clinics/stop codes that are defined in the Remote location list “VA-MH NO SHOW APPT CLINICS LL.” The VA-MH NO SHOW APPT CLINICS LL location list includes clinic stop codes for MH clinics that are scheduled for face-to-face appointments.

This report will list future scheduled appointments for 30 days in the future.

This is how the report will display to the screen when reading mailman.

```

Subj: HRMH NO SHOW NIGHTLY REPORT MESSAGE# [#111884] 04/06/11@11:56 73 lines
From: POSTMASTER In 'IN' basket. Page 1
-----
Division/Clinic Appointment Totals

Division/CLinic                                NS      NSA      NAT      Unique
                                                Patients
ALBANY/D-PSYCH                                1        1        1         3
TROY1/LIZ'S MENTAL HEALTH CLINIC              1        2        1         3
TROY1/MENTAL HEALTH                           1        0        2         3

*STATUS: NS = No Show      NSA = No Show Auto Rebook      NAT = No Action Taken

HIGH RISK MENTAL HEALTH NO SHOW NIGHTLY REPORT                PAGE      1
By CLINIC for Appointments on 4/5/11                          Run: 4/6/2011@11:56

#      PATIENT                PT ID      APPT D/T                CLINIC                STATUS
*****
DIVISION/CLINIC/STOP CODE: ALBANY/D-PSYCH/188

1      HRMHpatient,One          0001      4/5/2011 11:00 am      D-PSYCH                *NS
  
```

```

Future Scheduled Appointments:
4/7/2011 9:00 am          LIZ'S MENTAL HEALTH CLINIC
4/14/2011 9:00 am         LIZ'S MENTAL HEALTH CLINIC
4/17/2011 9:00 am         LIZ'S MENTAL HEALTH CLINIC
2  HRMHpatient,Two        0002    4/5/2011 2:00 pm        D-PSYCH          *NAT
Future Scheduled Appointments:
4/14/2011 9:00 am         LIZ'S MENTAL HEALTH CLINIC
4/17/2011 9:00 am         LIZ'S MENTAL HEALTH CLINIC
3  HRMHpatient,Three      0003    4/5/2011 9:00 am        D-PSYCH          *NSA
Future Scheduled Appointments:
4/14/2011 9:30 am         LIZ'S MENTAL HEALTH CLINIC
4/18/2011 8:00 am         D-PSYCH
HIGH RISK MENTAL HEALTH NO SHOW NIGHTLY REPORT                                PAGE      2

Enter RETURN to continue or '^' to exit:

Subj: HRMH NO SHOW NIGHTLY REPORT MESSAGE #  [#111884]    Page 3
-----
By CLINIC for Appointments on 4/5/11                                Run: 4/6/2011@11:56

#  PATIENT                PT ID    APPT D/T                CLINIC              STATUS
*****
DIVISION/CLINIC/STOP CODE: TROY1/LIZ'S MENTAL HEALTH CLINIC/202

1  HRMHpatient,One        0001    4/5/2011 9:00 am        LIZ'S MENTAL HE *NSA
Future Scheduled Appointments:
4/7/2011 9:00 am          LIZ'S MENTAL HEALTH CLINIC
4/14/2011 9:00 am         LIZ'S MENTAL HEALTH CLINIC
4/17/2011 9:00 am         LIZ'S MENTAL HEALTH CLINIC
2  HRMHpatient,Two        0002    4/5/2011 3:00 pm        LIZ'S MENTAL HE *NSA
Future Scheduled Appointments:
4/14/2011 9:00 am         LIZ'S MENTAL HEALTH CLINIC
4/17/2011 9:00 am         LIZ'S MENTAL HEALTH CLINIC
3  HRMHpatient,Two        0002    4/5/2011 4:00 pm        LIZ'S MENTAL HE *NS

Enter RETURN to continue or '^' to exit:

Subj: HRMH NO SHOW NIGHTLY REPORT MESSAGE #  [#111884]    Page 4
-----
Future Scheduled Appointments:
4/14/2011 9:00 am         LIZ'S MENTAL HEALTH CLINIC
4/17/2011 9:00 am         LIZ'S MENTAL HEALTH CLINIC
4  HRMHpatient,Three      0003    4/5/2011 2:00 pm        LIZ'S MENTAL HE *NAT
Future Scheduled Appointments:
4/14/2011 9:30 am         LIZ'S MENTAL HEALTH CLINIC
4/18/2011 8:00 am         D-PSYCH

DIVISION/CLINIC/STOP CODE: TROY1/MENTAL HEALTH/188

1  HRMHpatient,One        0001    4/5/2011 8:00 am        MENTAL HEALTH    *NAT
Future Scheduled Appointments:
4/7/2011 9:00 am          LIZ'S MENTAL HEALTH CLINIC

```

```

4/14/2011 9:00 am      LIZ'S MENTAL HEALTH CLINIC
4/17/2011 9:00 am      LIZ'S MENTAL HEALTH CLINIC

2  HRMHpatient,Two      0002      4/5/2011 1:00 pm      MENTAL HEALTH      *NAT
Enter RETURN to continue or '^' to exit:
Subj: HRMH NO SHOW NIGHTLY REPORT MESSAGE #  [#111884]      Page 5
-----
Future Scheduled Appointments:
4/14/2011 9:00 am      LIZ'S MENTAL HEALTH CLINIC
4/17/2011 9:00 am      LIZ'S MENTAL HEALTH CLINIC

3  HRMHpatient,Three    0003      4/5/2011 11:00 am     MENTAL HEALTH      *NS
Future Scheduled Appointments:
4/14/2011 9:30 am      LIZ'S MENTAL HEALTH CLINIC
4/18/2011 8:00 am      D-PSYCH

```

This is how the report will print out if sent to a printer: each time the clinic changes, the division and clinic will be displayed.

```

Enter message action (in IN basket): Ignore// Print
Print recipient list? No// NO
DEVICE: HOME// 0;80;9999 UCX/TELNET

```

```

MailMan message for HRMHDEVELOPER OI&T STAFF
Printed at MNTVLL.FO-ALBANY.MED.VA.GOV 04/06/11@11:57
Subj: HRMH NO SHOW NIGHTLY REPORT MESSAGE #  [#111884] 04/06/11@11:56 73 lines
From: POSTMASTER In 'IN' basket. Page 1
-----
Division/Clinic Appointment Totals

Division/Clinic
NS      NSA      NAT      Unique
Patients
ALBANY/D-PSYCH      1      1      1      3
TROY1/LIZ'S MENTAL HEALTH CLINIC      1      2      1      3
TROY1/MENTAL HEALTH      1      0      2      3

*STATUS: NS = No Show      NSA = No Show Auto Rebook      NAT = No Action Taken
HIGH RISK MENTAL HEALTH NO SHOW NIGHTLY REPORT      PAGE      1
By CLINIC for Appointments on 4/5/11      Run: 4/6/2011@11:56

#      PATIENT      PT ID      APPT D/T      CLINIC      STATUS
*****
DIVISION/CLINIC/STOP CODE: ALBANY/D-PSYCH/188

1  HRMHpatient,One      0001      4/5/2011 11:00 am     D-PSYCH      *NS
Future Scheduled Appointments:
4/7/2011 9:00 am      LIZ'S MENTAL HEALTH CLINIC
4/14/2011 9:00 am      LIZ'S MENTAL HEALTH CLINIC
4/17/2011 9:00 am      LIZ'S MENTAL HEALTH CLINIC

```


2 HRMHpatient,Two 0002 4/5/2011 2:00 pm D-PSYCH *NAT
 Future Scheduled Appointments:
 4/14/2011 9:00 am LIZ'S MENTAL HEALTH CLINIC
 4/17/2011 9:00 am LIZ'S MENTAL HEALTH CLINIC

3 HRMHpatient,Three 0003 4/5/2011 9:00 am D-PSYCH *NSA
 Future Scheduled Appointments:
 4/14/2011 9:30 am LIZ'S MENTAL HEALTH CLINIC
 4/18/2011 8:00 am D-PSYCH

HIGH RISK MENTAL HEALTH NO SHOW NIGHTLY REPORT PAGE 2
 By CLINIC for Appointments on 4/5/11 Run: 4/6/2011@11:56

PATIENT PT ID APPT D/T CLINIC STATUS

DIVISION/CLINIC/STOP CODE: TROY1/LIZ'S MENTAL HEALTH CLINIC/202

1 HRMHpatient,One 0001 4/5/2011 9:00 am LIZ'S MENTAL HE *NSA
 Future Scheduled Appointments:
 4/7/2011 9:00 am LIZ'S MENTAL HEALTH CLINIC
 4/14/2011 9:00 am LIZ'S MENTAL HEALTH CLINIC
 4/17/2011 9:00 am LIZ'S MENTAL HEALTH CLINIC

2 HRMHpatient,Two 0002 4/5/2011 3:00 pm LIZ'S MENTAL HE *NSA
 Future Scheduled Appointments:
 4/14/2011 9:00 am LIZ'S MENTAL HEALTH CLINIC
 4/17/2011 9:00 am LIZ'S MENTAL HEALTH CLINIC

3 HRMHpatient,Two 0002 4/5/2011 4:00 pm LIZ'S MENTAL HE *NS
 Future Scheduled Appointments:
 4/14/2011 9:00 am LIZ'S MENTAL HEALTH CLINIC
 4/17/2011 9:00 am LIZ'S MENTAL HEALTH CLINIC

4 HRMHpatient,Three 0003 4/5/2011 2:00 pm LIZ'S MENTAL HE *NAT
 Future Scheduled Appointments:
 4/14/2011 9:30 am LIZ'S MENTAL HEALTH CLINIC
 4/18/2011 8:00 am D-PSYCH

DIVISION/CLINIC/STOP CODE: TROY1/MENTAL HEALTH/188

1 HRMHpatient,One 0001 4/5/2011 8:00 am MENTAL HEALTH *NAT
 Future Scheduled Appointments:
 4/7/2011 9:00 am LIZ'S MENTAL HEALTH CLINIC
 4/14/2011 9:00 am LIZ'S MENTAL HEALTH CLINIC
 4/17/2011 9:00 am LIZ'S MENTAL HEALTH CLINIC

2 HRMHpatient,Two 0002 4/5/2011 1:00 pm MENTAL HEALTH *NAT
 Future Scheduled Appointments:
 4/14/2011 9:00 am LIZ'S MENTAL HEALTH CLINIC
 4/17/2011 9:00 am LIZ'S MENTAL HEALTH CLINIC

3 HRMHpatient,Three 0003 4/5/2011 11:00 am MENTAL HEALTH *NS
 Future Scheduled Appointments:
 4/14/2011 9:30 am LIZ'S MENTAL HEALTH CLINIC
 4/18/2011 8:00 am D-PSYCH

Example of the High Risk Mental Health NO Show Ad Hoc report

This option (SD MH NO SHOW AD HOC REPORT High Risk MH No-Show Adhoc Report), will list by one, many or All stop codes or only Mental Health stop codes defined in the Reminder Location List file under the 'VA-MH NO SHOW APPT CLINICS LL' entry.

