

Update _2_0_22

Clinical Reminders

VA-Gateway to Healthy Living Reminder Dialogs Install Guide

May 2017

Product Development Office of Information Technology Department of Veterans Affairs

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Introduction

The Gateway to Healthy Living Program was designed by the VHA National Center for Health Promotion and Disease Prevention to serve as an entry point for Veterans who might benefit from self-care and healthy living programming. The program aims to facilitate Veteran engagement in health behavior change, increase confidence for changing, and link Veterans with effective healthy living interventions.

The Gateway is a 90-minute, face-to-face group session, followed by two follow-up phone calls which occur 1-2 and 4-6 weeks after the group session. The goal of the program is to help participants increase motivation for change, set health behavior change goals, if interested, and connect them to resources available in and outside of VA.

Three reminder dialogs are being distributed with this update

UPDATE_2_0_22 contains 1 Reminder Exchange entry: UPDATE_2_0_22 VA-GATEWAY TO HEALTHY LIVING

The exchange file contains the following components:

REMINDER DIALOG

VA-GATEWAY TO HEALTHY LIVING F/U 2 CALL NOTE VA-GATEWAY TO HEALTHY LIVING F/U 1 CALL NOTE VA-GATEWAY TO HEALTHY LIVING INITIAL NOTE **REMINDER TERM** VA-REMINDER UPDATE_2_0_22 **TIU TEMPLATE FIELD** GEN WORD PROC REQ LARGE GEN TEXT BOX 50 REQUIRED GHL DETAILS COMMENT GEN TEXT BOX 50 VA-GHL INFO SELF MANAGEMENT VA-GHL INFO COMMUNITY PROGRAMS VA-GHL INFO VA PROGRAMS GEN WORD PROCESSING DATE & TIME (REQ) GEN TEXT 20 REQ DATE (*) CHECK ALL THAT APPLIES GEN WORD PROCESSING REQ **HEALTH FACTORS** VA-REMINDER UPDATES VA-UPDATE 2 0 22 VA-GW HEALTHY LIVING F/U VA-GW F/U PT PREFER NO CONTACT

VA-GW F/U PT WILL CALL IN VA-GW F/U SECURE MESSAGE VA-GW F/U CALL PATIENT VA-GW SMART GOAL DETAILS VA-GW PT NOT READY TO SET GOAL VA-GW SMART GOAL CONFIDENCE SCORE VA-GW SMART GOAL 2 CONFIDENCE: UNKNOWN VA-GW SMART GOAL 2 CONFIDENCE:0 VA-GW SMART GOAL 2 CONFIDENCE:10 VA-GW SMART GOAL 2 CONFIDENCE:9 VA-GW SMART GOAL 2 CONFIDENCE:8 VA-GW SMART GOAL 2 CONFIDENCE:7 VA-GW SMART GOAL 2 CONFIDENCE:6 VA-GW SMART GOAL 2 CONFIDENCE:5 VA-GW SMART GOAL 2 CONFIDENCE:4 VA-GW SMART GOAL 2 CONFIDENCE:3 VA-GW SMART GOAL 2 CONFIDENCE:2 VA-GW SMART GOAL 2 CONFIDENCE:1 VA-GW SMART GOAL 2 VA-GW SMART GOAL 1 VA-GW PROG ADDL SUPPORT CHOICE VA-GW PROGRAM-SELF MGT PLAN VA-GW PROGRAM-PERSONAL ACTIVITY PLAN VA-GW PROGRAM-PERSONAL TOBACCO PLAN VA-GW PROGRAM-PERSONAL WT MGT PROGRAM VA-GW PROGRAM-MOBILE APP VA-GW PROGRAM-OTH COMMUNITY RESOURCE VA-GW PROGRAM-OUITLINE VA-GW PROGRAM-PRIVATE GYM VA-GW PROGRAM-TOPS VA-GW PROGRAM-WEIGHT WATCHERS VA-GW PROGRAM-YMCA VA-GW PROGRAM-SILVER SNEAKERS VA-GW PROGRAM-OTH VA GROUP VA-GW PROGRAM-WELLNESS PROGRAM VA-GW PROGRAM-STRESS MGT VA-GW PROGRAM-DIABETES EDUC VA-GW PROGRAM-TOBACCO CESSATION VA-GW PROGRAM-MOVE! VA-GW HEALTHY LIVING TARGET VA-GW PT RECEIVED RESOURCES VA-GW SMART GOAL 1 CONFIDENCE: UNKNOWN VA-GW SMART GOAL 1 CONFIDENCE:0 VA-GW SMART GOAL 1 CONFIDENCE:10 VA-GW SMART GOAL 1 CONFIDENCE:9 VA-GW SMART GOAL 1 CONFIDENCE:8

