



**Update\_2\_0\_74**

**Clinical Reminders**

**VA-PHP PERSONAL HEALTH PLAN**

**Install Guide**

**April 2019**

Product Development  
Office of Information Technology  
Department of Veterans Affairs

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# Introduction

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The Office of Patient-Centered Care and Cultural Transformation is requesting creation a reminder dialog template for national distribution. This will be a templated personal health plan note which will allow multiple providers to enter Veteran goals/action steps at different times of treatment, and it will allow the end-user to see previous entries when interacting with the Veteran. This is in support of the Whole Health System transformation.

## **UPDATE\_2\_0\_74 contains 1 Reminder Exchange entry:**

UPDATE\_2\_0\_74 VA-PHP PERSONAL HEALTH PLAN

## **The exchange file contains the following components:**

### **HEALTH FACTORS**

VA-REMINDER UPDATES  
VA-UPDATE\_2\_0\_74  
VA-PHP  
VA-PHP CHALLENGES  
VA-PHP SUPPORT WHOLE HEALTH COACH  
VA-PHP SUPPORT WELL BEING TEAM  
VA-PHP SUPPORT CLINICAL TEAM  
VA-PHP SUPPORT WHOLE HEALTH PARTNER  
VA-PHP SUPPORT FRIENDS  
VA-PHP SUPPORT FAMILY  
VA-PHP NEXT STEPS  
VA-PHP SUPPORT TEAM  
VA-PHP RESOURCES  
VA-PHP COMMUNITY  
VA-PHP REFERRAL/CONSULT  
VA-PHP TREATMENT  
VA-PHP PREV/SCREENING  
VA-PHP SHARED GOALS  
VA-PHP HEALTH CONCERNS  
VA-PHP POWER/MIND  
VA-PHP SPIRIT AND SOUL  
VA-PHP FAMILY/FRIENDS  
VA-PHP RECHARGE  
VA-PHP FOOD/DRINK  
VA-PHP PERSONAL DEVELOPMENT  
VA-PHP SURROUNDINGS  
VA-PHP MOVING THE BODY  
VA-PHP MINDFUL AWARENESS

VA-PHP STRENGTHS  
VA-PHP MY GOAL  
VA-PHP MAP  
VA-PHP GOAL UPDATE  
VA-PHP MOVING THE BODY UPDATE  
VA-PHP POWER/MIND UPDATE  
VA-PHP SPIRIT AND SOUL UPDATE  
VA-PHP FAMILY/FRIENDS UPDATE  
VA-PHP RECHARGE UPDATE  
VA-PHP FOOD/DRINK UPDATE  
VA-PHP PERSONAL DEVELOPMENT UPDATE  
VA-PHP SURROUNDINGS UPDATE  
VA-PHP MY GOAL UPDATE

**REMINDER SPONSOR**

Office of Patient Centered Care and Cultural Transformation

**REMINDER TERM**

VA-REMINDER UPDATE\_2\_0\_74

**REMINDER DIALOG**

VA-PHP PERSONAL HEALTH PLAN

**HEALTH SUMMARY TYPE**

VA-PHP CHALLENGES  
VA-PHP HFS  
VA-PHP GOAL UPDATE  
VA-PHP NEXT STEPS  
VA-PHP SUPPORT TEAM  
VA-PHP RESOURCES  
VA-PHP COMMUNITY  
VA-PHP REFERRAL/CONSULT  
FUTURE APPOINTMENTS  
VA-PHP TREATMENT  
VA-PHP PREV/SCREENING  
VA-PHP SHARED GOALS  
VA-PHP HEALTH CONCERNS  
VA-PHP POWER/MIND  
VA-PHP SPIRIT  
VA-PHP FAMILY/FRIENDS  
VA-PHP RECHARGE  
VA-PHP FOOD/DRINK  
VA-PHP PERS DEVELOPMENT  
VA-PHP SURROUNDINGS  
VA-PHP MOVING THE BODY  
VA-PHP MINDFUL AWARENESS  
VA-PHP STRENGTHS  
VA-PHP MY GOAL LAST ONE