A series of prompts will be asked of the user to refine the report.

- The user will be asked to select a beginning and ending date; this will list the report within a certain date range.
- The division will be asked of the user: The report can list by one, many or all divisions.
- The user will then be asked to choose how the report should sort: by (M)ental Health Quick List, which will list only those clinics defined in the Reminder Location list, or by (C)linics or (S)top codes both of which will further prompt the user to refine the sort. If ?, ?? is entered by the user, a help prompt will be displayed.
- If the user selects to sort by (S)top codes, a prompt asking them to select stop codes by listing (A)ll stop codes, (mental health as well as non mental health) or (M)ental Health stop codes only (that are defined in the Reminder Location List) and are stop codes in the divisions chosen to list in this report. Both selections will allow the user to choose one, many, or all stop codes.
- A prompt asking the number of days in the future to list the Future scheduled appointment is asked and will list the future scheduled appointments that many days in the future.

When the report displays or prints:

- The division/Stop Code Name/Number will display on the report once for all patients who have no showed for that Stop Code and division. It will display again, when the stop code or division changes.
- A totals page will be displayed at the end of the report.

Special Note: at the Select Stop Code prompt , the stop code may be selected by the stop code file number (as an example, selecting 188 below) or by the AMIS Reporting stop code (500 – 599 code numbers). An example of each is shown below.

Ad Hoc Report Examples

High Risk MH No-Show Ad hoc Report

This option (SD MH NO SHOW AD HOC REPORT) will list by one, many, or All stop codes or only Mental Health stop codes defined in the Reminder Location List file under the 'VA-MH NO SHOW APPT CLINICS LL' entry.

A series of prompts will be asked of the user to refine the report.

- The user will be asked to select a beginning and ending date: this will list the report within a certain date range.
- The division will be asked of the user: The report can list by one, many or all divisions.
- The user will then be asked to choose how the report should sort: by (M)ental Health Quick List, which will list only those clinics defined in the Reminder Location list, or by (C)linics or (S)top codes both of which will further prompt the user to refine the sort. If ?, ?? is entered by the user, a help prompt will be displayed.
- If the user selects to sort by (S)top codes, a prompt asking them to select stop codes by listing (A)ll stop codes, (mental health as well as non mental health) or (M)ental Health stop codes only (that are defined in the Reminder Location List) and are stop codes in the divisions chosen to list in this report. Both selections will allow the user to choose one, many, or all stop codes.
- A prompt asking the number of days in the future to list the Future scheduled appointment is asked and will list the future scheduled appointments that many days in the future.

When the report displays or prints:

- The division/Stop Code Name – Number will display on the report once for all patients who have no showed for that Stop Code and division. It will display again, when the stop code or division changes.
- A totals page will be displayed at the end of the report.

Special Note: At the Select Stop Code prompt, the stop code may be selected by the stop code file number (as an example, selecting 188 as shown below), or by the AMIS Reporting stop code (500 – 599 code numbers). An example of each is shown below.

No Show displays for (A)ll stop codes:

Notice that when the user is prompted Select Stop codes: ALL//, if the user enters ??, the prompt displays all stop codes for mental health that are associated with the stop codes listed in the Reminder Location List VA-MH NO SHOW APPT CLINICS LL and non mental health stop codes to select (green highlight). The user can also hit return at that prompt and stop codes for all stop codes will display.

```
DEVISC1A3:MNTVLL 16d3>D ^XQ1

Select OPTION NAME:      SD MH NO SHOW AD HOC REPORT      High Risk MH No-Show Ado
c Report
High Risk MH No-Show Adhoc Report

***** High Risk Mental Health NO SHOW Adhoc Report *****

Select Beginning Date: 11/10/11// T-15 (OCT 21, 2011)
Select Ending Date: 11/10/11// T (NOV 10, 2011)
Select division: ALL// ??
ENTER:
- Return for all divisions, or
- A division and return when all divisions have been selected--limit 20
Imprecise selections will yield an additional prompt.
(e.g. When a user enters 'A', all items beginning with 'A' are displayed.)

Choose from:
1 ALBANY 500
2 TROY1 500TA
3 OLD ALBANY 501
4 NEW TROY 500Z
5 ON THE HUDSON IN HISTORIC TROY 610
6 AUGUSTA VAMC, DOWNTOWN DIVISION 524
7 TROY2 500B
500 SATELLITE CLINIC 500BY
501 SATELLITE CLINIC1 501BY
502 TEST2 502A0
503 FACNEW 500FT
504 ?BAD, ONE 500BW
505 ALBANY2 500
506 TEST DIVISION 500
507 NEW TEST 507ER
539 CINC 539
540 MARCIA'S TEST DIVISION 5009AA 9005AA
541 ALB-PRRTP 500PA
542 NORM'S NURSING HOME 5009AE
^

Select division: ALL//
Sort report by (M)ental Health Clinic Quick List,(C)linic or (S)top Code: M//?

Enter: 'M' to run the report using the face-to-face Mental Health clinics
defined in the 'VA-MH NO SHOW APPT CLINICS LL' Reminder Location List
- with no additional prompts to refine the list of Mental Health clinics.
Enter: 'C' to run the report by clinics which will then prompt
to refine the list of clinics to use.
Enter: 'S' to run the report by stop codes which will then prompt
to refine the list of stop codes to use.

Sort report by (M)ental Health Clinic Quick List,(C)linic or (S)top Code: M//S

Stop Code Selection:
A All Stop Codes
M Mental Health Stop Codes only

Select: (A)ll Stop Codes A//?
Enter: 'A' for All Stop Codes
```

```

'M' for Mental Health Stop Codes only
Select: (A)ll Stop Codes A//
Select Stop codes: ALL// ??
ENTER:
  - Return for all Stop codes, or
  - A Stop codes and return when all Stop codes have been selected--limit 20
Imprecise selections will yield an additional prompt.
(e.g. When a user enters 'A', all items beginning with 'A' are displayed.)

Choose from:
1 EMERGENCY UNIT 1 10-01-1987
3 MENTAL HYGIENE (INDIV.) 83 10-01-1987
4 MENTAL HYGIENE (GROUP) 77 10-01-1987
5 DAY TREATMENT CENTER 78 10-01-1987
6 DAY HOSPITAL 79 10-01-1987
7 DRUG DEPENDENCE 80 10-01-1987
8 ALCOHOL TREATMENT 81 10-01-1987
9 PSYCHIATRY 84 10-01-1987
10 PSYCHOLOGY 85 10-01-1987
11 NEUROBEHAVIORAL 86 10-01-1987
13 GENERAL MEDICAL 27 10-01-1987
14 ALLERGY IMMUNOLOGY 28 10-01-1987
15 CARDIOLOGY 29 10-01-1987
16 DERMATOLOGY 30 10-01-1987
17 ENDO/METAB (EXCEPT DIAB.) 31 10-01-1987
18 DIABETES 32 10-01-1987
19 GASTROENTEROLOGY 33 10-01-1987
20 HEMATOLOGY 34 10-01-1987
21 HYPERTENSION 35 10-01-1987

'^' TO STOP:
Select Stop codes: ALL//
Select Number of days to List Future Appointments: 30//?

Enter a number of days from 1 to 90. Future scheduled appointments
for the patients will list that number of days in the future
on the No Show report.

Select Number of days to List Future Appointments: 30//

This output requires 80 column output

Select Device: 0;80;9999 UCX/TELNET

...HMMM, THIS MAY TAKE A FEW MOMENTS...

```

```

HIGH RISK MENTAL HEALTH NO SHOW ADHOC REPORT BY PAGE 1
STOP CODES for Appointments 10/26/11-11/10/11 Run: 11/10/2011@10:16

PATIENT PT ID APPT D/T CLINIC STATUS
*****
DIVISION/STOP/CLINIC: ALBANY/141/GEN MED

1 HRMHpatient,One 0001 10/31/2011 11:00 am GEN MED *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:
E-Cont.: HRMHecontact,One
MHTC:
Future Scheduled Appointments:
11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

DIVISION/STOP/CLINIC: ALBANY/188/D-PSYCH

```

1 HRMHPatient,One 0001 10/31/2011 9:00 am D-PSYCH *NAT
 Home: (518)518-5181
 Cell: (555)888-9999
 Emergency Contact:
 E-Cont.: HRMHecontact,One
 MHTC:
 Future Scheduled Appointments:
 11/14/2011 8:00 am DERMATOLOGY
 11/14/2011 8:30 am PSYCH CLINIC
 11/21/2011 8:00 am DERMATOLOGY
 11/21/2011 9:00 am D-PSYCH
 Results:

2 HRMHPatient,Two 0002 10/31/2011 10:00 am D-PSYCH *NAT
 Home: (518)518-5181
 Cell: (555)888-9999
 Emergency Contact:
 E-Cont.: HRMHecontact,Two
 MHTC:
 Future Scheduled Appointments:
 11/14/2011 8:00 am DERMATOLOGY
 11/14/2011 8:30 am PSYCH CLINIC
 11/21/2011 8:00 am DERMATOLOGY
 11/21/2011 9:00 am D-PSYCH
 Results:

DIVISION/STOP/CLINIC: ALBANY/195/PSYCH CLINIC

1 HRMHPatient,One 0001 10/26/2011 9:00 am PSYCH CLINIC *NAT
 Home: (518)518-5181
 Cell: (555)888-9999
 Emergency Contact:
 E-Cont.: HRMHecontact,One
 MHTC:
 Future Scheduled Appointments:
 11/14/2011 8:00 am DERMATOLOGY
 11/14/2011 8:30 am PSYCH CLINIC
 11/21/2011 8:00 am DERMATOLOGY
 11/21/2011 9:00 am D-PSYCH
 Results:

2 HRMHPatient,Two 0002 11/1/2011 8:00 am PSYCH CLINIC *NSA
 Home: (518)518-5181
 Cell: (555)888-9999
 Emergency Contact:
 E-Cont.: HRMHecontact,Two
 MHTC:
 Future Scheduled Appointments:
 11/14/2011 8:00 am DERMATOLOGY
 11/14/2011 8:30 am PSYCH CLINIC
 11/21/2011 8:00 am DERMATOLOGY
 11/21/2011 9:00 am D-PSYCH
 Results:

PATIENT PT ID APPT D/T CLINIC STATUS

DIVISION/STOP/CLINIC: ON THE HUDSON IN HISTORI/202/LIZ'S MENTAL HEALTH CLINIC

1 HRMHpatient,One 0001 11/4/2011 8:00 am LIZ'S MENTAL HE *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,One

MHTC:

Future Scheduled Appointments:

11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

2 HRMHpatient,Two 0002 11/7/2011 8:00 am LIZ'S MENTAL HE *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,Two

MHTC:

Future Scheduled Appointments:

11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

PATIENT PT ID APPT D/T CLINIC STATUS

DIVISION/STOP/CLINIC: TROY1/144/DERMATOLOGY

1 HRMHpatient,One 0001 10/26/2011 8:00 am DERMATOLOGY *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,One

Provider: HRMHprovider,One

MHTC:

Future Scheduled Appointments:

11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

2 HRMHpatient,Two 0002 10/31/2011 8:00 am DERMATOLOGY *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,Two

```

Provider: HRMHprovider,Two      MHTC:
Future Scheduled Appointments:
  11/14/2011 8:00 am      DERMATOLOGY
  11/14/2011 8:30 am      PSYCH CLINIC
  11/21/2011 8:00 am      DERMATOLOGY
  11/21/2011 9:00 am      D-PSYCH
Results:

HIGH RISK MENTAL HEALTH NO SHOW ADHOC REPORT BY          PAGE 4
STOP CODES for Appointments 10/26/11-11/10/11          Run: 11/10/2011@10:16

Totals Page
*****
                          Division/Clinic Appointment Totals
Division/Clinic
NS   NSA   NAT   Unique
ALBANY/D-PSYCH           0    0    2    2
ALBANY/GEN MED           0    0    1    2
ALBANY/PSYCH CLINIC     0    1    1    2
ON THE HUDSON IN HISTORI/LIZ'S MENTAL HEALTH CLINIC  0    0    2    2
TROY1/DERMATOLOGY       0    0    2    2

*STATUS: NS = No Show      NSA = No Show Auto Rebook    NAT = No Action Taken
DEVISC1A3:MNTVLL 16d3>

```

Ad Hoc No Show Report by Mental Health Only Stop Code Example

This is an example of how the No Show displays for (M)ental Health only stop codes. Notice that when the user is prompted Select Stop codes: ALL//, if the user enters ??, the prompt displays all stop codes for only mental health that are associated with the stop codes listed in the Reminder Location List VA-MH NO SHOW APPT CLINICS LL (green highlight). The user can choose one or many stop codes or the user can also hit return at that prompt and stop Codes for all mental health will display that had no-showed patients with the Patient Record flag, High Risk for Suicide.

```

DEVISC1A3:MNTVLL 16d3>D ^XQ1

Select OPTION NAME:      SD MH NO SHOW AD HOC REPORT      High Risk MH No-Show Ado
c Report
High Risk MH No-Show Adhoc Report

***** High Risk Mental Health NO SHOW Adhoc Report *****

Select Beginning Date: 11/10/11// T-15 (OCT 26, 2011)
Select Ending Date: 11/10/11// T (NOV 10, 2011)
Select division: ALL//
Sort report by (M)ental Health Clinic Quick List, (C)linic or (S)top Code: M//S

Stop Code Selection:
      A All Stop Codes
      M Mental Health Stop Codes only

Select: (A)ll Stop Codes A//M
Select Stop codes: ALL// ??
ENTER:
  - Return for all Stop codes, or
  - A Stop codes and return when all Stop codes have been selected--limit 20
Imprecise selections will yield an additional prompt.

```


(e.g. When a user enters 'A', all items beginning with 'A' are displayed.)

Choose from:

```
188 MENTAL HEALTH CLINIC - IND 502
189 MH RESIDENTIAL CARE IND 503
191 DAY TREATMENT-INDIVIDUAL 505
192 DAY HOSPITAL-INDIVIDUAL 506
195 PSYCHIATRY - INDIVIDUAL 509
196 PSYCHOLOGY-INDIVIDUAL 510
198 MENTAL HEALTH CLINIC-GROUP 550
200 MHICM - INDIVIDUAL 552
201 DAY TREATMENT-GROUP 553
202 DAY HOSPITAL-GROUP 554
205 PSYCHIATRY - GROUP 557
206 PSYCHOLOGY-GROUP 558
207 PSYCHOSOCIAL REHAB - GROUP 559
208 SERV-MH GROUP 572
209 SERV-MH INDIVIDUAL 571
237 SUBSTANCE USE DISORDER IND 513
238 SUBSTANCE USE DISORDR GRP 560
247 PTSD CLINICAL TEAM PTS IND 540
257 PTSD - GROUP 516
```

^

Select Stop codes: ALL// MENT

```
1 MENTAL HEALTH CLINIC - IND 502
2 MENTAL HEALTH CLINIC-GROUP 550
3 MENTAL HEALTH CONSULTATION 512
```

CHOOSE 1-3: 1 MENTAL HEALTH CLINIC - IND 502

Select another Stop codes: 195 PSYCHIATRY - INDIVIDUAL 509
...OK? Yes// (Yes)

Select another Stop codes: 554 DAY HOSPITAL-GROUP 554

Select another Stop codes:

Select Number of days to List Future Appointments: 30//

This output requires 80 column output

Select Device: 0;80;99999 UCX/TELNET

...EXCUSE ME, LET ME PUT YOU ON 'HOLD' FOR A SECOND...

HIGH RISK MENTAL HEALTH NO SHOW ADHOC REPORT BY

PAGE 1

STOP CODES for Appointments 10/26/11-11/10/11

Run: 11/10/2011@12:05

```
PATIENT          PT ID    APPT D/T          CLINIC          STATUS
*****
DIVISION/STOP/CLINIC: ALBANY/188/D-PSYCH
```

```
1 HRMpatient,One    0001    10/31/2011 9:00 am  D-PSYCH        *NAT
```

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,One

MHTC:

Future Scheduled Appointments:

```
11/14/2011 8:00 am    DERMATOLOGY
11/14/2011 8:30 am    PSYCH CLINIC
11/21/2011 8:00 am    DERMATOLOGY
11/21/2011 9:00 am    D-PSYCH
```

Results:

```
2 HRMpatient,Two    0002    10/31/2011 10:00 am D-PSYCH        *NAT
```

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,Two

MHTC:

Future Scheduled Appointments:

11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

DIVISION/STOP/CLINIC: ALBANY/195/PSYCH CLINIC

1 HRMHPatient,One 0001 10/26/2011 9:00 am PSYCH CLINIC *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,one

MHTC:

Future Scheduled Appointments:

11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

2 HRMHPatient,Two 0002 11/1/2011 8:00 am PSYCH CLINIC *NSA

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,Two

MHTC:

Future Scheduled Appointments:

11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

HIGH RISK MENTAL HEALTH NO SHOW ADHOC REPORT BY
STOP CODES for Appointments 10/26/11-11/10/11

PAGE 2

Run: 11/10/2011@12:05

PATIENT PT ID APPT D/T CLINIC STATUS

DIVISION/STOP/CLINIC: ON THE HUDSON IN HISTORI/202/LIZ'S MENTAL HEALTH CLINIC

1 HRMHPatient,One 0001 11/4/2011 8:00 am LIZ'S MENTAL HE *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,One

MHTC:

Future Scheduled Appointments:

11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

2 HRMHPatient,Two 0002 11/7/2011 8:00 am LIZ'S MENTAL HE *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:
E-Cont.: HRMHecontact,Two

MHTC:

Future Scheduled Appointments:
11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

HIGH RISK MENTAL HEALTH NO SHOW ADHOC REPORT BY PAGE 3
STOP CODES for Appointments 10/26/11-11/10/11 Run: 11/10/2011@12:05

Totals Page

Division/Clinic Appointment Totals

Division/Clinic	NS	NSA	NAT	Unique Patients
ALBANY/D-PSYCH	0	0	2	2
ALBANY/PSYCH CLINIC	0	1	1	2
ON THE HUDSON IN HISTORI/LIZ'S MENTAL HEALTH CLINIC	0	0	2	2

*STATUS: NS = No Show NSA = No Show Auto Rebook NAT = No Action Taken

Ad Hoc No Show Report by Mental Health Clinic

This is a sample of the High Risk Mental Health NO Show Ad Hoc report, (option SD MH NO SHOW AD HOC REPORT, that will list by one, many, or All clinics or only Mental Health clinics defined in the Reminder Location List file under the 'VA-MH NO SHOW APPT CLINICS LL' entry.

A series of prompts will be asked of the user to refine the report.

- The user will be asked to select a beginning and ending date: this will list the report within a certain date range.
- The division will be asked of the user: The report can list by one, many or all divisions.
- The user will then be asked to choose how the report should sort: by (M)ental Health Quick List, which will list only those clinics defined in the Reminder Location list, or by (C)linics or (S)top codes both of which will further prompt the user to refine the sort. If ?, ?? is entered by the user, a help prompt will be displayed.
- If the user selects to sort by clinic, a prompt asking them to select clinics by listing All clinics, (mental health as well as non mental health) or Mental Health clinics only (that are defined in the Reminder Location List) and are clinics in the divisions chosen to list in this report. Both selections will allow the user to choose one, many, or all clinics.

- A prompt asking the number of days in the future to list the Future scheduled appointment is asked and will list the future scheduled appointments that many days in the future.

When the report displays or prints:

- The division/Clinic name will display on the report once for all patients who have no showed for that clinic and division. It will display again, when the clinic or division changes.
- A totals page will be displayed at the end of the report.