VA-GW SMART GOAL 1 CONFIDENCE:7 VA-GW SMART GOAL 1 CONFIDENCE:6 VA-GW SMART GOAL 1 CONFIDENCE:5 VA-GW SMART GOAL 1 CONFIDENCE:4 VA-GW SMART GOAL 1 CONFIDENCE:3 VA-GW SMART GOAL 1 CONFIDENCE:2 VA-GW SMART GOAL 1 CONFIDENCE:1 VA-GW TARGET-OTHER VA-GW TARGET-BE SAFE VA-GW TARGET-MANAGE STRESS VA-GW TARGET-SCREENING/IMMUNIZATIONS VA-GW TARGET-LIMIT ALCOHOL VA-GW TARGET-STRIVE FOR HLTHY WEIGHT VA-GW TARGET-BE PHYSICALLY ACTIVE VA-GW TARGET-EAT WISELY VA-GW TARGET-BE TOBACCO FREE VA-GW TARGET-BE INVOLVED IN HEALTHCARE VA-GW F/U 2 PROG ADDL SUPPORT CHOICE VA-GW F/U 2 PROGRAM-OTH SELF MGT PLAN VA-GW F/U 2 PROGRAM-PERSONAL ACTIV PLAN VA-GW F/U 2 PROGRAM-PERSONAL WT MGT PROG VA-GW F/U 2 PROGRAM-PERSONAL TOB PLAN VA-GW F/U 2 PROGRAM-MOBILE APP VA-GW F/U 2 PROGRAM-OTH COMMUN RESOURCE VA-GW F/U 2 PROGRAM-QUITLINE VA-GW F/U 2 PROGRAM-PRIVATE GYM VA-GW F/U 2 PROGRAM-TOPS VA-GW F/U 2 PROGRAM-WEIGHT WATCHERS VA-GW F/U 2 PROGRAM-YMCA VA-GW F/U 2 PROGRAM-SILVER SNEAKERS VA-GW F/U 2 PROGRAM-OTH VA GROUP VA-GW F/U 2 PROGRAM-WELLNESS PROGRAM VA-GW F/U 2 PROGRAM-STRESS MGT VA-GW F/U 2 PROGRAM-DIABETES EDUC VA-GW F/U 2 PROGRAM-TOBACCO CESSATION VA-GW F/U 2 PROGRAM-MOVE! VA-GW F/U 2 PT RECEIVED RESOURCES VA-GW F/U 1 PROG ADDL SUPPORT CHOICE VA-GW F/U 1 PROGRAM-OTH SELF MGT PLAN VA-GW F/U 1 PROGRAM-PERSONAL ACTIV PLAN VA-GW F/U 1 PROGRAM-PERSONAL TOB PLAN VA-GW F/U 1 PROGRAM-PERSONAL WT MGT PROG VA-GW F/U 1 PROGRAM-MOBILE APP VA-GW F/U 1 PROGRAM-OTH COMMUN RESOURCE VA-GW F/U 1 PROGRAM-QUITLINE VA-GW F/U 1 PROGRAM-PRIVATE GYM

VA-GW F/U 1 PROGRAM-TOPS VA-GW F/U 1 PROGRAM-WEIGHT WATCHERS VA-GW F/U 1 PROGRAM-YMCA VA-GW F/U 1 PROGRAM-SIVLER SNEAKERS VA-GW F/U 1 PROGRAM-OTH VA GROUP VA-GW F/U 1 PROGRAM-WELLNESS PROGRAM VA-GW F/U 1 PROGRAM-STRESS MGT VA-GW F/U 1 PROGRAM-DIABETES EDUC VA-GW F/U 1 PROGRAM-TOBACCO CESSATION VA-GW F/U 1 PROGRAM-MOVE! VA-GW F/U 1 PT RECEIVED RESOURCES VA-GW F/U 1 HEALTHY LIVING F/U VA-GW F/U 1 PT PREFERS NO CONTACT VA-GW F/U 1 PT WILL CALL IN VA-GW F/U 1 SECURE MESSAGE VA-CW F/U 1 CALL PATIENT VA-GW F/U 1 CALL PT VA-GW F/U 2 SMART GOAL CONFIDENCE SCORE VA-GW F/U 2 SMART GOAL 2 CONFIDENCE:UNK VA-GW F/U 2 SMART GOAL 2 CONFIDENCE:10 VA-GW F/U 2 SMART GOAL 2 CONFIDENCE:9 VA-GW F/U 2 SMART GOAL 2 CONFIDENCE:8 VA-GW F/U 2 SMART GOAL 2 CONFIDENCE:7 VA-GW F/U 2 SMART GOAL 2 CONFIDENCE:6 VA-GW F/U 2 SMART GOAL 2 CONFIDENCE:5 VA-GW F/U 2 SMART GOAL 2 CONFIDENCE:4 VA-GW F/U 2 SMART GOAL 2 CONFIDENCE:3 VA-GW F/U 2 SMART GOAL 2 CONFIDENCE:2 VA-GW F/U 2 SMART GOAL 2 CONFIDENCE:1 VA-GW F/U 2 SMART GOAL 2 CONFIDENCE:0 VA-GW F/U 2 SMART GOAL 1 CONFIDENCE:UNK VA-GW F/U 2 SMART GOAL 1 CONFIDENCE:10 VA-GW F/U 2 SMART GOAL 1 CONFIDENCE:9 VA-GW F/U 2 SMART GOAL 1 CONFIDENCE:8 VA-GW F/U 2 SMART GOAL 1 CONFIDENCE:7 VA-GW F/U 2 SMART GOAL 1 CONFIDENCE:6 VA-GW F/U 2 SMART GOAL 1 CONFIDENCE:5 VA-GW F/U 2 SMART GOAL 1 CONFIDENCE:4 VA-GW F/U 2 SMART GOAL 1 CONFIDENCE:3 VA-GW F/U 2 SMART GOAL 1 CONFIDENCE:2 VA-GW F/U 2 SMART GOAL 1 CONFIDENCE:1 VA-GW F/U 2 SMART GOAL 1 CONFIDENCE:0 VA-GW F/U 1 SMART GOAL CONFIDENCE SCORE VA-GW F/U 1 SMART GOAL 2 CONFIDENCE:UNK VA-GW F/U 1 SMART GOAL 2 CONFIDENCE:10 VA-GW F/U 1 SMART GOAL 2 CONFIDENCE:9

