



# **OUTPATIENT PHARMACY**

## **PHARMACIST'S USER MANUAL**

Version 7.0  
December 2007

(Revised August 2010)



## Revision History

Each time this manual is updated, the Title Page lists the new revised date and this page describes the changes. If the Revised Pages column lists "All," replace the existing manual with the reissued manual. If the Revised Pages column lists individual entries (e.g., 25, 32), either update the existing manual with the Change Pages Document or print the entire new manual.

Date	Revised Pages	Patch Number	Description
08/10	i-ii, v-vii, 37-38, 107-108, 159-160	PSO*7*290	Added information regarding Process Secondary/TRICARE Rx to ECME (PRO) option details (S. Spence, Jeanne Dodge-Allen, Tech Writer).
03/10	<a href="#">97</a>	PSO*7*338	When using the <i>Complete Orders from OERR</i> option, the message <There are ## flagged orders for INSTITUTION> now appears in reverse video. (R. Santos, PM; S. B. Gilbert, Technical Writer)
11/09	vii, 130-132, 145-146	PSO*7*324	The following changes are included in this patch. <ul style="list-style-type: none"> <li>Alerts for a discontinued CMOP prescription.</li> </ul> (E. Wright, PM; R. Sutton, S. B. Gilbert, Technical Writers)
10/09	v-vii, 12, 27-29, 33, 35, 37, 39, 41, 43, 49, 133, 135, 145-146	PSO*7*326	The Social Security Number was removed from print outs given to patients. The patient lookup has been expanded to include the ability to look up by prescription number or wand a barcode with the prescription from many options. TOC chapter numbering was corrected. (E. Wright, PM; S. B. Gilbert, Tech Writer)
08/09	All	PSO*7*320	The following changes are included in this patch. <ul style="list-style-type: none"> <li>Remote Data prompt, notification, and screen has been added.</li> <li>A hidden action, DR [Display Remote] has been added.</li> <li>"THIS PATIENT HAS PRESCRIPTIONS AT OTHER FACILITIES" prints at the end of the Pull Early from Suspense report.</li> </ul> (G. Tucker, PM; S. B. Scudder, Tech Writer)

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There is no user interaction for this function. It initiates when the Print from Suspense [PSO PNDLBL] option is initiated for CMOP prescriptions.

## **TRICARE**

If a TRICARE claim is not ePharmacy billable or is not payable by the third-party payer, then the label will not be printed and the RX will not be filled.

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The Activity Logs will appear the same as the OP logs with the exception of the addition of a CMOP Event Log. Here is an example of a sample CMOP Event Log:

```

Rx Activity Log                Jul 06, 2006 09:54:24                Page:    2 of    2
OPPATIENT2,ONE
  PID: 000-23-4567                Ht (cm): 188.40 (12/02/00)
  DOB: DEC 14,1060 (34)          Wt (kg): 109.10 (12/02/00)

CMOP Event Log:
Date/Time          Rx Ref    TRN-Order    Stat          Comments
=====
09/17/00@1526     Ref 1     267-4        DISP          NDC: 1234TEST5678

CMOP Lot#/Expiration Date Log:
Rx Ref            Lot #          Expiration Date
=====
Ref 1             1234TST       07/07/00

Enter ?? for more actions

Select Action:Quit// <Enter>
  
```

If this were an ePharmacy prescription, the prompt will display as follows:

```

Select Activity Log by number
1. Refill          2. Partial        3. Activity        4. Labels
5. Copay           6. ECME           7. All Logs:      (1-7): 7/// 6
  
```

For an ePharmacy prescription, the ECME Event Log displays before the CMOP Event Log.

**Example: ECME Event Log of an ePharmacy prescription**

```

Rx Activity Log                Nov 07, 2005@12:23:37                Page:    1 of    1
OPPATIENT,FOUR
  PID: 000-01-1322P                Ht (cm): _____ (_____)
  DOB: NOV 12,1075 (29)          Wt (kg): _____ (_____)

Rx #: 100003861    Original Fill Released:
Routing: Window    Finished by: OPPHARMACIST4,THREE

ECME Log:
#   Date          Rx Ref          Initiator Of Activity
=====
1   5/16/07@14:40:40    ORIGINAL        OPPHARMACIST4,THREE
Comments: ECME:WINDOW FILL (NDC:00058-2467-05) -E PAYABLE-pOPP INSURANCE
2   5/16/07@14:40:40    ORIGINAL        OPPHARMACIST4,THREE
Comments: Billing quantity submitted through ECME: 25.000 (ML)
3   5/20/07@14:21:52    ORIGINAL        OPPHARMACIST4,THREE
Comments: ECME:REJECT WORKLIST-DUR OVERRIDE CODES (AD/AS/1B) -E
REJECTED-pOPP INSURANCE
4   5/20/07@14:21:52    ORIGINAL        OPPHARMACIST4,THREE
Comments: Billing quantity submitted through ECME: 25.000 (ML)

=====
Enter ?? for more actions

Select Action:Quit// <Enter>
  
```

## Discontinue Prescription(s) [PSO C]

This option is used either to discontinue a prescription without deleting its record from the files, or to reinstate a prescription discontinued by pharmacy.

### Example: Discontinuing a prescription

```
Select Rx (Prescriptions) Option: DISCONTINUE Prescription(s)

Discontinue/Reinstate by Rx# or patient name: (R/P): PATIENT NAME
Are you entering the patient name or barcode: (P/B): Patient Name
Select PATIENT NAME: OPPATIENT16,ONE  OPPATIENT16,ONE      9-7-52      000246802
      YES      SC VETERAN

      RX #          DRUG                                QTY ST  ISSUE  LAST REF DAY
      -----
      -----ACTIVE-----
      1 100003218    AMPICILLIN 500MG CAP                10 A   05-11 05-11    5 30
      2 100003238    PREDNISONE 5MG TAB                  30 A   05-30 05-30    3 10
      3 100003205$   TRIPROLIDINE & PSEUDOEPHEDRINE     10 A   05-01 05-01    5 31
      -----DISCONTINUED-----
      4 100003216$   AMPICILLIN 10GM INJ. M.D.V.         30 DC  05-07 05-07    5 30
      5 100003214    PREDNISONE 1MG TAB                  30 DE  05-07 05-07    3 10
Press RETURN to continue: <Enter>

Discontinue all or specific Rx#'s?: (A/S): SPECIFIC Rx's
ENTER THE LINE #: (1-5): 2

Comments: RESTRICTED/NF MED
Nature of Order: SERVICE CORRECTION// ??

      Nature of Order Activity      Require      Print      Print on
      -----                     E.Signature Chart Copy Summary
      -----
      WRITTEN                                x
      VERBAL                                x          x          x
      TELEPHONED                             x          x          x
      SERVICE CORRECTION
      POLICY                                  x          x
      DUPLICATE
      SERVICE REJECT                         x          x

Nature of Order: SERVICE CORRECTION// SERVICE REJECT  R

Requesting PROVIDER: OPPROVIDER30,TWO // <Enter>      TO
100003238 PREDNISONE 5MG TAB                          OPPATIENT16,ONE
              Rx to be Discontinued

Press Return to Continue: <Enter>

OK to Discontinue? N// YES
```

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