Ad Hoc No Show Report for All Clinics

This is an example of how the No Show report displays for All clinics. Notice that when the user selects (C)linics as the sort, the user is asked to select (A)ll or (M)ental Health clinics only. If the user selects (A)ll and enters ?? at the list prompt, all mental health as well as non-mental health clinics can be selected, or if the user hits return, all clinics will be selected and will display on the report.

```

DEVISC1A3:MNTVLL>D ^XQ1

Select OPTION NAME: SD MH NO SHOW AD HOC REPORT      High Risk MH No-Show Adhoc
Report
High Risk MH No-Show Adhoc Report

***** High Risk Mental Health NO SHOW Adhoc Report *****

Select Beginning Date: 11/09/11// T-10 (OCT 30, 2011)
Select Ending Date: 11/09/11// T (NOV 09, 2011)
Select division: ALL// ?
ENTER:
- Return for all divisions, or
- A division and return when all divisions have been selected--limit 20
Imprecise selections will yield an additional prompt.
(e.g. When a user enters 'A', all items beginning with 'A' are displayed.)
Answer with MEDICAL CENTER DIVISION NUM, or NAME, or FACILITY NUMBER, or
TREATING SPECIALTY
Do you want the entire 27-Entry MEDICAL CENTER DIVISION List? ?
Select division: ALL// ??
ENTER:
- Return for all divisions, or
- A division and return when all divisions have been selected--limit 20
Imprecise selections will yield an additional prompt.
(e.g. When a user enters 'A', all items beginning with 'A' are displayed.)

Choose from:
1 ALBANY 500
2 TROY1 500TA
3 OLD ALBANY 501
4 NEW TROY 500Z
5 ON THE HUDSON IN HISTORIC TROY 610
6 AUGUSTA VAMC, DOWNTOWN DIVISION 524
7 TROY2 500B
500 SATELLITE CLINIC 500BY
501 SATELLITE CLINIC1 501BY

```

```

502      TEST2      502A0
503      FACNEW      500FT
504      ?BAD, ONE  500BW
505      ALBANY2     500
506      TEST DIVISION 500
507      NEW TEST   507ER
539      CINC       539
540      MARCIA'S TEST DIVISION 5009AA      9005AA
541      ALB-PRRTP  500PA
542      NORM'S NURSING HOME      5009AB
      ^

```

Select division: ALL//

Sort report by (M)ental Health Clinic Quick List, (C)linic or (S)top Code: M//?

Enter: 'M' to run the report using the face-to-face Mental Health clinics defined in the 'VA-MH NO SHOW APPT CLINICS LL' Reminder Location List - with no additional prompts to refine the list of Mental Health clinics.

Enter: 'C' to run the report by clinics which will then prompt to refine the list of clinics to use.

Enter: 'S' to run the report by stop codes which will then prompt to refine the list of stop codes to use.

Sort report by (M)ental Health Clinic Quick List, (C)linic or (S)top Code: M//C

Clinic Selection:

```

      A All clinics
      M Mental Health clinics only

```

Select: (A)ll clinics A//?

```

      Enter : 'A' for All clinics
            'M' for Mental Health clinics only

```

Select: (A)ll clinics A//

Select Clinic: ALL//??

ENTER:

- Return for all Clinics, or
 - A Clinic and return when all Clinics have been selected--limit 20
- Imprecise selections will yield an additional prompt.
(e.g. When a user enters 'A', all items beginning with 'A' are displayed.)

Choose from:

```

1      DERMATOLOGY
2      UROLOGY
3      PSYCHOLOGY
5      ONCOLOGY
6      AUTO DUMMY6
8      TEST22
9      PSYCHIATRY
10     DEMO
11     OLDSET
12     CHOW
13     ROYTEST
14     TST926
15     PULMONARY
16     RHEUMATOLOGY
17     ROY777
18     NEWDEMO
19     NUCLEAR MEDICINE
20     EYE
21     CHIROPRACTOR
'^' TO STOP:

```

Select: (A)ll clinics A//

Select Number of days to List Future Appointments: 30//?

Enter a number of days from 1 to 90. Future scheduled appointments for the patients will list that number of days in the future on the No Show report.

Select Number of days to List Future Appointments: 30//20

This output requires 80 column output
Select Device: 0;80;9999 UCX/TELNET

...SORRY, I'M WORKING AS FAST AS I CAN...

HIGH RISK MENTAL HEALTH NO SHOW ADHOC REPORT BY
CLINICS for Appointments 10/20/11-11/9/11

PAGE 1

Run: 11/9/2011@11:02

PATIENT PT ID APPT D/T CLINIC STATUS

DIVISION/CLINIC/STOP: ALBANY/D-PSYCH/188

1 HRMHPatient,One 0001 10/20/2011 10:00 am D-PSYCH *NAT

Home: (518)XXX-XXXX
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,One

MHTC:

Future Scheduled Appointments:

11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

2 HRMHPatient,Two 0002 10/25/2011 8:00 am D-PSYCH *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,Two

MHTC:

Future Scheduled Appointments:

11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

3 HRMHPatient,Three 0003 10/31/2011 9:00 am D-PSYCH *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,Three

MHTC:

Future Scheduled Appointments:

11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

4 HRMHPatient,Four 0004 10/31/2011 10:00 am D-PSYCH *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,Four

MHTC:

Future Scheduled Appointments:
 11/14/2011 8:00 am DERMATOLOGY
 11/14/2011 8:30 am PSYCH CLINIC
 11/21/2011 8:00 am DERMATOLOGY
 11/21/2011 9:00 am D-PSYCH

Results:

DIVISION/CLINIC/STOP: ALBANY/GEN MED/141

1 HRMHpatient,One 0001 10/31/2011 11:00 am GEN MED *NAT

Home: (518)518-5181
 Cell: (555)888-9999

Emergency Contact:
 E-Cont.: HRMHecontact,One

MHTC:

Future Scheduled Appointments:
 11/14/2011 8:00 am DERMATOLOGY
 11/14/2011 8:30 am PSYCH CLINIC
 11/21/2011 8:00 am DERMATOLOGY
 11/21/2011 9:00 am D-PSYCH

Results:

DIVISION/CLINIC/STOP: ALBANY/PSYCH CLINIC/195

1 HRMHpatient,One 0001 10/26/2011 9:00 am PSYCH CLINIC *NAT

Home: (518)518-5181
 Cell: (555)888-9999

Emergency Contact:
 E-Cont.: HRMHecontact,One

MHTC:

Future Scheduled Appointments:
 11/14/2011 8:00 am DERMATOLOGY
 11/14/2011 8:30 am PSYCH CLINIC
 11/21/2011 8:00 am DERMATOLOGY
 11/21/2011 9:00 am D-PSYCH

Results:

2 HRMHPATIENT,Two 0002 11/1/2011 8:00 am PSYCH CLINIC *NSA

Home: (518)518-5181
 Cell: (555)888-9999

Emergency Contact:
 E-Cont.: HRMHecontact,Two

MHTC:

Future Scheduled Appointments:
 11/14/2011 8:00 am DERMATOLOGY
 11/14/2011 8:30 am PSYCH CLINIC
 11/21/2011 8:00 am DERMATOLOGY
 11/21/2011 9:00 am D-PSYCH

Results:

HIGH RISK MENTAL HEALTH NO SHOW ADHOC REPORT BY PAGE 2
 CLINICS for Appointments 10/20/11-11/9/11 Run: 11/9/2011@11:02

PATIENT PT ID APPT D/T CLINIC STATUS

DIVISION/CLINIC/STOP: ON THE HUDSON IN HISTORI/LIZ'S MENTAL HEALTH CLINIC/202

1 HRMHpatient,One 0001 11/4/2011 8:00 am LIZ'S MENTAL HE *NAT

Home: (518)518-5181

Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,One

MHTC:

Future Scheduled Appointments:

11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

2 HRMHPatient,Two 0002 11/7/2011 8:00 am LIZ'S MENTAL HE *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,Two

MHTC:

Future Scheduled Appointments:

11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

HIGH RISK MENTAL HEALTH NO SHOW ADHOC REPORT BY PAGE 3
CLINICS for Appointments 10/20/11-11/9/11 Run: 11/9/2011@11:02

PATIENT PT ID APPT D/T CLINIC STATUS

DIVISION/CLINIC/STOP: TROY1/DERMATOLOGY/144

1 HRMHPatient,One 0001 10/20/2011 9:00 am DERMATOLOGY *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,One

Provider: HRMHPROVIDER,One

MHTC:

Future Scheduled Appointments:

11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

2 HRMHPatient,Two 0002 10/25/2011 10:00 am DERMATOLOGY *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:

E-Cont.: HRMHecontact,Two

Provider: HRMHPROVIDER,Two

MHTC:

Future Scheduled Appointments:

11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

3 HRMHPatient,Three 0003 10/26/2011 8:00 am DERMATOLOGY *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:
E-Cont.: HRMHecontact,Three
Provider: HRMHprovider,Three
MHTC:

Future Scheduled Appointments:
11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

4 HRMHpatient,Four 0004 10/31/2011 8:00 am DERMATOLOGY *NAT

Home: (518)518-5181
Cell: (555)888-9999

Emergency Contact:
E-Cont.: HRMHecontact,Four
Provider: HRMHprovider,Four
MHTC:

Future Scheduled Appointments:
11/14/2011 8:00 am DERMATOLOGY
11/14/2011 8:30 am PSYCH CLINIC
11/21/2011 8:00 am DERMATOLOGY
11/21/2011 9:00 am D-PSYCH

Results:

HIGH RISK MENTAL HEALTH NO SHOW ADHOC REPORT BY PAGE 4
CLINICS for Appointments 10/20/11-11/9/11 Run: 11/9/2011@11:02

Totals Page

Division/Clinic Appointment Totals

Division/Clinic	NS	NSA	NAT	Unique Patients
ALBANY/D-PSYCH	0	0	4	4
ALBANY/GEN MED	0	0	1	1
ALBANY/PSYCH CLINIC	0	1	1	1
ON THE HUDSON IN HISTORI/LIZ'S MENTAL HEALTH CLINIC	0	0	2	2
TROY1/DERMATOLOGY	0	0	4	4

*STATUS: NS = No Show NSA = No Show Auto Rebook NAT = No Action Taken

(M)ental Health clinics only:

Notice when the user selects Mental health only, the user can choose to list all mental health clinics or choose a number of clinics to list.