VA-GW F/U 1 SMART GOAL 2 CONFIDENCE:8 VA-GW F/U 1 SMART GOAL 2 CONFIDENCE:7 VA-GW F/U 1 SMART GOAL 2 CONFIDENCE:6 VA-GW F/U 1 SMART GOAL 2 CONFIDENCE:5 VA-GW F/U 1 SMART GOAL 2 CONFIDENCE:4 VA-GW F/U 1 SMART GOAL 2 CONFIDENCE:3 VA-GW F/U 1 SMART GOAL 2 CONFIDENCE:2 VA-GW F/U 1 SMART GOAL 2 CONFIDENCE:1 VA-GW F/U 1 SMART GOAL 2 CONFIDENCE:0 VA-GW F/U 1 SMART GOAL 1 CONFIDENCE:UNK VA-GW F/U 1 SMART GOAL 1 CONFIDENCE:10 VA-GW F/U 1 SMART GOAL 1 CONFIDENCE:9 VA-GW F/U 1 SMART GOAL 1 CONFIDENCE:8 VA-GW F/U 1 SMART GOAL 1 CONFIDENCE:7 VA-GW F/U 1 SMART GOAL 1 CONFIDENCE:6 VA-GW F/U 1 SMART GOAL 1 CONFIDENCE:5 VA-GW F/U 1 SMART GOAL 1 CONFIDENCE:4 VA-GW F/U 1 SMART GOAL 1 CONFIDENCE:3 VA-GW F/U 1 SMART GOAL 1 CONFIDENCE:2 VA-GW F/U 1 SMART GOAL 1 CONFIDENCE:1 VA-GW F/U 1 SMART GOAL 1 CONFIDENCE:0 VA-GW F/U 2 SMART GOAL DETAILS VA-GW F/U 2 SMART GOAL 2 VA-GW F/U 2 SMART GOAL 1 VA-GW F/U 1 SMART GOAL DETAILS VA-GW F/U 1 SMART GOAL 2 VA-GW F/U 1 SMART GOAL 1 VA-GW F/U 2 HEALTHY LIVING TARGET VA-GW F/U 2 REVIEWED PROGRESS VA-GW F/U 2 NO GOALS SET, NO F/U VA-GW F/U 2 PT NOT READY TO SET GOAL VA-GW F/U 2 TARGET-STRIVE FOR HLTHY WT VA-GW F/U 2 TARGET-SCRN/IMMUNIZATIONS VA-GW F/U 2 TARGET-OTHER VA-GW F/U 2 TARGET-MANAGE STRESS VA-GW F/U 2 TARGET-LIMIT ALCOHOL VA-GW F/U 2 TARGET-EAT WISELY VA-GW F/U 2 TARGET-BE TOBACCO FREE VA-GW F/U 2 TARGET-BE SAFE VA-GW F/U 2 TARGET-BE PHYSICALLY ACTIVE VA-GW F/U 2 TARGET-BE INV IN HLTHCARE VA-GW F/U 2 SUCCESSFUL LINKAGE W/ PROG VA-GW F/U 2 BARRIER/CHALLENGE DISCUSSED VA-GW F/U 1 HEALTHY LIVING TARGET VA-GW F/U 1 TARGET-BE SAFE VA-GW F/U 1 TARGET-OTHER