VA-PHP MY GOALS  
VA-PHP MAP

### **HEALTH SUMMARY OBJECTS**

VA-PHP CHALLENGES2 (TIU)  
VA-PHP HFS (TIU)  
VA-PHP GOAL UPDATE (TIU)  
VA-PHP NEXT STEPS (TIU)  
VA-PHP SUPPORT TEAM (TIU)  
VA-PHP RESOURCES (TIU)  
VA-PHP COMMUNITY (TIU)  
VA-PHP REFERRAL/CONSULT (TIU)  
FUTURE APPOINTMENTS (TIU)  
VA-PHP TREATMENT (TIU)  
VA-PHP PREV/SCREENING (TIU)  
VA-PHP SHARED GOALS (TIU)  
VA-PHP HEALTH CONCERNS (TIU)  
VA-PHP POWER/MIND (TIU)  
VA-PHP SPIRIT (TIU)  
VA-PHP FAMILY/FRIENDS (TIU)  
VA-PHP RECHARGE (TIU)  
VA-PHP FOOD/DRINK (TIU)  
VA-PHP PERS DEVELOPMENT (TIU)  
VA-PHP SURROUNDINGS (TIU)  
VA-PHP WORKING BODY (TIU)  
VA-PHP MINDFUL AWARENESS (TIU)  
VA-PHP STRENGTHS (TIU)  
VA-PHP MY GOAL LAST ONE (TIU)  
VA-PHP MY GOALS (TIU)  
VA-PHP MAP (TIU)

### **TIU DOCUMENT DEFINITION**

VA-PHP CHALLENGES2  
VA-PHP HFS  
VA-PHP GOAL UPDATE  
VA-PHP NEXT STEPS  
VA-PHP SUPPORT TEAM  
VA-PHP RESOURCES  
VA-PHP COMMUNITY  
VA-PHP REFERRAL/CONSULT  
FUTURE APPOINTMENTS  
ACTIVE MEDICATIONS  
VA-PHP TREATMENT  
VA-PHP PREV/SCREENING  
VA-PHP SHARED GOALS  
VA-PHP HEALTH CONCERNS

VA-PHP POWER/MIND  
VA-PHP SPIRIT  
VA-PHP FAMILY/FRIENDS  
VA-PHP RECHARGE  
VA-PHP FOOD/DRINK  
VA-PHP PERS DEVELOPMENT  
VA-PHP SURROUNDINGS  
VA-PHP WORKING BODY  
VA-PHP MINDFUL AWARENESS  
VA-PHP STRENGTHS  
VA-PHP MY GOAL LAST ONE  
VA-PHP MY GOALS  
VA-PHP MAP  
PATIENT NAME

## Install Details

---

This update is being distributed as a web host file. The address for the host file is:  
**[http://vista.med.va.gov/reminders/UPDATE\\_2\\_0\\_74.PRD](http://vista.med.va.gov/reminders/UPDATE_2_0_74.PRD)**

The file will be installed using Reminder Exchange, programmer access is not required.

Installation:

=====

This update can be loaded with users on the system. Installation will take less than 20 minutes.

## Install Example

---

To Load the Web Host File. Navigate to Reminder exchange in Vista

```
+          + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE Create Exchange File Entry      LHF Load Host File
CHF Create Host File                 LMM Load MailMan Message
CMM Create MailMan Message           LR  List Reminder Definitions
DFE Delete Exchange File Entry       LWH Load Web Host File
IFE Install Exchange File Entry      RI  Reminder Definition Inquiry
IH  Installation History             RP  Repack
Select Action: Next Screen// LWH  Load Web Host File ←
Input the URL for the .prd file: http://vista.med.va.gov/reminders/UPDATE_2_0_7D
```

At the **Select Action:** prompt, enter **LWH** for Load Web Host File

At the **Input the url for the .prd file:** prompt, type the following web address:

**[http://vista.med.va.gov/reminders/UPDATE\\_2\\_0\\_74\\_3.PRD](http://vista.med.va.gov/reminders/UPDATE_2_0_74_3.PRD)**

You should see a message at the top of your screen that the file successfully loaded.

```
http://vista.med.va.gov/reminders/UPDATE_2_0_74.PRD successfully loaded.
```

Search and locate an entry titled **UPDATE\_2\_0\_74 VA-PHP PERSONAL HEALTH PLAN** in reminder exchange

```
Clinical Reminder Exchange      Apr 11, 2019@11:50:52      Page: 25 of 40
http://vista.med.va.gov/reminders/UPDATE_2_0_74_3.PRD successfully loaded.

+Item  Entry                               Source                               Date Packed
161    UPDATE_2_0_74 VA-PHP PERSONAL        GRIFFITH@SALT LAKE CI              03/26/2019@09:14
      HEALTH PLAN
162    UPDATE_2_0_74 VA-PHP PERSONAL        FAHNER@SALT LAKE CI                04/10/2019@15:07
      HEALTH PLAN
163    UPDATE_2_0_75 VA-PTSD STATUS        GRIFFITH@SALT LAKE CI              01/29/2019@05:42
      FORM
164    UPDATE_2_0_75 VA-PTSD STATUS        MONTGOMERY@SALT LAKE CI            02/22/2019@10:16
      FORM
165    UPDATE_2_0_76 COMPREHENSIVE        GRIFFITH@SALT LAKE CI              04/11/2019@10:58
      PC TEMPLATE

+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE  Create Exchange File Entry        LHF  Load Host File
CHF  Create Host File                  LMM  Load MailMan Message
CMM  Create MailMan Message            LR   List Reminder Definitions
DFE  Delete Exchange File Entry        LWH  Load Web Host File
IFE  Install Exchange File Entry       RI   Reminder Definition Inquiry
IH   Installation History              RP   Repack
Select Action: Next Screen// IFE  Install Exchange File Entry
Enter a list or range of numbers (1-262): 162
```