DEVISC1A3:MNTVLL 2d0>D ^XQ1

Select OPTION NAME: SD MH NO SHOW AD HOC REPORT High Risk MH No-Show Adhoc Report
High Risk MH No-Show Adhoc Report

***** High Risk Mental Health NO SHOW Adhoc Report *****

Select Beginning Date: 11/09/11// T-10 (OCT 30, 2011)

Select Ending Date: 11/09/11// T (NOV 09, 2011)

Select division: ALL//

Sort report by (M)ental Health Clinic Quick List, (C)linic or (S)top Code: M//C

```

Clinic Selection:
                A All clinics
                M Mental Health clinics only

Select: (A)ll clinics A//M
Select Clinic: ALL// ??
ENTER:
- Return for all Clinics, or
- A Clinic and return when all Clinics have been selected--limit 20
Imprecise selections will yield an additional prompt.
(e.g. When a user enters 'A', all items beginning with 'A' are displayed.)

Choose from:
38      RESEARCH
41      PULLIT
47      MEDICINE SWO
48      LUNCH TIME LITTLE THEATRE
83      APPLE PIE
173     PROVIDENCE TEST X
425     PSYCH CLINIC
450     D-PSYCH
487     LIZ'S MENTAL HEALTH CLINIC
553     MARY'S CLINIC
566     JDS MIDNGHT
568     JDS 60 MIN
572     Eric Clinic II (Mental Health)
578     TEST-SMOKE
580     MENTAL HEALTH           MARKS,MARY

Select Clinic: ALL// D-PSYCH
Select another Clinic:
Select Number of days to List Future Appointments: 30//

This output requires 80 column output

Select Device: 0;80;9999 UCX/TELNET

...EXCUSE ME, JUST A MOMENT PLEASE...

```

```

HIGH RISK MENTAL HEALTH NO SHOW ADHOC REPORT BY          PAGE 1
CLINICS for Appointments 10/30/11-11/9/11              Run: 11/9/2011@10:57

PATIENT          PT ID    APPT D/T          CLINIC           STATUS
*****
DIVISION/CLINIC/STOP: ALBANY/D-PSYCH/188

1  HRMHPatient,One    0001    10/31/2011 9:00 am  D-PSYCH          *NAT

    Home: (518)518-5181
    Cell: (555)888-9999

    Emergency Contact:
      E-Cont.: HRMHecontact,One
    MHTC:
    Future Scheduled Appointments:
      11/14/2011 8:00 am  DERMATOLOGY
      11/14/2011 8:30 am  PSYCH CLINIC
      11/21/2011 8:00 am  DERMATOLOGY
      11/21/2011 9:00 am  D-PSYCH

    Results:

2  HRMHPatient,Two    0002    10/31/2011 10:00 am D-PSYCH          *NAT

    Home: (518)518-5181
    Cell: (555)888-9999

    Emergency Contact:
      E-Cont.: HRMHecontact,Two

```

MHTC:
 Future Scheduled Appointments:
 11/14/2011 8:00 am DERMATOLOGY
 11/14/2011 8:30 am PSYCH CLINIC
 11/21/2011 8:00 am DERMATOLOGY
 11/21/2011 9:00 am D-PSYCH
 Results:

HIGH RISK MENTAL HEALTH NO SHOW ADHOC REPORT BY PAGE 2
 CLINICS for Appointments 10/30/11-11/9/11 Run: 11/9/2011@10:57

Totals Page

 Division/Clinic Appointment Totals
 Division/Clinic NS NSA NAT Unique
 ALBANY/D-PSYCH 0 0 2 2
 *STATUS: NS = No Show NSA = No Show Auto Rebook NAT = No Action Taken
 DEVISC1A3:MNTVLL>

Appendix B: Clinical Reminders and CPRS Overview

The cover sheet display of reminders can be customized for Site, System, Location, or User.

See Appendix C, for instructions on how to edit cover sheet reminders.

Using Clinical Reminders in CPRS

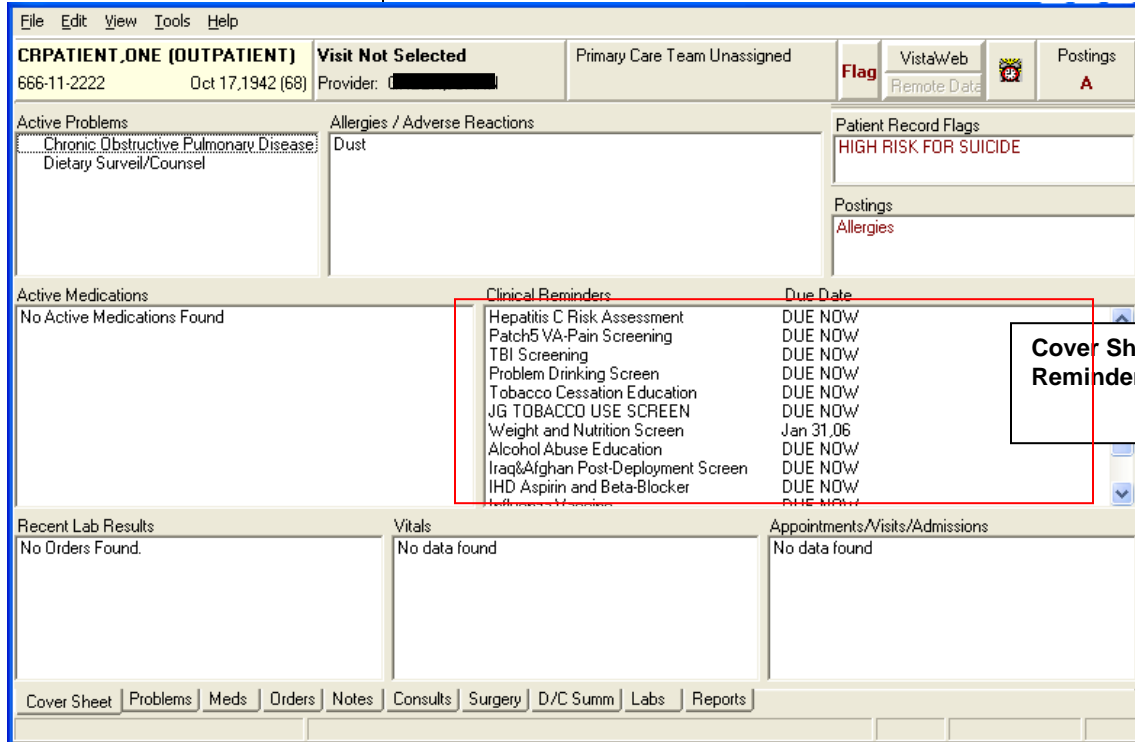
Clinician reminders are accessible in CPRS in four places:

- Cover Sheet
- Clock button (upper right-hand corner of each tab in CPRS)
- Notes tab
- Reports tab (Health Summaries)

Cover Sheet

Clinical reminders that are due are displayed on the cover sheet of CPRS. When you left-click on a reminder, patient-related details are presented in a pop-up window. By right-clicking on a reminder on the cover sheet, you can access the reminder definition and reference information.

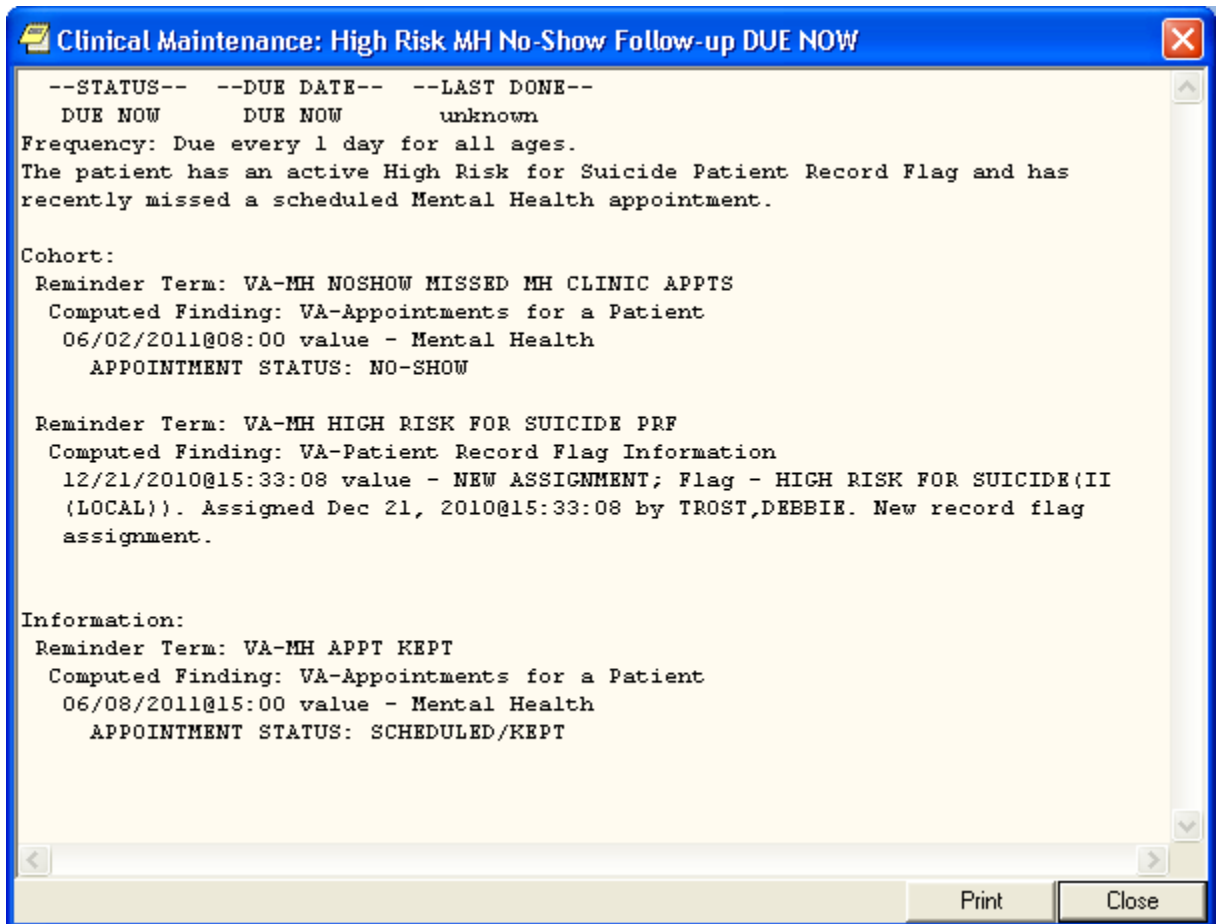
More details about what's available from the Cover Sheet are provided in the following pages.