VA-GW F/U 1 TARGET-STRIVE FOR HLTHY WT VA-GW F/U 1 TARGET-MANAGE STRESS VA-GW F/U 1 TARGET-LIMIT ALCOHOL VA-GW F/U 1 TARGET-SCRN/IMMUNIZATIONS VA-GW F/U 1 TARGET-EAT WISELY VA-GW F/U 1 TARGET-BE TOBACCO FREE VA-GW F/U 1 TARGET-BE PHYSICALLY ACTIVE VA-GW F/U 1 TARGET-BE INV IN HLTHCARE VA-GW F/U 1 SUCCESSFUL LINKAGE W/ PROG VA-GW F/U 1 NO GOALS SET.NO F/U VA-GW F/U 1 PT NOT READY TO SET GOAL VA-GW F/U 1 REVIEWED PROGRESS VA-GW PT NOT READY TO SET GOAL, NO F/U VA-GW F/U 1 BARRIER/CHALLENGE DISCUSSED VA-GW F/U 2 REVISED SMART GOAL VA-GW F/U 1 REVISED SMART GOAL

REMINDER SPONSOR

National Center for Health Promotion and Disease Prevention (NCP)

HEALTH SUMMARY TYPE

VA-GHL LINKED PROGRAMS

VA-GHL FOLLOW-UP

VA-GHL CONFIDENCE LEVEL

VA-GHL SMART GOAL

VA-GHL GOAL CATEGORY

HEALTH SUMMARY OBJECTS

GHL LINKED PROGRAMS (TIU)

GHL FOLLOW-UP (TIU)

GHL CONFIDENCE LEVEL (TIU)

GHL SMART GOAL (TIU)

GHL GOAL CATEGORY (TIU)

TIU DOCUMENT DEFINITION

GHL LINKED PROGRAMS GHL FOLLOW-UP GHL CONFIDENCE LEVEL GHL SMART GOAL GHL GOAL CATEGORY

Install Details

This update is being distributed as a web host file. The address for the host file is: http://vista.med.va.gov/reminders/UPDATE_2_0_22.PRD

The file will be installed using Reminder Exchange, programmer access is not required.

Installation:

This update can be loaded with users on the system. Installation will take less than 30 minutes.

Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista

+	+	Next S creen	- Prev	Screen	??	More	Actions	>>>
CFE	Create	Exchange File	Entry		LHF	Load	Host File	
CHF	Create	Host File			LMM	Load	MailMan Message	
CMM	Create	MailMan Messag	je		LR	List	Reminder Definitions	5
DFE	Delete	Exchange File	Entry		LWH	Load	Web Host File	
IFE	Instal	l Exchange File	e Entry		RI	Remir	nder Definition Inqu	iry
IH	Instal	lation History						
Selec	t Actio	on: Next <mark>S</mark> creer	I// LWH	Load	Web H	lost f	File 🧲	
Input	the u	rl for the .pro	file:	http://	/vista	.med.	.va.gov/reminders/UPD	DATE_2_0_22.PRD

At the <u>Select Action</u>: prompt, enter <u>LWH</u> for Load Web Host File At the <u>Input the url for the .prd file</u>: prompt, type the following web address: <u>http://vista.med.va.gov/reminders/UPDATE_2_0_22.PRD</u>

http://vista.med.va.gov/reminders/UPDATE 2 0 22.PRD successfully loaded.

You should see a message at the top of your screen that the file successfully loaded.

Search and locate an entry titled UPDATE_2_0_22 VA-GATEWAY TO HEALTHY LIVING in reminder exchange

+Item	i Entry	Source	Date Packed				
64	UPDATE_2_0_22 VA-GATEWAY TO	GRIFFITH@SALT LAKE CI	05/12/2017@09:36				
	HEALTHY LIVING						
65	UPDATE_2_0_24 MISC UPDATE 3	GRIFFITH@SALT LAKE CI	05/08/2017@04:44				
66	UPDATE_2_0_28	GRIFFITH@SALT LAKE CI	05/05/2017@05:39				
	VA-MENINGOCOCCAL IMMUNIZATIONS						
67	UPDATE_2_0_30 VA-IRAQ &	GRIFFITH@SALT LAKE CI	05/11/2017@05:37				
	AFGHAN POST-DEPLOY						
68	UPDATE_2_0_3_2 TBI SCREENING	MONTGOMERY@SALT LAKE CI	10/28/2015@07:12				
69	UPDATE_2_0_4_VA-VETERANS	GRIFFITH@SALT LAKE CI	12/07/2015@06:03				
	CHOICE/MAMMOGRAM/TBI UPDATE						
+	+ Next Screen - Prev Screer	n ?? More Actions	>>>				
CFE	Create Exchange File Entry	LHF Load Host File					
CHF	Create Host File	LMM Load MailMan Messag	ge				
CMM	Create MailMan Message	LR List Reminder Defir	nitions				
DFE	Delete Exchange File Entry	LWH Load Web Host File					
IFE	Install Exchange File Entry	RI Reminder Definitior	n Inquiry				
IH	IH Installation History						
Selec	t Action: Next Screen// IFE Inst	tall Exchange File Entry					
Enter	a list or range of numbers (1-201	I): 64					

Enter the number that corresponds with your entry titled UPDATE_2_0_22 VA-GATEWAY TO HEALTHY LIVING (*in this example it is entry 64, it will vary by site*)