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry  
 Enter the number that corresponds with your entry titled **UPDATE\_2\_0\_74 VA-PHP PERSONAL HEALTH PLAN** (in this example it is entry 159, it will vary by site)

```
Exchange File Components      Apr 11, 2019@11:52:42      Page: 1 of 11

Component                               Category  Exists
Source:  FAHNER,JEFF at SALT LAKE CITY
Date Packed: 04/10/2019@15:07:46
Package Version: 2.0P35

Description:
Non-exchangeable TIU object(s):
-----
TIU Object: PATIENT NAME
Object Method: S X=$$NAME^TIULO(DFN)

TIU Object: ACTIVE MEDICATIONS
Object Method: S X=$$LIST^TIULMED(DFN,"^TMP(""TIUMED"",$J)",1)
-----

Keywords:
+      Enter ?? for more actions  >>>
IA   Install all Components        IS   Install Selected Component
Select Action: Next Screen// IA   Install all Components  ...
```

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.  
 Select Action: Next Screen// **IA Install all Components**

During the installation, you will see several prompts: \*Note that you will **Install** all new components\*

**You will be prompted to install the dialog component:**

Item	Seq.	Dialog Findings	Type	Exists
1		VA-PHP PERSONAL HEALTH PLAN	dialog	X
2	1	VA-PHP NOTE VERSION Finding: *NONE*	element	X
3	2	VA-PHP INTRODUCTION2 Finding: *NONE*	element	X
4	4	VA-PHP PREVIOUS DATA Finding: *NONE*	group	X
5	4.10	VA-PHP PREVIOUS DATA HFS Finding: *NONE*	group	X
6	4.10.5	VA-PHP OBJ HFS Finding: *NONE*	element	X
7	4.15	BLANK LINE DIALOG & NOTE	element	X
+ Next Screen - Prev Screen ?? More Actions				
DD	Dialog Details	DT	Dialog Text	IS Install Selected
DF	Dialog Findings	DU	Dialog Usage	QU Quit
DS	Dialog Summary	IA	Install All	

Select Action: Next Screen// IA

At the **Select Action** prompt, type **IA** to install the dialog – **VA-PHP PERSONAL HEALTH PLAN**

Select Action: Next Screen// **IA Install All**

Install reminder dialog and all components with no further changes: **Y// ES**

Item	Seq.	Dialog Findings	Type	Exists
1		VA-PHP PERSONAL HEALTH PLAN	dialog	X
2	1	VA-PHP NOTE VERSION Finding: *NONE*	element	X
3	2	VA-PHP INTRODUCTION2 Finding: *NONE*	element	X
4	4	VA-PHP PREVIOUS DATA Finding: *NONE*	group	X
5	4.10	VA-PHP PREVIOUS DATA HFS Finding: *NONE*	group	X
6	4.10.5	VA-PHP OBJ HFS Finding: *NONE*	element	X
7	4.15	BLANK LINE DIALOG & NOTE	element	X
+ Next Screen - Prev Screen ?? More Actions				
DF	Dialog Findings	DU	Dialog Usage	QU Quit
DS	Dialog Summary	IA	Install All	

Select Action: Next Screen// Q Quit

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q**.



You will then be prompted to install the remaining components, you will choose Install for every one of the health summary components:

```
Exchange File Components      Apr 11, 2019@11:59:14      Page:      1      11
-----
Component                                Category      Exists
Source:      FAHNER,JEFF at SALT LAKE CITY
Date Packed: 04/10/2019@15:07:46
Package Version: 2.0P35

Description:
Non-exchangeable TIU object(s):
-----
TIU Object: PATIENT NAME
Object Method: S X=$$NAME^TIULO(DFN)

TIU Object: ACTIVE MEDICATIONS
Object Method: S X=$$LIST^TIULMED(DFN,"^TMP(" "TIUMED"",$J)",1)
-----

Keywords:
+      + Next Screen      - Prev Screen      ?? More Actions      >>>
IA      Install all Components      IS      Install Selected Component
Select Action: Next Screen// Q
```

You will be returned to this screen. Type Q to quit.

Install Completed

## Post Installation

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### 1. Make the Dialog templates available to be attached to a Personal or Shared template or to be able to attach the dialog to a progress note title.