CPRS and Reminders Overview

Clinical Maintenance View

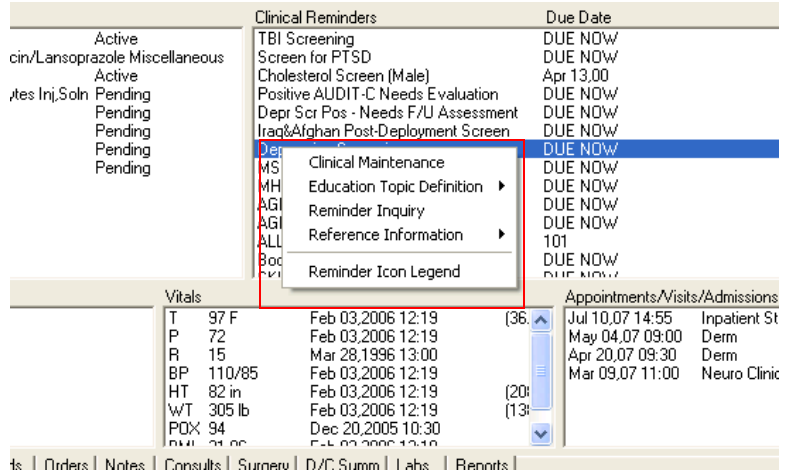
If you left-click on a particular reminder you will see the Clinical Maintenance output, which gives you the details of the reminder evaluation. It tells you the status, Due Date, and date Last Done.



Clinical Reminders and CPRS Overview

Right-clicking on a Reminder

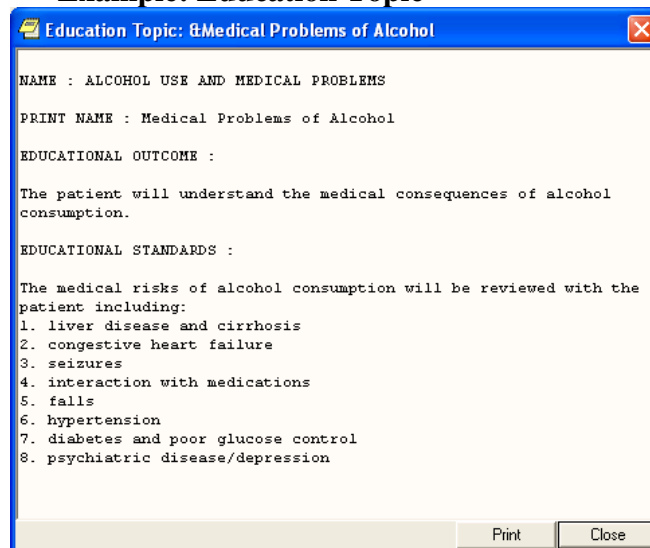
If you right-click on a reminder, you will see a popup menu that looks similar to this:



Clicking on Clinical Maintenance will show you the same Clinical Maintenance output you get by left-clicking.

If the reminder contains education topics, Education Topic Definition will be selectable and clicking on it will display the education topic definitions.

Example: Education Topic



Using Clinical Reminders

CPRS and Reminders Overview

For detailed information on how reminders are defined, see the Clinical Reminders Manager Manual.

Reminder Inquiry

Clicking on Reminder Inquiry will produce a display of the reminder definition.

The screenshot shows a window titled "Reminder Inquiry: High Risk MH No-Show Follow-up" with a close button in the top right corner. The window content is as follows:

```
VA-MH HIGH RISK NO-SHOW FOLLOW-UP                               No. 406
-----
```

Print Name: High Risk MH No-Show Follow-up

Class: NATIONAL

Sponsor: Office of Mental Health Services

Review Date:

Rescission Date:

Usage: CPRS, DATA EXTRACT, REPORTS

Related VA-* Reminder:

Reminder Dialog: VA-MH HIGH RISK NO SHOW FOLLOW-UP

Priority:

Description:

This reminder shall determine whether Mental Health (MH) professionals have followed up on a No-Show MH appointment for a patient with an active High Risk for Suicide Patient Record Flag.

The reminder requires clinicians to initiate follow-up with the patient to insure his/her safety and to try to get the patient back into care. The follow-up results are documented with health factors.

Studies show that individuals that get lost to follow-up have a higher rate of actual suicide than those that stay connected with care.

If the patient shows up to a MH appointment on the same day, or within 72 hours of the missed MH appointment, follow-up will no longer be necessary.

Technical Description:

Baseline Frequency:

Do In Advance Time Frame: Do if DUE within 99Y - Once

Sex Specific:

Ignore on N/A:

Frequency for Age Range: 99Y - Once for all ages

Match Text: Reminder triggered by missed MH appointment and when resolved won't be due again until another missed MH appointment occurs.\\

No Match Text:

Findings:

```
---- Begin: VA-MH NOSHOW MISSED MH CLINIC APPTS (FI(1)=RT(809)) -----
Finding Type: REMINDER TERM
```

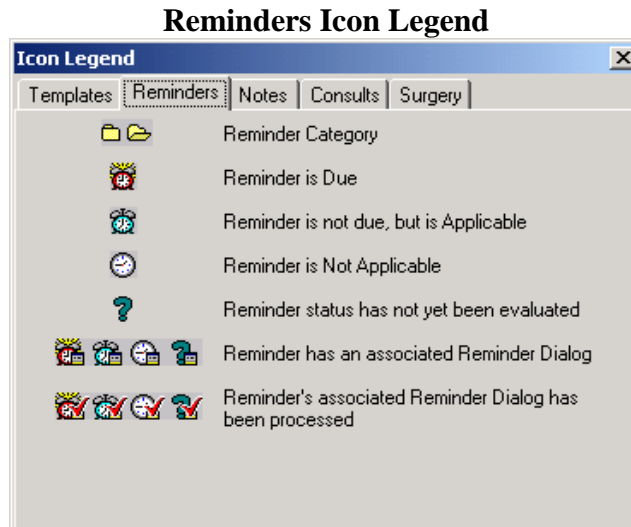
Print Close

Reference Information

If you click on Reference Information, you will get a list of web sites that have information related to the clinical reminder. Clicking on one of them will open your web browser at that site.

Reminder Icon Legend

Clicking on Reminder Icon Legend will bring up a display that shows what the various reminder icons mean. These icons will appear on the CPRS header bar (referred to as the Clock button).



Using Clinical Reminders

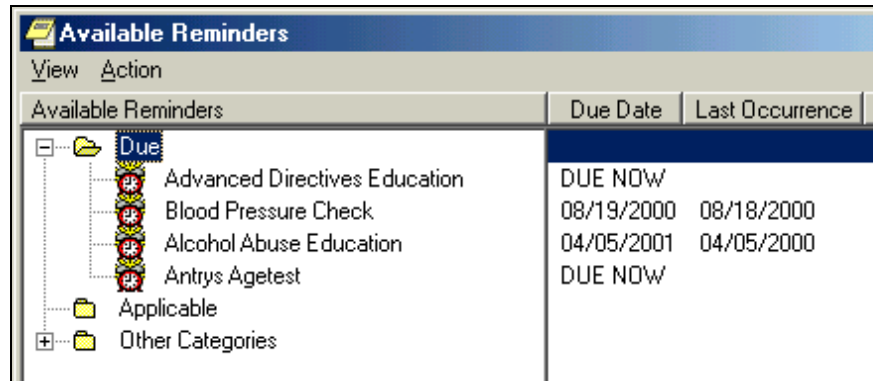
CPRS and Reminders Overview

Clock Button

Another place you can interact with Clinical Reminders is by clicking on the reminders button in the upper right hand corner of the CPRS GUI. The reminders button looks like an alarm clock and corresponds to the status of the reminder, as indicated in the icon legend shown on the previous page.



This brings up the Available Reminders window, which shows the same tree view as seen in the Reminders drawer.



Available Reminders		Due Date	Last Occurrence
<input checked="" type="checkbox"/>	Due		
<input checked="" type="checkbox"/>	Advanced Directives Education	DUE NOW	
<input checked="" type="checkbox"/>	Blood Pressure Check	08/19/2000	08/18/2000
<input checked="" type="checkbox"/>	Alcohol Abuse Education	04/05/2001	04/05/2000
<input checked="" type="checkbox"/>	Antrys Agetest	DUE NOW	
<input type="checkbox"/>	Applicable		
<input type="checkbox"/>	Other Categories		

This window has two menus: View and Action.

View Menu

The View menu lets you determine which categories of reminders will be displayed in the tree view. Those with a checkmark to the left of this will be displayed. You can toggle the checkmark on or off by left clicking on the icon. Note: as soon as you click on an icon the View menu will disappear and the tree will be updated to match your current selection. To make another change, left-click on View.

The tree view you see here is identical to the one you see in the Reminders “drawer,” so whatever change you make here affects the tree you see in the Reminders drawer.

Using Clinical Reminders

CPRS and Reminders Overview

Available Reminders form, cont'd

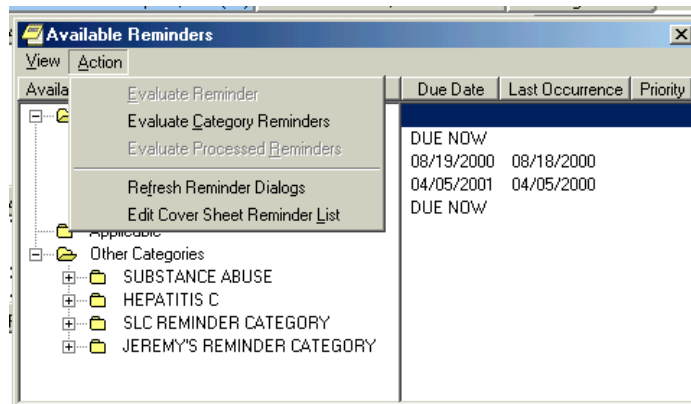
Action Menu

Evaluate Reminders

You can evaluate an individual reminder, all the reminders in a category, or a processed reminder. A processed reminder is one whose dialog has been processed by checking off items; a checkmark appears by the reminder icon. The option that is selectable out of these three options depends on what has been selected on the reminders tree. If it is an individual reminder, then Evaluate Reminder will be selectable, if it is a category, then Evaluate Category Reminders will be selectable, and if it is a processed reminder, then Evaluate Processed Reminder will be selectable.

The other two options, Refresh Reminder Dialogs and Edit Cover Sheet Reminder List, are for use by Reminder Managers.