Compone	nt			Ca	ategory	Exists
Source:	GRIFFITH, ELIZABETH A at SAL	T LAK	E CITY			
Date Packed:	05/12/2017@09:36:43					
Package Versi	on: 2.0P35					
Description:						
The following	Clinical Reminder items we	ere se	lected 1	for packi	ng:	
REMINDER DIAL	OG					
VA-GATEWAY	TO HEALTHY LIVING INITIAL N	IOTE				
VA-GATEWAY	TO HEALTHY LIVING F/U 2 CAL	L NOT	E			
VA-GATEWAY	TO HEALTHY LIVING F/U 1 CAL	L NOT	E			
REMINDER TERM						
VA-REMINDER	UPDATE_2_0_22					
Keywords:						
+ Ent	er ?? for more actions					>>>
IA Install	all Components	IS	Install	Selected	Component	t
Select Action	: Next Screen// IA					

At the <u>Select Action</u> prompt, type <u>IA</u> for Install all Components and hit enter.

Select Action: Next Screen// IA Install all Components During installation, you will see multiple prompts, YOU WILL INSTALL ALL NEW COMPONENTS <u>After the individual components install, you will be prompted to install the dialog components</u> – **There are three different dialogs and you will need to install each of them:**

Deeko		NOTE INATIO	
Раске	I PENINGER UTATOUS: VA-GATEWAY TO HEALTHY LIVING INITIAL	NOTE [NATIO	NAL DIAL
Item	<u>Seq. Dialog Findings</u>	Туре	<u>Exists</u>
1	VA-GATEWAY TO HEALTHY LIVING INITIAL NOTE	dialog	
		Ý	
9	5 VA-GHI TXT LEGEND-INED ONLY	element	x
2	Einding: *NONE*	CICHCHL	^
	Finding, "NONE"		
3	10 VA-GHL INTRODUCTION	group	
	Finding: *NONE*		
4	10.5 VA-GHL HF PT NOT READY FOR GOAL	element	Х
	Finding: VA-GHL PT NOT READY TO SET GOAL (HEALTH	FACTOR	х
5	10.10 VA-GHI PATTENT GOALS	aroun	
Ň	Finding: *NONE*	group	
	FILIULING, "NONE"		
Ь	10.10.5 VA-GHL PATIENT GUAL CHUICES	group	
	Finding: *NONE*		
7	10.10.5.5 VA-GHL HF GOAL-BE INVOLVED IN HEALTH CARE	element	Х
	Finding: VA-GHL TARGET:BE INVOLVED IN HEALTHCARE	(HEALTH	X
+	+ Next Screen - Prev Screen ?? More Actions		
DD I	Dialog Details DT Dialog Text IS Inst	tall S electe	d
DE _	Dialog Findings DI Dialog Usage OI Ouit		<u> </u>
De	Dialog Cummany IA Install All		
05	Haloy Summary IA Install All		
selec.	t Action: Next Screen// IA		

At the <u>Select Action</u> prompt, type <u>IA</u> to install the dialog – VA-GATEWAY TO HEALTHY LIVING INITIAL NOTE

Select Action: Next Screen// IA Install All

Install reminder dialog and all components with no further changes: Y//

VA-	GA	ATEWAY TO HEALTHY LIVING INITIAL NOTE (reminder dialog) installed from (excha
It	em	<u> Seq. Dialog Findings Type Ex</u>	ists
	1	VA-GATEWAY TO HEALTHY LIVING INITIAL NOTE dialog	Х
	2	5 VA-GHL TXT LEGEND-INFO ONLY element Finding: *NONE*	Х
	3	10 VA-GHL INTRODUCTION group Finding: *NONE*	х
	4	10.5 VA-GHL HF PT NOT READY FOR GOAL element	Х
		Finding: VA-GHL PT NOT READY TO SET GOAL (HEALTH FACTOR)	Х
	5	10.10 VA-GHL PATIENT GOALS group	Х
		Finding: *NONE*	
	6	10.10.5 VA-GHL PATIENT GOAL CHOICES group	Х
		Finding: *NONE*	
	7	10.10.5.5 VA-GHL HF GOAL-BE INVOLVED IN HEALTH CARE element	Х
		Finding: VA-GHL TARGET:BE INVOLVED IN HEALTHCARE (HEALTH	Х
+		+ Next Screen - Prev Screen ?? More Actions	
DD		Dialog Details DT Dialog Text IS Install Selected	
DF		Dialog Findings DU Dialog Usage QU Quit	

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q**.