From the Reminders Manager Menu:

Select Reminder Managers Menu Option: **CP CPRS Reminder Configuration**

- CA Add/Edit Reminder Categories
- CL CPRS Lookup Categories
- CS CPRS Cover Sheet Reminder List
- MH Mental Health Dialogs Active
- PN Progress Note Headers
- RA Reminder GUI Resolution Active
- TIU TIU Template Reminder Dialog Parameter**
- DL Default Outside Location
- PT Position Reminder Text at Cursor

Select CPRS Reminder Configuration Option: **TIU TIU Template Reminder Dialog Parameter**

Reminder Dialogs allowed as Templates may be set for the following:

- 1 User USR [choose from NEW PERSON]
- 3 Service SRV [choose from SERVICE/SECTION]
- 4 Division DIV [choose from INSTITUTION]
- 5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level*

Setting Reminder Dialogs allowed as Templates for System:

Select Display Sequence: **?**

- 148 VA-VETERANS CHOICE NOTE
- 149 VA-TBI SCREENING
- 151 VACO TRANSPLANT REFERRAL (D)

*When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, looking above I see the number 150 is not present, so I will use 150.*

Select Display Sequence: **150**

Are you adding 150 as a new Display Sequence? Yes// **Y YES**

Display Sequence: 150// **<Enter>**

Clinical Reminder Dialog: **VA-PHP PERSONAL HEALTH PLAN <Enter>**

OK? Yes// **<Enter>** (Yes)

## 2. Setup of Note title

A note title will need to be created to use with this reminder dialog template.

The new note title that needs to be created is:

**PERSONAL HEALTH PLAN**

This note title is to be mapped to the following VHA Enterprise Standard Title:

**INTEGRATIVE HEALTH NOTE**

Comprehensive information on [Creating Document Definitions](#) can be found beginning on page 47 of the [TIU/ASU Implementation Guide](#)

## 3. Associate the reminder dialog with the note title in CPRS.

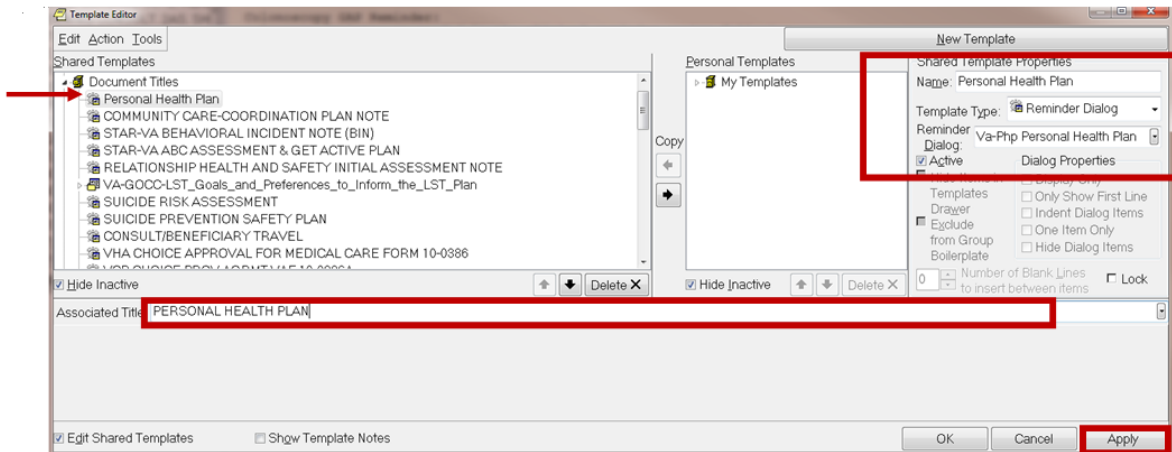
To do this, go to Template Editor, then Document Titles, select the appropriate folder (if applicable), and choose New Template (top right-hand corner).

Type in the following information:

Name: **PERSONAL HEALTH PLAN**

Template Type: Reminder Dialog

Reminder Dialog: **VA-PHP PERSONAL HEALTH PLAN**



Next, type in the Associated Title, which in this case is **PERSONAL HEALTH PLAN** and hit Apply.

4. The dialog is deployed as one note. However, if a site wants to separate sections of the dialog into separate notes or shared templates, then the section parent groups can be copied and pasted into local dialogs. The national health factors and prompts should not be edited.

*NOTE: If you require further technical assistance, if there are any questions or problems during the installation, please notify your local IT support to log a national help desk ticket or contact the VA Service Desk and have them submit a national ticket to:*

*Category: Enterprise Applications*

*Subcategory: Applications*

*Enterprise Application: VistA - Clinical Reminders*

*Assignment Group: NTL SUP Clin 2*