Action Menu on Available Reminders



Using Clinical Reminders

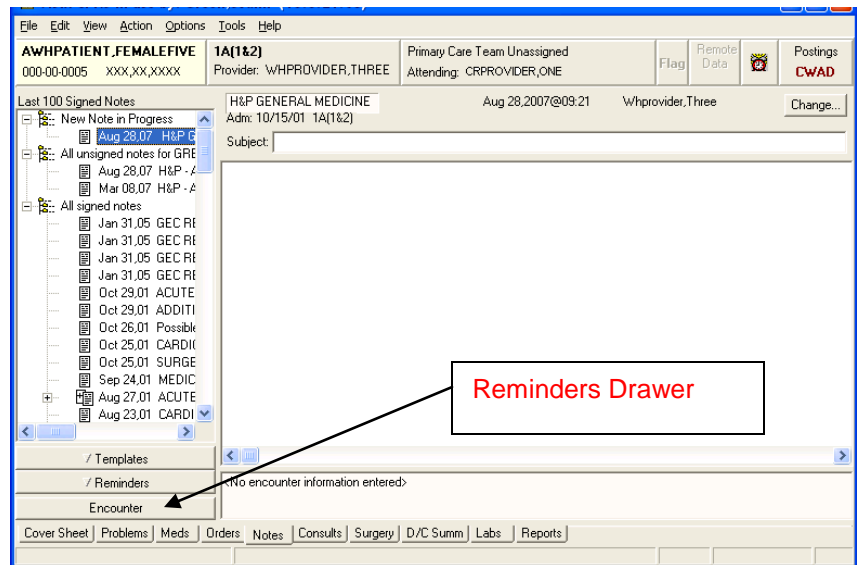
CPRS and Reminders Overview

You or your site can determine the folder view, and whether the folders are open or closed when you first open the reminders tab (also called a drawer).

Using a dialog to resolve a clinical reminder is discussed in Chapter 2.

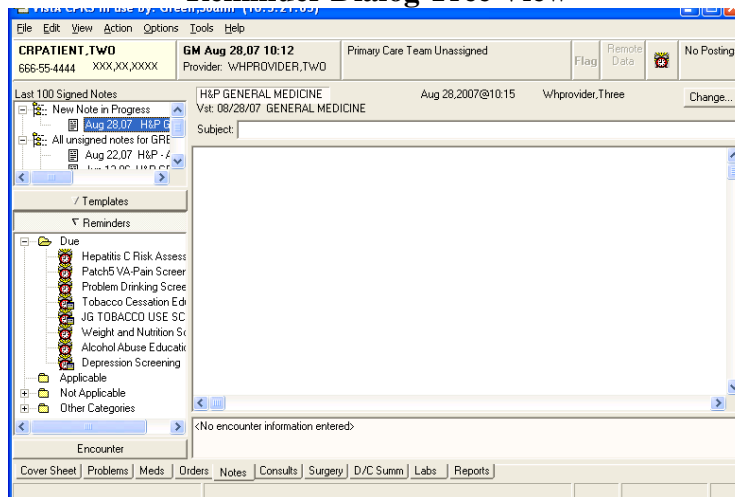
Notes Tab

Reminders processing takes place through the Notes tab. When you click on the Notes tab and open a new note, a Reminders tab appears.



When you click on the Reminders drawer, a list of reminders is displayed, categorized by Due, Applicable, Not Applicable, and Other Categories. Reminders that have an associated dialog have a special icon (see the previous Reminder Icons Legend). If you click on one of these reminders, a dialog box appears which lists possible actions or activities that may satisfy this reminder.

Reminder Dialog Tree View



Using Clinical Reminders

Processing/ Resolving Clinical Reminders

NOTE:

Your site can determine the folder view – which reminders and categories/folders appear in the reminders drawer.

Summary of Steps to Process Reminders

These are the basic steps for processing reminders from the Notes tab in CPRS.

- 1. Start a new progress note.** To process a reminder, start a new progress note. When you begin a new progress note, the reminders drawer appears.
- 2. Open the reminders drawer.** When you click on the reminders drawer, you see several folders containing reminders for this patient. Possible folders include Due, Applicable, Not Applicable, All Evaluated, and Other Categories. These folders may contain a hierarchy of folders and reminders within folders. The view of folders is site-customizable. The folders and subfolders in the Reminders Drawer are sometimes called the “tree view.”
- 3. Choose a reminder.** Open a folder (if necessary) and click a reminder that you wish to process. At this point, you may be asked to provide the primary encounter provider, so that any PCE data entered from reminder dialog processing can be saved.

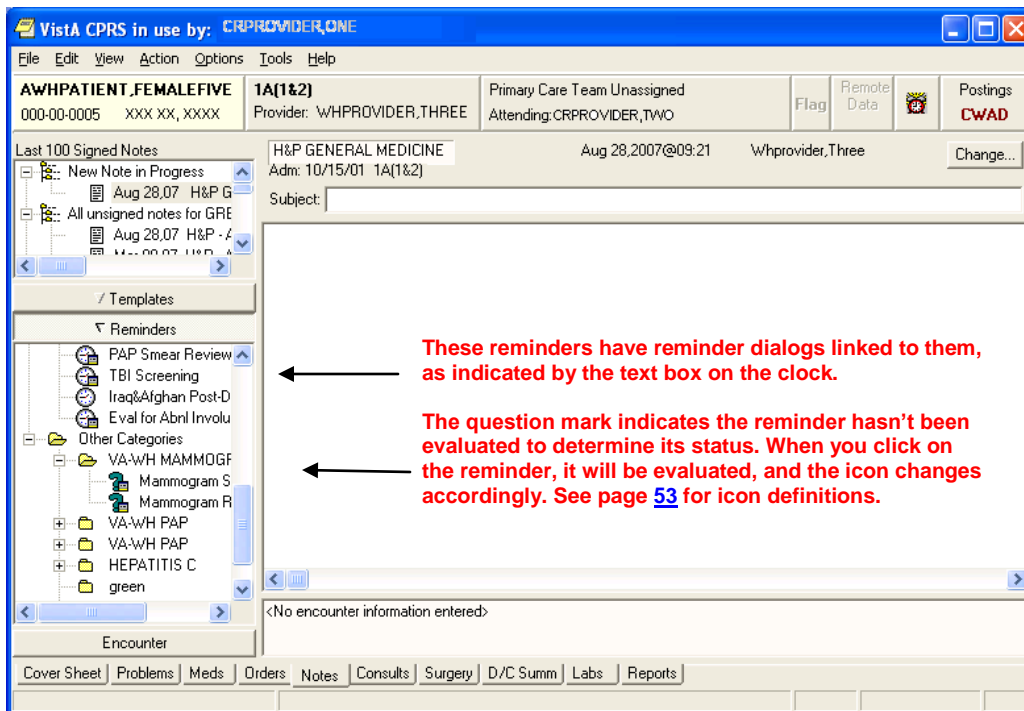
Using Clinical Reminders

Processing/ Resolving Clinical Reminders

Summary of Steps to Process Reminders

4. (cont'd) If the reminder has an associated reminder dialog, a small dialog icon is shown in the bottom-right corner of the clock icon. If you click on one of these reminders, a dialog box appears, which lists possible actions or activities that may satisfy this reminder. If this is a National reminder, the dialog was created by national developers and/or members of the Office of Quality and Performance. Otherwise, the contents of this dialog were created at your site by your Clinical Application Coordinator (CAC) or a Clinical Reminders Manager. Clinicians should be involved with defining these dialogs.

If no dialog icon is displayed on a reminder, it means that your site hasn't created and/or linked a dialog to the reminder. Your CAC can provide information about this. Definitions of the reminders icons are available on the Action menu of the Available Reminders window (see page 53).



Using Clinical Reminders (cont'd)

Resolving Clinical Reminders, cont'd

TIP:

Use the Next or Back buttons to take you to the dialog for the next or previous reminder due in the reminders drawer.

Summary of Steps to Process Reminders, cont'd

5. Complete the dialog box. The dialog box lists possible actions or interventions that may be taken to satisfy this reminder. As you make selections from the dialog box, you can see the text of the progress note in the bottom part of the screen (below the Clear, Back, and Next buttons). Below the progress note text area is the encounter information including orders and PCE, Mental Health, and Vital Sign data. The bold text in these areas applies to the specific reminder you are processing. You can process multiple reminders.

6. Expanded dialog boxes. Clicking a checkbox may bring up additional choices: an area for comments, a diagnosis to choose, or other information that may satisfy the reminder.

Dialog with orders. Reminder dialogs can include orders. If quick orders are included in the dialog, these are placed as soon as the reminder processing is finished and the orders are signed. If the order requires more information before releasing the order, an order dialog will appear after you click Finish, allowing you to complete the order.

Mental health tests. Reminder dialogs can include a pre-defined set of mental health tests. PXR*2*6 expands the number of MH tests that can be included in dialogs, and even more will be available when CPRS GUI v27 is released. Progress note text can be generated based on the mental health score.

7. Finish processing the reminder and complete your note. Click on the Finish button when you have checked all the appropriate checkboxes for each reminder you wish to process. You then go back to the Note window, where you can review and edit the reminder dialog progress note text added, to have a completed progress note for the encounter.

8. (Optional) Evaluate processed reminders. You can use the Action menu to select the Evaluate Processed Reminders menu item from the Reminders Available window, to ensure that the reminders are satisfied. This action will evaluate the reminders that you processed while you wait, and update the Reminders Available window and reminders drawer lists to reflect the new statuses.

Appendix C: Glossary

Acronyms

AIMS	Abnormal Involuntary Movement Scale
AITC	Austin Information Technology Center
API	Application Programmer Interface.
CAC	Clinical Application Coordinator
CNBD	Cannot Be Determined (frequency)
CPRS	Computerized Patient Record System.
DBIA	Database Integration Agreement.
EPRP	External Peer Review Program
GEC	Geriatric Extended Care
GUI	Graphical User Interface.
HSR&D	Health Services Research and Development
HRMH	High Risk Mental Health
IHD	Ischemic Heart Disease
LDL	Low-density lipo-protein
LSSD	Last Service Separation Date
MDD	Major Depressive Disorder
MH	Mental Health
MHA3	Mental Health Assistant 3
MHV	My HealtheVet
OQP	Office of Quality and Performance
PCE	Patient Care Encounter
QUERI	Quality Enhancement Research Initiative
SAS	Statistical Analysis System
SQA	Software Quality Assurance
SRS	Software Requirements Specification
TIU	Text Integration Utilities
VHA	Veterans Health Administration.
VISN	Veterans Integrated Service Networks.
VISTA	Veterans Health Information System and Technology Architecture.

[National Acronym Directory](#)

Definitions

AAC SAS Files

AAC SAS files contain data that is equivalent to data stored in the Reminder Extract Summary entry in the Reminder Extract Summary file. AAC manages SAS files for use by specifically defined users.

Applicable

The number of patients whose findings met the patient cohort reminder evaluation.

Appendix B: Glossary

CNBD

Cannot Be Determined. If a frequency can't be determined for a patient, the Status and Due Date will both be CNBD and the frequency display that follows the status line will be "Frequency: Cannot be determined for this patient."