You will be promped to install the next dialog: Packed reminder dialog: VA-GATEWAY TO HEALTHY LIVING F/U 2 CALL NOTE [NATIONAL D]

		Ľ	
Ite	m Seq. Dialog Findings	Туре Ех	ists
1	VA-GATEWAY TO HEALTHY LIVING F/U 2 CALL NOTE	dialog	
2	5 VA-GHL TXT LEGEND-INFO ONLY Finding: *NONE*	element	
3	10 VA-GHL PREVIOUS GOAL INFORMATION Finding: *NONE*	group	
4	10.5 VA-GHL OBJ PREVIOUS GOAL INFORMATION DETAILS Finding: *NONE*	element	
5	15 BLANK LINE DIALOG & NOTE Finding: *NONE*	element	
6	20 VA-GHL F/U 2 HEADER Finding: *NONE*	group	
+	+ Next Screen - Prev Screen ?? More Actions	5	
DD	Dialog Details DT Dialog Text IS	Install Selected	
DF DS Sele	Dialog Findings DU Dialog Usage QU Dialog Summary IA Install All ct Action: Next Screen// ia	Quit	

At the <u>Select Action</u> prompt, type <u>IA</u> to install the dialog – VA-GATEWAY TO HEALTHY LIVING F/U 2 CALL NOTE

Select Action: Next Screen// IA Install All

All dialog components for VA-GATEWAY TO HEALTHY LIVING F/U 2 CALL NOTE are new.

Install reminder dialog and all components with no further changes: Y//

		1		0		
Pack	ed reminder dialog: N	A-GATEWAY	TO HEALTHY	LIVING F/U	2 CALL NOTE [NA	TIONAL D
VA-G	ATEWAY TO HEALTHY LIV	/ING F/U 2	CALL NOTE	(reminder di	alog) installed	from ex
Ite	<u>n Seq. Dialog Findir</u>	ngs			Туре	Exists
1	VA-GATEWAY TO HEA	ALTHY LIVIN	NG F/U 2 CA	LL NOTE	dialog	х
2	5 VA-GHL TXT LEGEN Finding: *NO	ND-INFO ONU NE*	LY		element	×
3	10 VA-GHL PREVIOUS Finding: *NO	S GOAL INFO	ORMATION		group	x
4	10.5 VA-GHL OBJ PF Finding: *NO	REVIOUS GOA	AL INFORMAT	ION DETAILS	element	x
5	15 BLANK LINE DIA Finding: *NO	LOG & NOTE NE*			element	×
6	20 VA-GHL F/U 2 HI Finding: *NOM	EADER			group	x
+	+ Next Screen	- Prev So	creen ??	More Actions	;	
DD DF DS	Dialog Details Dialog Findings Dialog Summary	DT Dial DU Dial IA Inst	log Text log Usage tall All	IS QU	Install Selecte Quit	d
OCIC	CLACTION. NOAL SCIER					

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q**.

You will be promped to install the final dialog

Packed	I reminder dialog: VA-GATEWAY TO HEALTHY LIVING F/U 1	CALL NOTE [NA	TIONAL D
Item	Seq. Dialog Findings	Туре	Exists
1	VA-GATEWAY TO HEALTHY LIVING F/U 1 CALL NOTE	dialog	
2	5 VA-GHL TXT LEGEND-INFO ONLY Finding: *NONE*	element	x
3	10 VA-GHL PREVIOUS GOAL INFORMATION Finding: *NONE*	group	X
4	10.5 VA-GHL OBJ PREVIOUS GOAL INFORMATION DETAILS Finding: *NONE*	element	×
5	15 BLANK LINE DIALOG & NOTE Finding: *NONE*	element	X
6	20 VA-GHL F/U 1 HEADER Finding: *NONE*	group	
+	+ Next Screen - Prev Screen ?? More Actions		
DD I	Dialog Details DT Dialog Text IS I	nstall <mark>S</mark> electe	d
DF I	Dialog Findings DU Dialog Usage QU Q	uit	
DS [Select	Dialog Summary IA Install All t Action: Next Screen// IA		

At the <u>Select Action</u> prompt, type <u>IA</u> to install the dialog – VA-GATEWAY TO HEALTHY LIVING F/U 1 CALL NOTE

Select Action: Next Screen// IA Install All

Install reminder dialog and all components with no further changes: Y//

Раске	d reminder dialog:	VA-GATEWAY	TO HEALTHY	' LIVING F/U	1 CALL N	IOTE [NAT	FIONAL D
VA-GA	TEWAY TO HEALTHY LI	VING F/U 1	CALL NOTE	(reminder d:	ialog) ir	istalled	from ex
Iten	ı <mark>S</mark> eq. Dialog Findi	ngs				Туре	Exists
1	VA-GATEWAY TO HE	ALTHY LIVI	NG F/U 1 CA	ALL NOTE	C	lialog	x
2	5 VA-GHL TXT LEGE Finding: *NO	ND-INFO ON NE*	LY		el	lement	x
3	10 VA-GHL PREVIOU Finding: *NO	S GOAL INF NE*	ORMATION			group	x
4	10.5 VA-GHL OBJ P Finding: *NO	REVIOUS GO. NE*	AL INFORMAT	TION DETAILS	el	lement	x
5	15 BLANK LINE DIA Finding: *NO	LOG & NOTE NE*			e]	lement	х
6	20 VA-GHL F/U 1 H Finding: *NO	EADER NE*				group	х
+	+ Next Screen	- Prev S	creen ??	More Actions	3		
DD DF DS Selea	Dialog Details Dialog Findings Dialog Summary t Action: Next Scre	DT Dia DU Dia IA Ins en//Q	log Text log Usage tall All	IS QU	Install Quit	Selected	1

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q**.

YOU WILL THEN BE PROMPTED TO INSTALL THE REMIANING COMPONENTS: YOU WILL INSTALL ALL NEW COMPONENTS

Component	Category	Exists
Source: GRIFFITH,ELIZABETH A at SALT LAKE CITY		
Date Packed: 05/12/2017@09:36:43		
Package Version: 2.0P35		
Description:		
The following Clinical Reminder items were selected fo	r packing:	
REMINDER DIALOG		
VA-GATEWAY TO HEALTHY LIVING INITIAL NOTE		
VA-GATEWAY TO HEALTHY LIVING F/U 2 CALL NOTE		
VA-GATEWAY TO HEALTHY LIVING F/U 1 CALL NOTE		
REMINDER TERM		
VA-REMINDER UPDATE_2_0_22		
Keywords:		
+ + Next Screen - Prev Screen ?? More Acti	ons	>>>
IA Install all Components IS Install S	elected Component	
Select Action: Next Screen// Q		

You will then be returned to this screen. At the <u>Select Action</u> prompt, type **Q**.

Install Completed

Post Installation

1. Make the Dialog templates available to be attached to a Personal or Shared template or to be able to attach the dialog to a progress note title.

There are 3 reminder dialog templates included in this update:

- VA-Gateway to Healthy Living Initial Note
- VA-Gateway to Healthy Living Follow-Up 1 Call Note
- VA-Gateway to Healthy Living Follow-Up 2 Call Note

From the Reminders Manager Menu:

Select Reminder Managers Menu Option: CP CPRS Reminder Configuration

- CA Add/Edit Reminder Categories
- CL CPRS Lookup Categories
- CS CPRS Cover Sheet Reminder List
- MH Mental Health Dialogs Active
- PN Progress Note Headers
- RA Reminder GUI Resolution Active
- TIU TIU Template Reminder Dialog Parameter
- DL Default Outside Location
- PT Position Reminder Text at Cursor

Select CPRS Reminder Configuration Option: **TIU** TIU Template Reminder Dialog Parameter

Reminder Dialogs allowed as Templates may be set for the following:

- 1 User USR [choose from NEW PERSON]
- 3 Service SRV [choose from SERVICE/SECTION]
- 4 Division DIV [choose from INSTITUTION]
- 5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level Setting Reminder Dialogs allowed as Templates for System: Select Display Sequence: **?**

- 148 VA-VETERANS CHOICE NOTE
- 149 VA-TBI SCREENING
- 151 VACO TRANSPLANT REFERRAL (D)

When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number **NOT** on this list. For this example, looking above I see the number 150 is not present, so I will use 150.

Select Display Sequence: 150

Are you adding 150 as a new Display Sequence? Yes// Y YES Display Sequence: 150// <Enter> Clinical Reminder Dialog: VA-GATEWAY TO HEALTHY LIVING INITIAL

<mark>NOTE <Enter></mark>

OK? Yes// <Enter> (Yes)

Select Display Sequence: Enter the next available sequence number Are you adding XXX as a new Display Sequence? Yes// Y YES Display Sequence: XXX// <Enter> Clinical Reminder Dialog: VA-GATEWAY TO HEALTHY LIVING FOLLOW-

UP1CALLNOTE <Enter>

OK? Yes// <Enter> (Yes)

Select Display Sequence: Enter the next available sequence number Are you adding XXX as a new Display Sequence? Yes// Y YES Display Sequence: XXX// <Enter> Clinical Reminder Dialog: VA-GATEWAY TO HEALTHY LIVING FOLLOW-UP 2 CALL NOTE <Enter>

OK? Yes// <Enter> (Yes)

2. Add the reminder dialog templates to Shared Templates folder in CPRS.

To do this, click on "Options" in the toolbar on the Notes tab Select Create New Shared Template

Options		Tools Help
	Edit	Templates
1	te New Template	
	Edit	Shared Templates
	Crea	te New Shared Template
i i	Edit	Template Fields

Determine if the 3 reminder dialog templates will be in a folder in shared templates or if they will be listed separately in the Shared Template folder.