Due

Status of patients whose reminder evaluation status is due.

National Database

All sites running IHD and Mental Health QUERI software transmit their data to a compliance totals database at the AAC.

Not Applicable

Status of patients whose findings did not meet the patient cohort reminder evaluation.

Not Due

Status of patients whose reminder evaluation status is not due.

Reminder Definitions

Reminder Definitions comprise the predefined set of finding items used to identify patient cohorts and reminder resolutions. Reminders are used for patient care and/or report extracts.

Reminder Dialog

Reminder Dialogs comprise a predefined set of text and findings that together provide information to the CPRS GUI, which collects and updates appropriate findings while building a progress note.

Reminder Patient List

A list of patients that is created from a set of List Rules and/or as a result of report processing. Each Patient List is assigned a name and is defined in the Reminder Patient List File. Reminder Patient Lists may be used as an incremental step to completing national extract processing or for local reporting needs. Patient Lists created from the Reminders Due reporting process are based on patients that met the patient cohort, reminder resolution, or specific finding extract parameters. These patient lists are used only at local facilities.

Reminder Terms

Predefined finding items that are used to map local findings to national findings, providing a method to standardize these findings for national use.

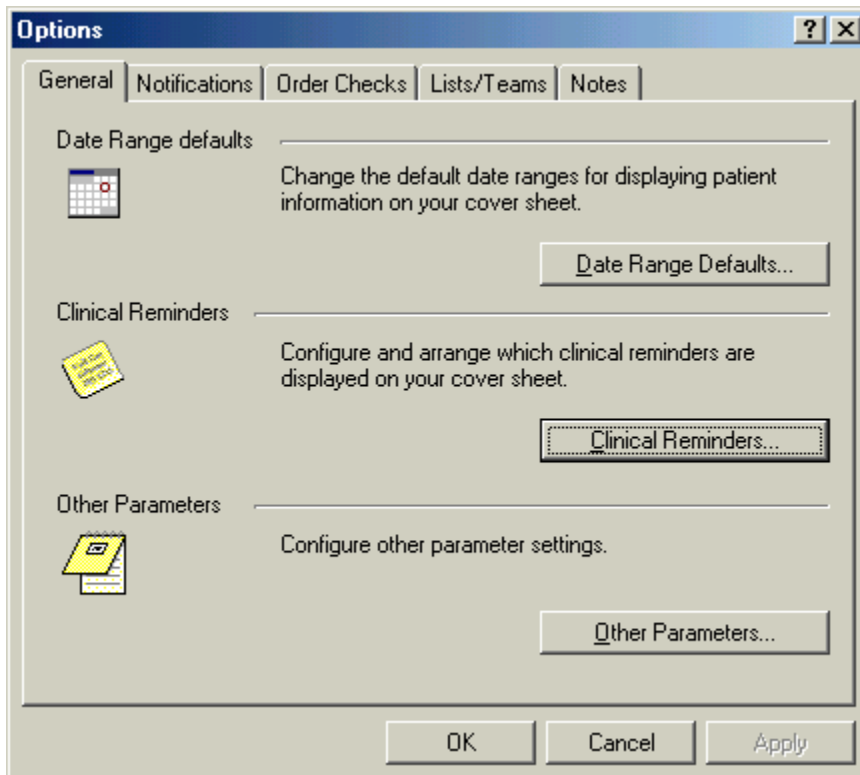
Report Reminders

Reminders may be defined specifically for national reporting. Report Reminders do not have a related Reminder Dialog in CPRS and are not used by clinicians for patient care. However, clinical reminders that are used in CPRS may also be used for national reminder reporting. All reminders targeted for national reporting are defined in Extract Parameters.

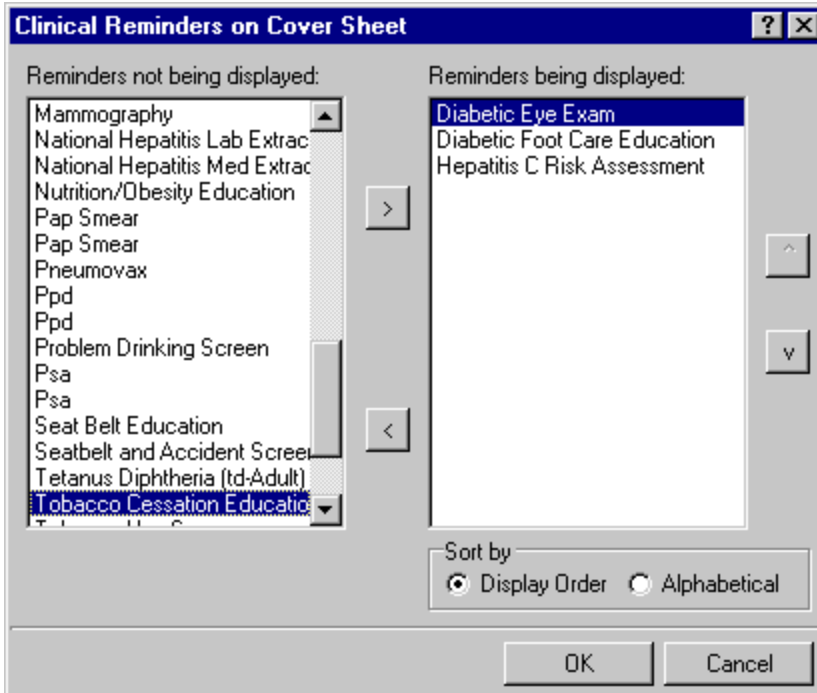
Appendix D: Edit Cover Sheet Reminder List

You can specify which reminders will appear on the cover sheet of CPRS. This is done by using the Edit Cover Sheet Reminder List option.

1. While on the CPRS Cover Sheet, click on the Tools menu.
2. From the drop-down menu that appears, click on Options.
This screen appears:



3. Click on the Clinical Reminders button to get to the editing form.



4. Highlight an item in the Reminders not being displayed field and then click the Add arrow “>” to add it to the Reminders being displayed field. You may hold down the Control key and select more than one reminder at a time.
5. When you have all of the desired reminders in the field, you may highlight a reminder and use the up and down buttons on the right side of the dialog to change the order in which the reminders will be displayed on the Cover Sheet.

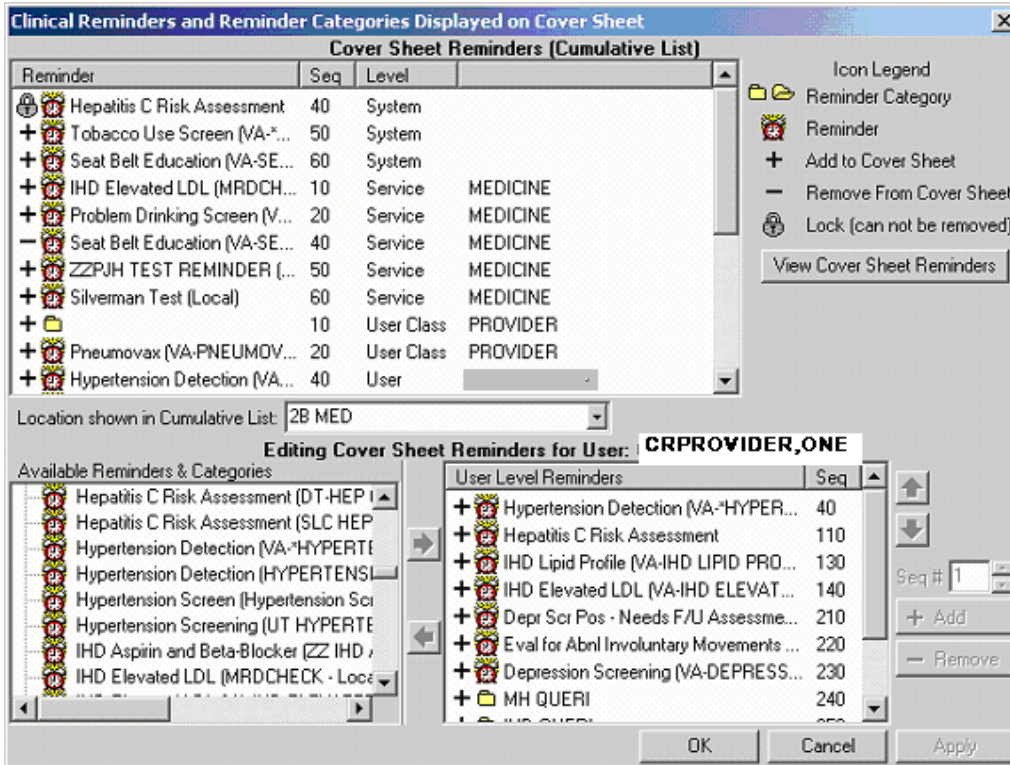
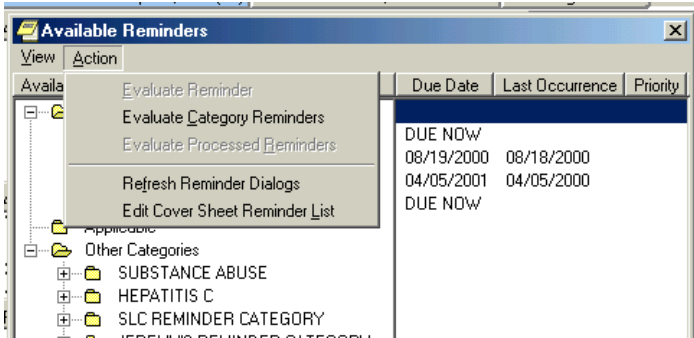
New Reminders Parameters (ORQQPX NEW REMINDER PARAMS)

If you have been assigned this parameter, you can also modify the reminders view on the coversheet.

1. Click on the reminder button next to the CWAD button in the upper right hand corner of the CPRS GUI.



2. Click on Action, then click on Edit Cover Sheet Reminder List.



This form provides very extensive cover sheet list management capabilities. It consists mainly of three large list areas.

- *Cover Sheet Reminders (Cumulative List)* displays selected information on the Reminders that will be displayed on the Cover Sheet.
- *Available Reminders & Categories* lists all available Reminders and serves as a selection list.
- *User Level Reminders* displays the Reminders that have been added to or removed from the cumulative list.

You may sort the Reminders in *Cover Sheet Reminders (Cumulative List)* by clicking on any of the column headers. Click on the Seq (Sequence) column header to view the Reminders in the order in which they will be displayed on your coversheet.