- Creating a folder in shared templates
 - New Template Name: Gateway to Healthy Living
 - Template Type: Folder

Edit Action Tools			New Template
Shared Templates		<u>P</u> ersonal Templates	Shared Template Properties
🔺 🗃 Shared Templates	*	⊳ 🗐 My Templates	Name: Gateway to Healthy Living
Gateway to Healthy Living	E		Template Type: 🗁 Folder 🗸 🗸

o Highlight Gateway to Healthy Living Shared Template folder

- Choose New Template (top right-hand corner)
 - New Template Name: Gateway to Healthy Living Initial Note
 - Template Type: Reminder Dialog
 - Select the VA-Gateway to Healthy Living Initial Note template in the Reminder Dialog drop-down selections

Edit Action Tools		New Template					
Shared Templates Per	sonal Templates 🛛 🚽	Shared Template Properties					
🔺 🗃 Shared Templates 🔺 🔹	-🗐 My Templates	Name: O HEALTHY LIVING INITIAL	NOTE				
GATEWAY TO HEALTHY LIVING INITIAL N	-	Tomplato Tupo: 🎏 Berninder Dialog					
D → Cateway to Healthy Living		Beminder	9 ·				
Copy		Dialog: Va-Gateway To Healthy Li	ivin				
 Highlight Gateway 	to Healthy Living Shar	ed Template folder					
 Choose Nev 	V Template (top right-ha	and corner)					
• New	Template Name: Gate	eway to Healthy Living					
Follo	ow-Up 1Call Note						
• Tem	plate Type: Reminder I	Dialog					
• Sele	t the VA-Gateway to H	Healthy Living F/U 1 C	all				
Note	template in the Remin	der Dialog dron-down					
selec	tions	der Dialog alop down					
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Edit Action Tools		New Template					
Shared Templates	Personal Templates	Shared Template Properties					
	▷·· <u>国</u> , My Templates	Name: LIVING FOLLOW-UP 1 CAL	L NOTE				
Gateway to Healthy Living		Template Type: 🙀 Reminder Diale	og 👻				
MALOXONE USE	Сору	Reminder Dialog: Va-Gateway To Healthy	Living 🖃				
• Highlight Gateway	to Healthy Living Shar	ed Template folder					
 Choose New 	V Template (top right-ha	and corner)					
• New	Template Name: Gate	eway to Healthy Living					
Folle	ow-Up 2 Call Note						
• Tem	plate Type: Reminder I	Dialog					
• Select the VA-Gateway to Healthy Living F/U 2 Call							
Note	template in the Remin	der Dialog drop-down					
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Edit Action Tools		New Template					
Shared Templates	Personal Templates	Shared Template Properties					
▲ - fig. Shared Templates	⊳ - 🗐 My Templates	Name: ² LIVING FOLLOW-UP 2 CAL	LL NOT				
Cateway to Healthy Living		Template Type: 📸 Reminder Dialo	og 👻				
MALUXUNE USE	Сору	Reminder Dialog: Va-Gateway To Healthy L	Living 🖃				



- Creating New Shared Templates
 - Highlight Shared Template folder
 - Choose New Template (top right-hand corner)
 - New Template Name: Gateway to Healthy Living Initial Note
 - Template Type: Reminder Dialog

• Select the VA-Gateway to Healthy Living Initial Note template in the Reminder Dialog drop-down selections

Edit Action Tools			New Template		
Shared Templatee	<u>P</u> ersonal Templates	Share	d Tempiare Properties		
Shared Templates	⊳ – 🗐 My Templates	Na <u>m</u> e:	O HEALTHY LIVING INITIAL NOTE		
Gateway to Healthy Living		Templa	ate Type: 📸 Reminder Dialog 🛛 👻		
	Сору	Remin	der Va-Gateway To Healthy Living		
 Choos 	e New Template (top right-l New Template Name: Gat	nand o eway	corner) to Healthy Living		
	FOLLOW-UP 1 Call Note				
•	Template Type: Reminder	Dialc	og		
•	Select the VA-Gateway to	VA-Gateway to Healthy Living F/U 1 Call			
Note template in the Reminder Dialog drop-					
	selections				
Edit Action Tools Shared Templates Shared Templates Gateway TO HEALTHY LIVING FOLLOW-UP 1 CALL I Gateway to Healthy Living NALOXONE USE • Choos	Personal Templates My Templates P My Templates New Template (top right-h New Template Name: Gat Follow-Up 2 Call Note Template Type: Reminder Select the VA-Gateway to Note template in the Remin selections	nand o eway Dialo Healt nder I	New Template Shared Template Properties Hame: LIVING FOLLOW-UP 1 CALL NOTE emplate Type: Reminder Dialog National Va-Gateway To Healthy Living corner) to Healthy Living Pg thy Living F/U 2 Call Dialog drop-down		
Edit Action Tools	Personal Templates	<u></u>	New Template		
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Gateway to Healthy Living Follow-UP 2 CALL N Gateway to Healthy Living → C Gateway to Healthy Living		Te B	emplate Type: 🍘 Reminder Dialog 👻 eminder Va Catavan Ta Usahan Linin O		
	Сору	<u>[</u>	Dialog: Va-Gateway To Healthy Livin()		



NOTE: If you require further technical assistance, please notify your local IT support to log a national CA Service Desk Manager (SDM) ticket (previously a RemedyTM ticket) or contact the VA Service Desk at 1-888-596-4357 and have them submit a national CA ticket to the Incident Area: NTL.APP.VISTA.CLINICAL REMINDERS 2_0 and we will contact you